


# Shared Services Arrangement - DA1200

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# Shared Services Arrangement - DA1200

***District Administration > Maintenance > TSDS Reporting > Fall > Shared Services Arrangement***

This tab is used for state reporting purposes to identify the ESC/LEA fiscal agents and the ESC and/or LEA member(s) for each type of Shared Services Arrangement (SSA) that exists among two or more ESCs and/or LEAs.

According to TWEDS, the SSAOrgAssociationExt entity must be reported by each ESC and LEA participating in or is a member of an SSA. Reporting the SSAOrgAssociationExt includes the ESCs and LEAs serving as fiscal agents for a particular SSA.

This data is reported during the PEIMS Fall Submission. For additional guidance, review the SSAOrgAssociationExt Entity in the C049 table on the TWEDS website.

## Add shared services arrangements:

| Field | Description |
|---|---|
| **Year** | Verify that the correct reporting year is displayed. If not, type the correct four-digit reporting year for which you want to add or retrieve data and click **Retrieve**. For example, the reporting year for the 2026-2027 school year is 2027. |

Under **Shared Services Arrangements**:

❑ Click **+Add** to add a row.

| | |
|---|---|
| **Shared Services Type** | Type a two-digit shared services type to indicate the program or service provided by the SSA. Or, click ⋮ to select a shared services type from the Shared Services Type lookup. |
| **Fiscal Agent District ID** | Type the SSA fiscal agent's six-digit county-district ID (*CCCDDD*, where *CCC* is the county ID and *DDD* is the district ID) that is registered with Texas Education Agency (TEA). |

❑ Click **Save**.

## Other functions and features:

| | |
|---|---|
| 🗑 | Click to delete the selected row. The row is shaded red to indicate that it will be deleted when the record is saved.<br>Click **Save**. A message is displayed confirming that you want to delete the row.<br><br>Click **OK** to delete the row.<br><br>Click **Cancel** not to delete the row. |
| **Retrieve** | Click to retrieve information from the last save. If you click **Retrieve**, any unsaved changes will be lost. |