



# Shared Services Arrangement - DA1200



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# Shared Services Arrangement - DA1200

**District Administration > Tables > District Information > Shared Services Arrangement**

This tab is used for state reporting purposes to identify the ESC/LEA fiscal agents and the ESC and/or LEA member(s) for each type of Shared Services Arrangement (SSA) that exists among two or more ESCs and/or LEAs.

According to TWEDS, the SSAOrgAssociationExt entity must be reported by each ESC and LEA participating in or is a member of an SSA. Reporting the SSAOrgAssociationExt includes the ESCs and LEAs serving as fiscal agents for a particular SSA.

This data is reported during the PEIMS Fall Submission. For additional guidance, review the SSAOrgAssociationExt Entity in the C049 table on the TWEDS website.

## Add shared services arrangements:

Field	Description
<b>Year</b>	Verify that the correct reporting year is displayed. If not, type the correct four-digit reporting year for which you want to add or retrieve data and click <b>Retrieve</b> . For example, the reporting year for the 2024-2025 school year is 2025.

Under **Shared Services Arrangements**:

Click **+Add** to add a row.

<b>Shared Services Type</b>	SSAType (E0776) Code table: C049  Type a two-digit shared services type to indicate the program or service provided by the SSA. Or, click  to select a shared services type from the <a href="#">Shared Services Type lookup</a> .
<b>Fiscal Agent District ID</b>	Type the SSA fiscal agent's six-digit county-district ID (CCDDDD, where CCC is the county ID and DDD is the district ID) that is registered with Texas Education Agency (TEA).

Click **Save**.

## Other functions and features:

	Click to delete the selected row. The row is shaded red to indicate that it will be deleted when the record is saved. Click <b>Save</b> . A message is displayed confirming that you want to delete the row.  Click <b>OK</b> to delete the row.  Click <b>Cancel</b> not to delete the row.
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<b>Retrieve</b>	Click to retrieve information from the last save. If you click <b>Retrieve</b> , any unsaved changes will be lost.
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