



## EmployeePortal Guides



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# EmployeePortal Guides

**Admin Note:** The Admin Guide: ASCENDER EmployeePortal Setup is available on the ASCENDER Resources page (accessible by ESC consultants) or the Business online Help.

- [Employee Guide: Create Account & Login](#)
- [Employee Guide: View Earnings & Tax Information](#)
- [Employee Guide: Update Demographic & Payroll Information \(Self-Service\)](#)
- [Employee Guide: Manage Leave](#)
- [Employee Guide: Manage Travel](#)
- [Employee Guide: Manage WorkJournal Requests](#)
- [Supervisor Guide: Manage Leave Data and Requests & Set Temporary Approvers](#)



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