



ASCENDER
**EMPLOYEE
PORTAL**

ASCENDER GUIDES

ASCENDER.
ELEVATING TECHNOLOGY SOLUTIONS

The graphic features a black background on the left with a white and blue stylized 'A' logo. To the right is a vertical photograph of a tree trunk with a blue tint. The text is arranged in three horizontal sections: the top section contains the 'ASCENDER EMPLOYEE PORTAL' logo, the middle section is a blue bar with 'ASCENDER GUIDES' in white, and the bottom section is white with the 'ASCENDER. ELEVATING TECHNOLOGY SOLUTIONS' logo.

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Welcome to ASCENDER EmployeePortal. This site provides you with web access to various employee data inquiries and maintenance features.

The EmployeePortal allows you to view your current and historical pay information including calendar year-to-date information, deductions, earnings, leave balances, W-2 information, and 1095 information. You can view up to 18 months of check stub information; year-to-date leave earned, leave used, and leave balances (including any unprocessed transactions entered for future payrolls). Additionally, you can create, edit, and delete leave requests.

Your local education agency (LEA) determines the level of access that you have in the portal. This allows them to restrict certain pages or fields on a page. If you

In addition, the EmployeePortal allows you to view demographic and payroll information, and make changes to specific fields such as address, withholding and exemption status, and direct deposit settings.

Access to each page is subject to the local education agency's (LEA) settings. If any of the pages are disabled, check with your district administrator, as the LEA may have opted to not allow access.



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