

ASCENDER GUIDES





2025/12/08 11:34

2025/12/08 11:34 II

Table of Contents

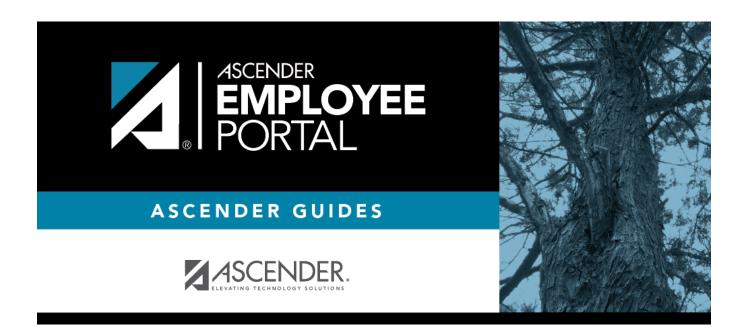
2025/12/08 11:34 III

2025/12/08 11:34 IV

ASCENDER EmployeePortal

Number	Type the street number for your mailing address. The field can be a maximum of eight characters.
Street/P.O. Box	Type the street name or post office box number for your mailing address. The field can be a maximum of 20 characters.
Apt	Type the apartment number for your mailing address. The field can be a maximum of seven characters.
City	Type name of your city for your mailing address. The field can be a maximum of 17 characters.
State	Click * to select the two-character abbreviation of your state for your mailing address.
Zip	Type the five-digit zip code for your mailing address.
Zip+4	Type the additional four digits of your zip code.

2025/12/08 11:34



Back Cover

2025/12/08 11:34