

Import Cash Receipt Transactions File Layout

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Field	Length
Cash Receipt Number	6
Cash Receipt Number Description	30
Account Code	20
Cash Receipt Amount	11
Contra Offset Object	4
Contra Offset Sub Object	2
Cash Receipt Source/Description	30

Notes:

This is a comma-delimited file format, which means that commas are not allowed within a field. For example, there should not be any commas in the **JV Number Description** or the **GL Account Description** fields.

For amounts, decimal places not implied. For example, 6789 indicates $6,789, and 67.89 indicates $67.89. Eleven numeric characters can be entered with two decimal places, or when whole numbers are entered, nine numeric characters are allowed.

Credit amounts should start with a minus sign (e.g., -).

Amount fields with no data should be empty in the file; do not use zeros.



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