




ASCENDER GUIDES

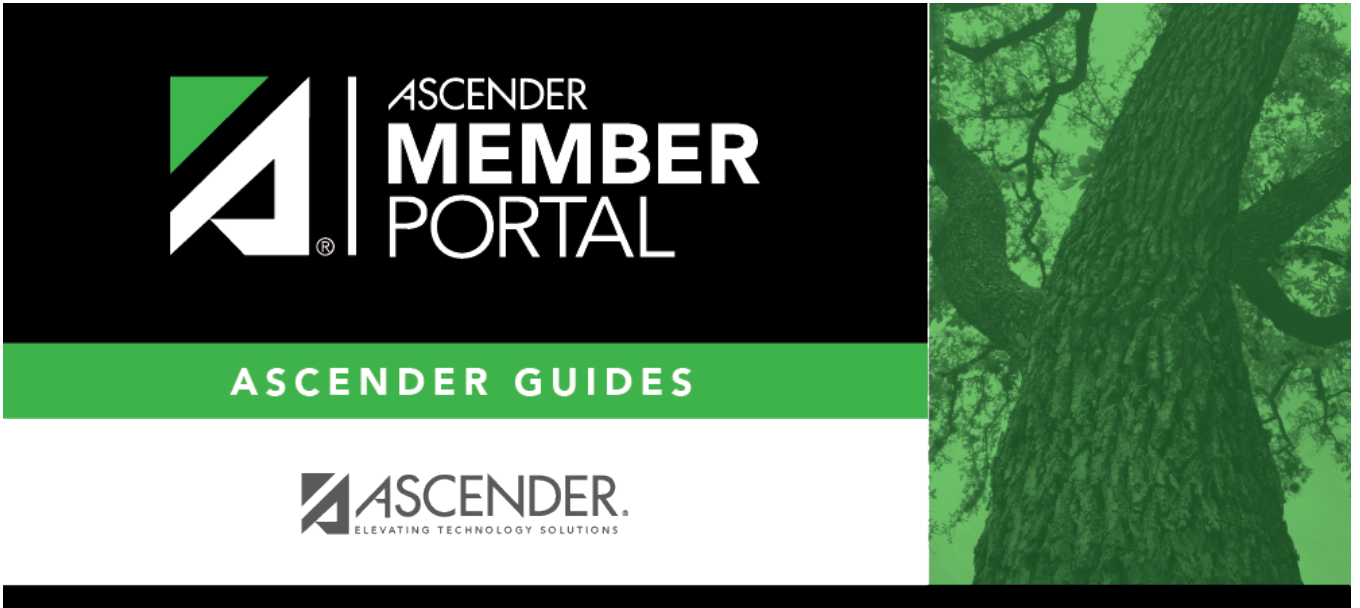




# Table of Contents



Click  to open the User detail pop-up window and enter the applicable data to complete the user's MemberPortal profile. The **First Name**, **Last Name**, **Member**, **E-mail**, and **User Name** fields are automatically populated.



## Back Cover