



ASCENDER GUIDES



**admin\_campus\_accept\_changes\_reports**



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Several reports are available to assist you in monitoring and maintaining student data changes and forms.

**Registration > Reports > Registration Reports > Student > SRG0700 - Student Missing Forms**

This report provides a list of students who are missing one or more forms for the current school year. You can use the report to identify all students missing a specific form, or identify students who are missing any forms.

Before you can run the report for a specific form, the form must be set up in ASCENDER ParentPortal Admin - Form Group Management in the *Returning Student Registration* group or the *Student Data Maintenance* group. Only forms in these groups are available in the ellipsis lookup for the **Form Name** parameter.

Public Documents and New Student Enrollment forms, as well as Archived forms, are excluded.

Note that the **Submit Date** field, as displayed on the **Forms** tab, is used to associate a student's form with the current year.


Date Run: 2/8/2021 8:40 AM  
 Cnty-Dist: 031-775  
 Campus: 001

Student Missing Forms  
 001 School  
 Sch Year:2021

Program ID: SRG0700  
 Page: 1 of 95

Cntrl Nbr:	No Name found	Grade Lvl : 09		
Student Name	Student ID	Reqd Form	Form Name	
Wright,Candy	123456	No	Ethnicity and Race Data Questionnaire	
		Yes	FERPA and Directory Information Notice	
		Yes	Food Allergy Disclosure	
		Yes	History of School Attendance - Secondary	
		Yes	Migrant Education Program - Family Survey	
		Yes	Military Connected Student Data	
		Yes	Student Directory Information Release	
		Yes	Student Health Information Sheet	
		Yes	Student Media Release	
		Yes	Student Residency Questionnaire	
Cntrl Nbr:	No Name found	Grade Lvl : 10		
Student Name	Student ID	Reqd Form	Form Name	
REESE,PEYTON W	101190	No	Ethnicity and Race Data Questionnaire	
		Yes	FERPA and Directory Information Notice	
		Yes	Food Allergy Disclosure	
		Yes	History of School Attendance - Secondary	
		Yes	Migrant Education Program - Family Survey	
		Yes	Military Connected Student Data	
		Yes	Student Directory Information Release	
		Yes	Student Health Information Sheet	
		Yes	Student Media Release	
		Yes	Student Residency Questionnaire	

You can also run the report for a specific form.

Date Run: 2/8/2021 8:42 AM Cnty-Dist: 031-775 Campus: 001		 <b>Student Missing Forms</b> <b>STUDENT RESIDENCY QUESTIONNAIRE</b> Required Form 001 School Sch Year: 2021		Program ID: SRG0700 Page: 1 of 14
Cntrl Nbr:	No Name found	Grade Lvl : 09		
Student Name	Student ID			
Wright,Candy	123456			
Cntrl Nbr:	No Name found	Grade Lvl : 10		
Student Name	Student ID			
REESE,PEYTON W	101190			
Cntrl Nbr:	No Name found	Grade Lvl : 11		
Student Name	Student ID			
AYALA,ERIC C	101192			
CORTEZ,NEELE	101189			
MENDOZA,THALATCHANAN	101191			
Cntrl Nbr:	No Name found	Grade Lvl : 12		
Student Name	Student ID			
ARGUIJO,JAVIER	503795			
Cntrl Nbr:	000 PARGETER, MELISSA	Grade Lvl : 09		
Student Name	Student ID			
HERNANDEZ,NICHOLAS D	301063			

### Registration > Reports > Registration Reports > Student > SRG0710 - Standard Forms (Home Language Survey)

This report prints the following forms for the selected students. The hard copies must be retained in the student's folder.

- Home Language Survey
- Home Language Survey -19 TAC (if available)
- Student Health Information Sheet

Only forms that were submitted by the parent via ParentPortal are printed; this report does not include forms that were manually recorded as submitted on **Registration > Maintenance > Student Enrollment > Forms**.

**NOTE:** The report was updated in summer 2019 according to revised TEA guidelines; if a parent submitted the old version of the Home Language Survey form, the old form is printed in this report. If the parent has submitted the new form, the new form is printed.

STUDENT ID: 444450	NAME OF STUDENT: Wright, Sharon A	CAMPUS: 001 School
<p>TXEIS ISD</p> <p><b>HOME LANGUAGE SURVEY-19 TAC Chapter 89, Subchapter BB, §89.1215</b></p> <p>(Home Language Survey applicable ONLY if administered for students enrolling in pre-kindergarten through grade 12)</p> <p><b>TO BE COMPLETED BY PARENT OR GUARDIAN FOR STUDENTS ENROLLING IN PREKINDERGARTEN THROUGH GRADE 8 (OR BY STUDENT IN GRADES 9-12):</b></p> <p>The state of Texas requires that the following information be completed for each student who enrolls in a Texas public school for the first time. It is the responsibility of the parent or guardian, not the school, to provide the language information requested by the questions below.</p> <p>Dear Parent or Guardian: To determine if your child would benefit from Bilingual and/or English as a Second Language program services, please answer the two questions below. If either of your responses indicates the use of a language other than English, then the school district must conduct an assessment to determine how well your child communicates in English. This assessment information will be used to determine if Bilingual and/or English as a Second Language program services are appropriate and to inform instructional and program placement recommendations. If you have questions about the purpose and use of the Home Language Survey, or you would like assistance in completing the form, please contact your school/district personnel. For more information on the process that must be followed, please visit the following website: <a href="https://projects.esc20.net/upload/page/0084/docs/EL%20Identification_ReclassificationFlowchart%202018.pdf">https://projects.esc20.net/upload/page/0084/docs/EL%20Identification_ReclassificationFlowchart%202018.pdf</a></p> <p><b>This survey shall be kept in each student's permanent record folder.</b></p> <p>1. What language is spoken in the child's home most of the time? <span style="float: right;"><b>Spanish</b></span></p> <p>2. What language does the child speak most of the time? <span style="float: right;"><b>Vietnamese</b></span></p> <p>3. What is the student's country of birth? <span style="float: right;"><b>Vietnam</b></span></p> <p>If country not listed in dropdown list, enter country of birth:</p> <p><b>NOTE:</b> If you believe you made an error when completing this Home Language Survey, you may request a correction, in writing, only if: 1) your child has not yet been assessed for English proficiency; and 2) your written correction request is made within two calendar weeks of your child's enrollment date.</p>		

Campus Name:	041 School	Grade:	06																				
Name of Student:	Wright, Thomas J	Student's Age:	12																				
Date of Birth:	10/20/2008																						
<p>All information obtained for this purpose will remain confidential. One form per student enrolled is required.</p> <p>TEXAS ISD</p> <p><b>STUDENT HEALTH INFORMATION SHEET</b></p> <p>HEALTH HISTORY: Select Yes for any conditions that apply to your child and have been diagnosed by a physician.</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">CONDITION</th> <th style="text-align: left;">RESPONSE</th> <th style="text-align: left;">DATE</th> <th style="text-align: left;">COMMENTS</th> </tr> </thead> <tbody> <tr> <td>ADHD:</td> <td>Yes: <input type="checkbox"/> No: <input checked="" type="checkbox"/></td> <td></td> <td></td> </tr> <tr> <td>ADD:</td> <td>Yes: <input type="checkbox"/> No: <input checked="" type="checkbox"/></td> <td></td> <td></td> </tr> <tr> <td>Allergies:</td> <td>Yes: <input checked="" type="checkbox"/> No: <input type="checkbox"/></td> <td>10/10/2018</td> <td>ALLERGIC TO BEE STINGS</td> </tr> <tr> <td>Asthma:</td> <td>Yes: <input type="checkbox"/> No: <input checked="" type="checkbox"/></td> <td></td> <td></td> </tr> </tbody> </table>				CONDITION	RESPONSE	DATE	COMMENTS	ADHD:	Yes: <input type="checkbox"/> No: <input checked="" type="checkbox"/>			ADD:	Yes: <input type="checkbox"/> No: <input checked="" type="checkbox"/>			Allergies:	Yes: <input checked="" type="checkbox"/> No: <input type="checkbox"/>	10/10/2018	ALLERGIC TO BEE STINGS	Asthma:	Yes: <input type="checkbox"/> No: <input checked="" type="checkbox"/>		
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Asthma:	Yes: <input type="checkbox"/> No: <input checked="" type="checkbox"/>																						

## Registration > Reports > Registration Reports > Student > SRG0720 - Online Registration Forms Related Reports

This report displays student form data submitted via the standard forms which are provided to parents in ParentPortal. Various reports can be printed depending on the **Report Name** selected.

The report heading changes according to the selected report.



- If you select one of the *Data Differences* reports, the report lists students who have different information in ParentPortal than in ASCENDER. The differing information is highlighted.

Date Run:

Cnty-Dist:

Campus:

Ethnicity and Race Student Data Differences

Pecan Grove High School

Sch Year: :

Program ID: SRG0720

Page: 1 of 1

Grade Level: 09

Student ID	Student Name	Parent Phone		Hispanic	American Indian/Alaskan Native	Asian	Black	Hawaiian/Pacific Islander	White
080875	ALCORTA, LOGAN A	(581) 336-1789	Parent Portal:	N	Y	N	Y	N	Y
			TxEIS:	N	N	N	N	N	Y
102403	HAMILTON, IKE S	(549) 498-7619	Parent Portal:	Y	N	N	N	N	Y
			TxEIS:	N	N	N	N	Y	Y
102601	Johanson, Skyler	(549) 498-7619	Parent Portal:	N	N	N	N	Y	N
			TxEIS:	N	N	N	N	Y	Y

Grade Level: 11

Student ID	Student Name	Parent Phone		Hispanic	American Indian/Alaskan Native	Asian	Black	Hawaiian/Pacific Islander	White
010095	THOMPSON, KATELYN P	(581) 399-0331	Parent Portal:	N	N	N	N	N	N

- If you select one of the *Release Denials* reports, the report lists students who denied release of directory information to one or more publications or requestors.

Date Run:

Cnty-Dist:

Campus:

Student Directory Information Release Denials

Pecan Grove High School

Sch Year:

Program ID: SRG0720

Page: 1 of 1

Grade Level: 09

Student ID	Student Name	Parent/Guardian Email	Do Not Release To
080875	ALCORTA, LOGAN A		Educational Requestor / District Publication
102403	HAMILTON, IKE S		District Publication / Military Requestor / Educational Requestor

Grade Level: 12

Student ID	Student Name	Parent/Guardian Email	Do Not Release To
100811	SANDOVAL, ABIGAIL P		Private Requestor

- If you select the *Food Allergy Disclosure* report, the report lists only modified data columns.
- The other reports list the students who have submitted the associated form and the data submitted.

Date Run:  
Cnty-Dist:  
Campus:

Student With Special Education Services  
Pecan Grove High School  
Sch Year: :

Program ID: SRG0720  
Page: 1 of 1

Grade Level: 09

Student ID	Student Name	Rcvd Svc	Speech	Self Contained	Auditory Impaired	CMC	Visually Impaired	Previous School	Service Dismissed	Dismissed Year
102403	HAMILTON, IKE S	Y	N	Y	N	Y	N	previous school	N	2015
Other Services: dyslexia										
Disabling Cond: ED										
Comments: This is a comment from the Statement of Special Education Services form										

## Registration > Reports > Registration Reports > Student > SRG0730 - Percentage of Forms Submitted per Campus

This report displays the counts and percentages of students who have submitted enrollment, registration, and student data forms per campus, including:

- Students who have submitted all forms.
- Students who have submitted some forms.
- Students who have submitted no forms.

The count of students at the campus is displayed, and a district total is provided for each column.

Date Run: 3/10/2022 8:11 AM Cnty-Dist: 964-964		Percentage of Forms Submitted per Campus TEXAS ISD Sch Yr: 2022			Program ID: SRG0730 Page: 1	
Campus ID	Total Students	All Forms Submitted	Nbr (Percent) of Students Some Forms Submitted		No Forms Submitted	
001	339	0 (0.0%)	5 (1.475%)		334 (98.525%)	
002	2	0 (0.0%)	1 (50.0%)		1 (50.0%)	
042	229	0 (0.0%)	0 (0.0%)		229 (100.0%)	
101	237	0 (0.0%)	1 (0.422%)		236 (99.578%)	
<b>District Total:</b>	<b>807</b>	<b>0 (0.0%)</b>	<b>7 (0.867%)</b>		<b>800 (99.133%)</b>	

## Registration > Reports > Registration Reports > Withdrawal > SRG2300 - Student Information Request

The report lists special program requests for students who enrolled online via ParentPortal.

Date Run:	Student Information Request Report	Program ID: SRG2300
Cnty-Dist: 020020	Agarita High School	Page: 1 of 1
Campus: 001		

Date Accepted	Student Name	Stu ID	Grade	DOB
09-13-2017	Smith, Jason	045162	10	03-25-2002

Was Student previously in the following programs?

G/T **Y**

Special Education

Special Education Notes

Bilingual/ESL

504 Program

Dyslexia

Migrant Program

Immigrant Program

Social Services

DAEP/JJAEP

Alternative Program

Foster Care **N**

Homeless

Prior Retention

Last Yr Grade

Other Programs

Family members serving our country



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