



ASCENDER GUIDES



admin_campus_enroll_review

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TxEIS Registration > Maintenance > Student Enrollment > Forms

Once you have completed the student's enrollment and assigned a student ID, the Forms tab displays forms submitted by parents during New Student Enrollment. You can also view any documents attached, such as birth certificate, driver licence, etc.

The screenshot shows the 'Forms' tab in the TxEIS system. At the top, there's a 'Save' button and 'Student Information' tab. The student's name is ACE, REBECCA SCHOFIELD, and the Texas Unique Student ID is 6525879424. There are buttons for 'Comments', 'Bus Info', and 'Documents' (highlighted with a red circle). Below this is a navigation bar with tabs: DEMO1, DEMO2, DEMO3, AT RISK, CONTACT, W/R ENROLL, SPEC ED, G/T, BIL/ESL, TITLE I, PRS, LOCAL PROGRAMS, PK ENROLL, and FORMS (underlined). Under the 'FORMS' tab, there are filters for 'Sch Yr' (2022, 2023) and 'Forms' (All, Required, Non Required). A 'Filter' button is also present. A table of forms is displayed, with a red box highlighting the list of forms. The forms listed include 'Contacts', 'Ethnicity and Race Data Questionnaire', 'Falsification of Documents & Identity Verification', 'FERPA and Directory Information Notice', 'Food Allergy Disclosure', 'History of School Attendance - Secondary', 'Migrant Education Program - Family Survey', 'Military Connected Student Data', 'Registration', 'Statement of Special Education Services', 'Student Directory Information Release', 'Student Health Information Sheet', 'Student Media Release', and 'Student Residency Questionnaire'. Each row shows the school year (2022), form name, date (09/15/2021), student name (ACE, ERIN SCHOFIELD), and status (N/A or Y).

You can filter the listed forms:

Sch Yr	Indicate the school year for which you want to view new enrollment data. If the student enrolled during the current school year, select the current school year. If the student is enrolling in the upcoming school year, select the next school year. Move to Grade Reporting (MTGR) affects the school years displayed. After MTGR is run, the previous school year drops off, and the next school year is added.
Forms	Select which forms you want to view for the selected school year(s).

Click **Filter**.

Form Name	The name of each form is displayed.
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Submit Date	<p>For forms submitted online, the most recent date on which the parent submitted or acknowledged the form via ParentPortal is displayed.</p> <p>If the parent brings a paper copy of the form to the campus, type the date on which the parent delivered the form in the MMDDYYYY format, or click the calendar icon to select the date from a calendar, and click Save.</p> <p>The date is saved in the Submit Date field.</p> <p>IMPORTANT: You cannot enter a date unless you have filtered for one school year. If the Sch Yr field has both school years selected, or if no school year is selected, the field is disabled.</p>
Submitter ID	<p>For forms submitted online, the full name of the parent who most recently submitted the change or acknowledged the form via ParentPortal is displayed, according to the ID used to log on to ParentPortal.</p> <p>If the parent delivered a paper copy of the form to the campus, the full name of the campus administrator who entered the Submit Date date is displayed, according to the ID used to log on to TxEIS.</p>
Approval Date	'N/A' is displayed for any form submitted during New Student Enrollment.
Approver ID	'N/A' is displayed for any form submitted during New Student Enrollment.
Required Form	Y or N is displayed to indicate if the form is required in either New Student Enrollment or Online Registration. N is only displayed if the form is not required in any group; otherwise, Y is displayed.

Click  to view a standard form.

The standard form resembles the hard copy form and contains the data entered by the parent if applicable. The form submission date and parent name are also displayed on the form.

Save Student Information

STUDENT: 002893 : [Spyglass Icon]

Military Connected Student Data [Student: 002893 - ACE, REBECCA SCHOFIELD]

TEXAS ISD

Military Connected Student Data

STUDENT NAME: ACE, REBECCA SCHOFIELD STUDENT ID: 002893

The Texas Education Agency is mandated by Texas State Law to collect data on military connected students enrolled in Texas public schools.

Section 25 006, Texas Education Code. The agency shall collect data each year from school districts and open-enrollment charter schools through the Public Education Information Management System (PEIMS) relating to the enrollment of military-connected students.

Please check appropriate box, if applicable:

- None of the above.
- Student in grade KG - 12 is a dependent of an active duty member of the United States military.
- Student in grade KG - 12 is a dependent of a current member of the Texas National Guard (Army, Air Guard, or State Guard).
- Student in grade KG - 12 is a dependent of a current member of a reserve force in the United States military.
- Pre-kindergarten student is a dependent of an active duty member of the armed forces of the United States, including the state military forces or a reserve component of the armed forces, who is ordered to active duty by proper authority OR is the child of a member of the armed forces of the United States, including the state military forces or a reserve component of the armed forces, who was injured or killed while serving on active duty.
- Student in grade KG - 12 is a dependent of a former member of one of the following: the United States military, the Texas National Guard (Army, Air Guard, or State Guard), or a reserve force in the United States military.
- Student in grade KG - 12 was a dependent of a member of a military or reserve force in the United States military who was killed in the line of duty.

This form was submitted on 09/15/2021 by ACE, ERIN SCHOFIELD

Spanish Version Print OK

For any form delivered to the campus by the parent, you cannot view the form; the spyglass icon is not available.

Spanish Version	Click to view the Spanish version of the form if it is available.
English Version	Click to return to the English version of the form.

Click **Print** to print the English or Spanish version of the form.

Click **OK** to close the form.

Click **Save** if you entered or changed a date.

Documents [View or attach supporting documentation.](#)

nt: 200016 : Holland, Barry Gibb

Unique Stu ID:

Retrieve Comments

Directory Hist Directory Bus Info **Documents**

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Document Options

Document List

Application: REGISTRATION Folder: DEMOGRAPHIC

Select School Year: All

Delete	School Year	Type	Description	Upload Date/Time	Upload User
	2018	PROOF OF RESIDENCE	Most recent utility bill for the Holland family	Feb 08 2018 07:43AM	jstanford

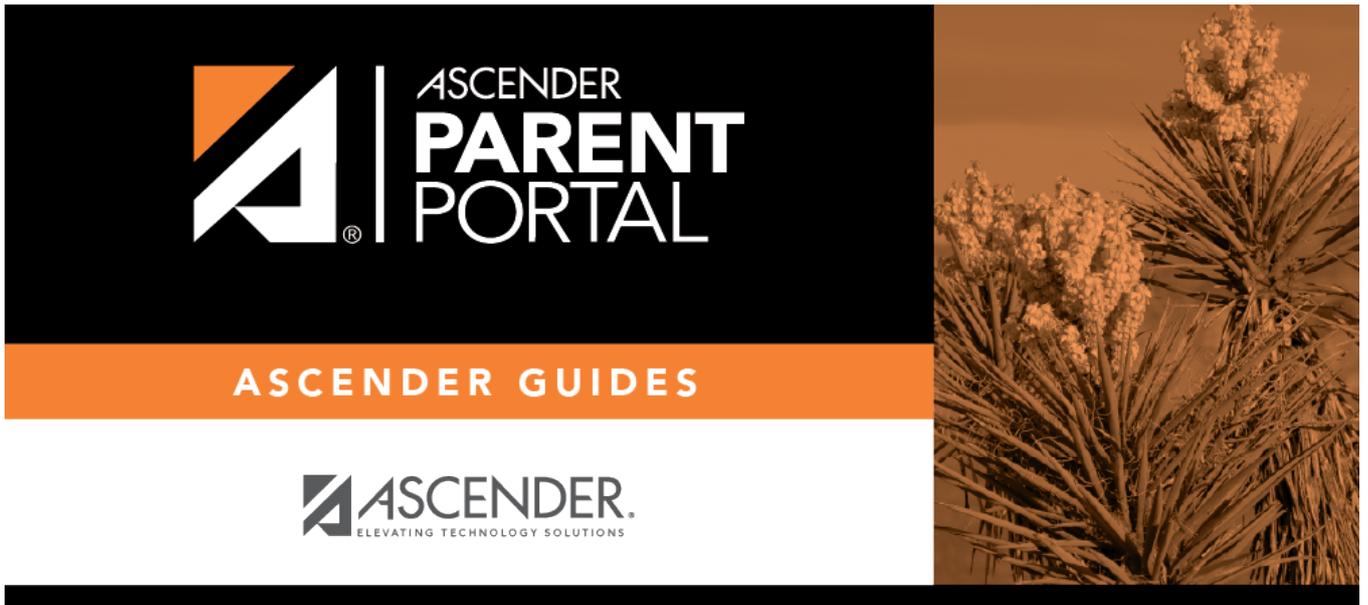
Document Upload

Select File to Upload: No file selected

School Year: 2018

Select Type: BIRTH CERTIFICATE

Description:



Back Cover