



ASCENDER GUIDES



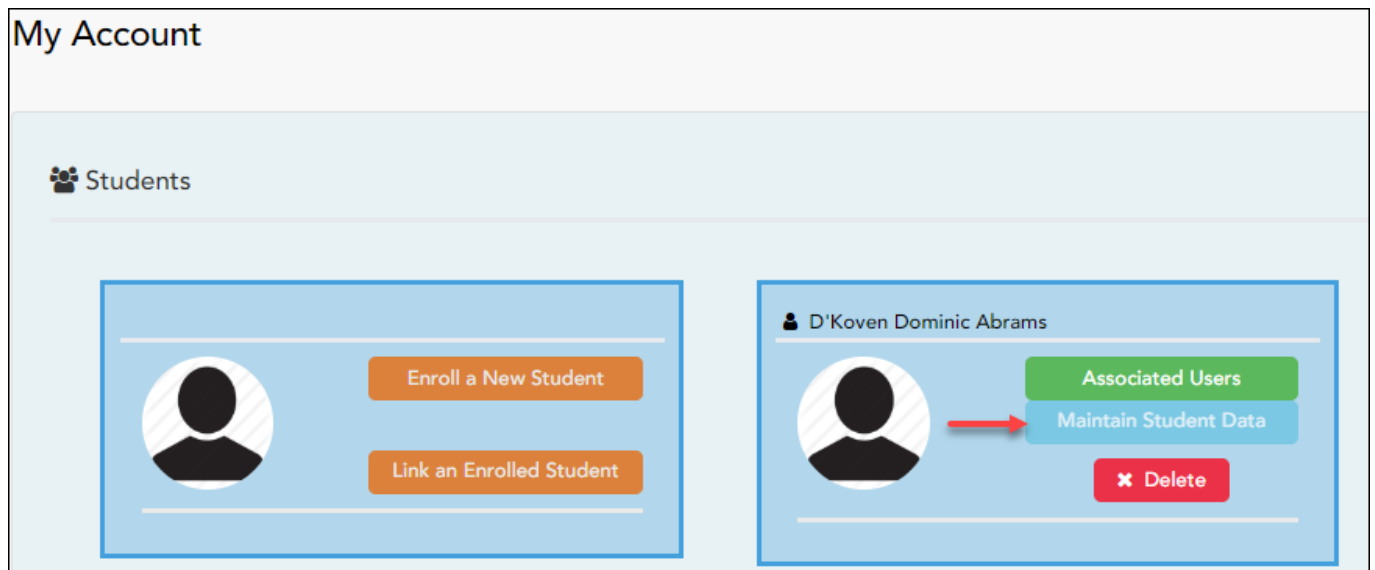
**admin\_parent\_student\_maint\_body**



# Table of Contents



❑ From the My Account page, click **Maintain Student Data**.



The Student Data Maintenance page opens.

❑ In the left-side navigation bar, click **Student Data Editing** to expand and view the forms that can be updated.

❑ Click the form name, and the form opens on the right.

❑ Type over existing text with new information.



## Back Cover