

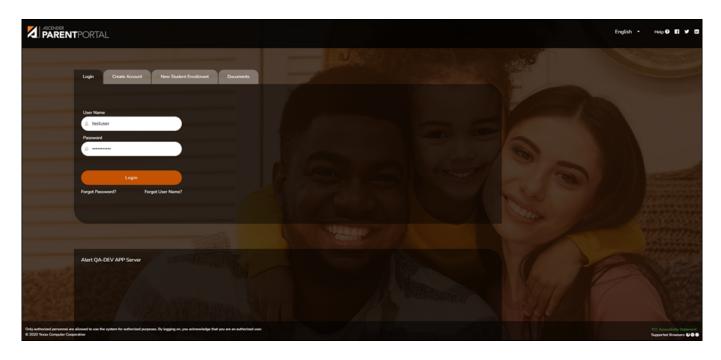
parent_enroll_new_student_create_account

Table of Contents

ASCENDER ParentPortal > Login

Before enrolling a student, create a user account in ASCENDER ParentPortal in order to obtain a user name and password to access the system. When you access ParentPortal, the Login page is displayed.

□ Click **Create New Account**.



The Create Account - User Info page opens.

User Information

Login Create Account New Student Er	ollment ISDDocuments	
User Information	Security Question	Complete
User Name:	🌲 User Name	
Password:	Password	
Password Verification:	Password Verification	
Email Address:	Example_01@exp.com	
Mobile Number (10 digits):	Ex.(210)123-1234	
HEATEN .		
		Next Cancel

User Name	Create a username to identify you in ASCENDER ParentPortal with a combination of letters from your first and last name.	
	Requirements:	
	• 6-25 alphanumeric characters	
	• Unique (no one else in the district is using it)	
	Not case-sensitive	
Password	Type a password that you will use when you log on to ASCENDER ParentPortal.	
	A show/hide toggle 👁 allows you to view or mask the characters you are typing. Requirements:	
	• 8-46 alphanumeric characters	
	 Three of the following: uppercase, lowercase, numeric, and special characters 	
	• Case-sensitive	
Password Verification	Re-enter your password to verify that you typed it as intended.	

Email Address	(Required) Type your email address. You cannot enter an address that is already in use.
	NOTE: If you have multiple students associated with your account, the email address listed for the guardian at your student's campus must match for ALL students associated with your ParentPortal account in order for Registration features to be activated, and the email address must be validated.
Mobile Number	Type your ten-digit mobile number. You cannot enter a number that is in use.

Click **Next**.

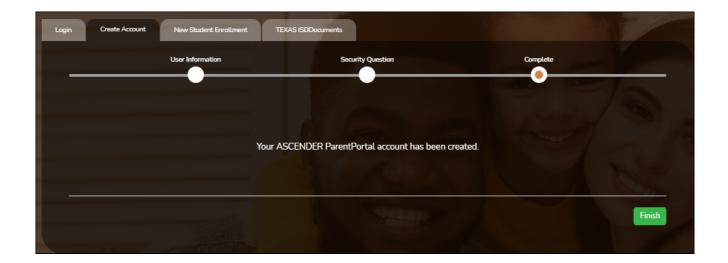
Security Question

Login Create Account New Student Enrollme	nt TEXAS ISDDocuments			
User Information	Security Question	ۍ س	mplete	_
This information will assist you in resetting a lost passwor				
Select Question: Wh	at was the name of your first pet?	Ŷ		
Answer:	Answer	۲		
			Back Next	Cancel

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Select Question	Select a question. If you need to reset your password, you will be asked this question.
	Type the answer to the question. You will need to answer this question correctly to recover your password. Be sure to select a question for which you will remember the answer easily. IMPORTANT: The answer is case-sensitive (always write it exactly as it appears here, including upper and lower case letters).

Click Next.

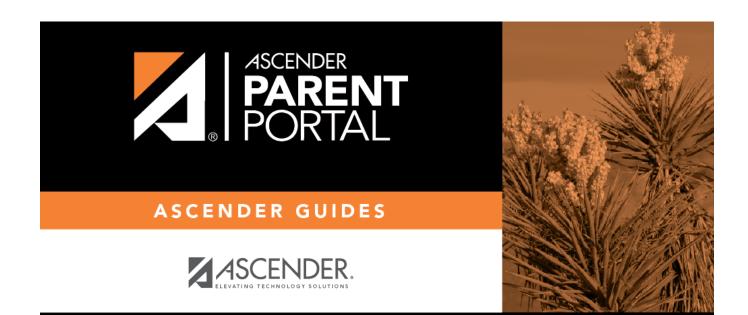


Complete

Click **Finish**.

- The My Account page opens where you can add a student to your account and update your security and contact information.
- If you entered an email address or mobile number, you will receive a notification message containing a verification link.

NOTE: If you are not listed as a contact or as a guardian (i.e., student, step-parent, etc.), you will be a read-only user with limited access.



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Back Cover