



ASCENDER GUIDES



parent_enroll_new_student_create_account

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ASCENDER ParentPortal > Login

Before enrolling a student, create a user account in ASCENDER ParentPortal in order to obtain a user name and password to access the system. When you access ParentPortal, the Login page is displayed.

☐ Click **Create New Account**.

ASCENDER PARENTPORTAL

English Help

Login Create Account New Student Enrollment Documents

User Name
testuser

Password
XXXXXXXXXX

Login

Forgot Password? Forgot User Name?

Alert QA-DEV APP Server

Only authorized personnel are allowed to use the system for authorized purposes. By logging on, you acknowledge that you are an authorized user.
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TCC Accessibility Statement
Supported Browsers

The Create Account - User Info page opens.

User Information

Login Create Account New Student Enrollment ISDDocuments

User Information Security Question Complete

User Name: User Name


Password: Password

Password Verification: Password Verification

Email Address: Example_01@exp.com

Mobile Number (10 digits): Ex.(210)123-1234

Next Cancel

User Name	<p>Create a username to identify you in ASCENDER ParentPortal with a combination of letters from your first and last name.</p> <p>Requirements:</p> <ul style="list-style-type: none"> • 6-25 alphanumeric characters • Unique (no one else in the district is using it) • Not case-sensitive
Password	<p>Type a password that you will use when you log on to ASCENDER ParentPortal.</p> <p>A show/hide toggle  allows you to view or mask the characters you are typing.</p> <p>Requirements:</p> <ul style="list-style-type: none"> • 8-46 alphanumeric characters • Three of the following: uppercase, lowercase, numeric, and special characters • Case-sensitive
Password Verification	Re-enter your password to verify that you typed it as intended.

Email Address	<p>(Required) Type your email address. You cannot enter an address that is already in use.</p> <p>NOTE: If you have multiple students associated with your account, the email address listed for the guardian at your student's campus must match for ALL students associated with your ParentPortal account in order for Registration features to be activated, and the email address must be validated.</p>
Mobile Number	Type your ten-digit mobile number. You cannot enter a number that is in use.

☐ Click **Next**.

Security Question

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User Information Security Question Complete

This information will assist you in resetting a lost password.

Select Question: What was the name of your first pet?

Answer: Answer

[Back](#)
[Next](#)
[Cancel](#)

Select Question	Select a question. If you need to reset your password, you will be asked this question.
Answer	<p>Type the answer to the question.</p> <p>You will need to answer this question correctly to recover your password. Be sure to select a question for which you will remember the answer easily.</p> <p>IMPORTANT: The answer is case-sensitive (always write it exactly as it appears here, including upper and lower case letters).</p>

☐ Click **Next**.

[Login](#)
[Create Account](#)
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User Information Security Question Complete

Your ASCENDER ParentPortal account has been created.

[Finish](#)

Complete

☐ Click **Finish**.

- The [My Account](#) page opens where you can add a student to your account and update your security and contact information.
- If you entered an email address or mobile number, you will receive a notification message containing a verification link.

NOTE: If you are not listed as a contact or as a guardian (i.e., student, step-parent, etc.), you will be a read-only user with limited access.



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