

What questions or problem are you having?

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Parent Guide to ASCENDER ParentPortal - Troubleshooting Guide

What questions or problem are you having?

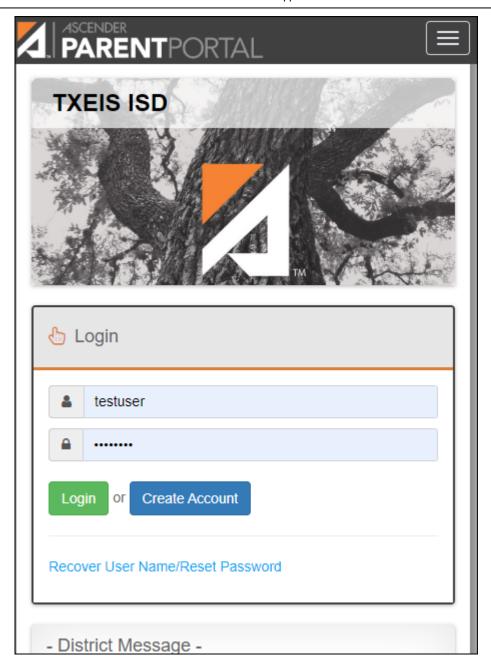
"What is the web address for my district's ParentPortal?"

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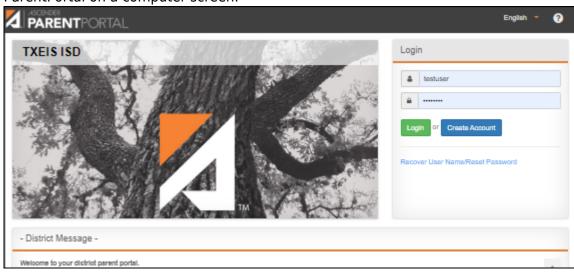
The web address is unique to your district.	
$\hfill \Box$ Check the websites for your district or campus; often the ParentPortal address will be provided there.	
$\ \square$ If you cannot locate the link, contact your student's campus or district to obtain the correct web address.	t
How can I download the mobile app?"	
'How can I download the mobile app?"	
ASCENDER ParentPortal does not require a separate app to be downloaded. The ParentPortal uses a responsive design that adjusts to whatever screen you are using (PC, tablet, or phone	
☐ Access ParentPortal using the browser on the device you are currently using.	

ParentPortal on a small screen:

Contact your student's campus or district for the web address.



ParentPortal on a computer screen:



"I cannot see the whole menu."

"I cannot see the whole menu."

POSSIBLE SOLUTION: Be sure you are using the latest version of a supported browser.

- Only these browsers are supported: FireFox, Safari, and Google Chrome.
- Click here to check your browser.

POSSIBLE SOLUTION: Be sure your browser's page zoom is set to 75% or less. The Zoom feature is typically in the browser's Settings menu.

POSSIBLE SOLUTION: Be sure you have verified your email address, and that you are listed as the student's parent/guardian in the campus records. Otherwise, you will not have access to all features of ParentPortal.

"When I log on using a mobile browser, the menu does not close by itself."

"When using a mobile browser, the menu does not close by itself."

SOLUTION: Click the menu icon to collapse the menu.

"I cannot verify my email address."

"I cannot verify my email address."

POSSIBLE SOLUTION: Check **BOTH** your **Junk Email** folder and your **Spam** folder. It is possible the code verification message was delivered to either one.

NOTE: If the message "Something went wrong with your request" when you attempt to verify your email address, contact the student's district. If you have an account from a previous parent portal, the district can delete your account, and you can register for a new account.

For all other problems related to email verification, contact your student's district.

"I am not getting alerts."

"I am not getting alerts."

POSSIBLE SOLUTION:
To set up and receive alerts:
 ☐ Your email address must be verified on the My Account page. ☐ The same email address must be entered in your student's contact information record at the campus. ☐ Log on to ASCENDER ParentPortal and select Alerts > Set Alerts to set attendance, grade, and/or assignment alerts.
REMINDER: If you have changed your email address or mobile number, your alerts must be re set.
\square Log on to ASCENDER ParentPortal and select Alerts > Set Alerts to re-set attendance, grade, and/or assignment alerts.
☐ For all other problems, contact the student's district.

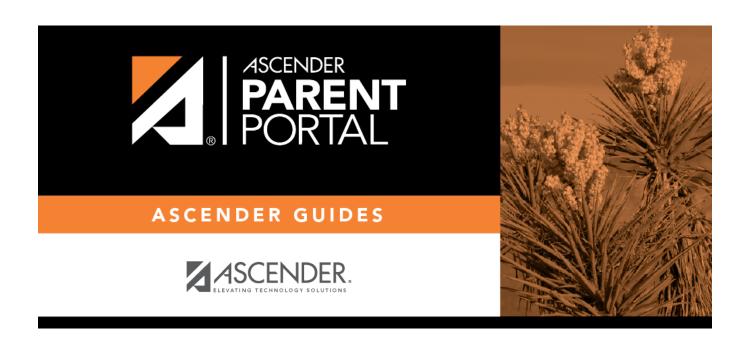
"I cannot print a page from ParentPortal."

"I cannot remember the answer to my security question."

"I cannot print a page from ParentPortal."

Printing is available using your browser's Print function.

SOLUTION: If the data is not displayed in the desired format, you can use screen capture tools to capture images of the screen. The screenshots can be inserted into a document that can be saved and/or printed.



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