



ASCENDER GUIDES



**parent\_update\_security\_password**



# Table of Contents

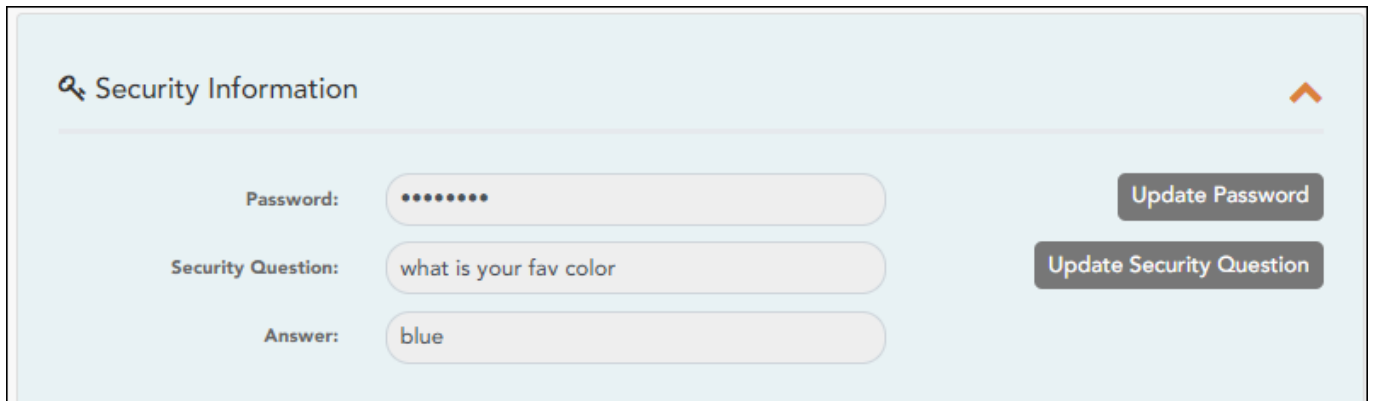


### III. Update your ParentPortal password.

**ASCENDER ParentPortal > My Account > Security Information**

#### Password

**You can update your ParentPortal account password at any time.**



Security Information

Password: [masked]

Security Question: what is your fav color

Answer: blue

Update Password

Update Security Question

☐ Click **Update Password**.

A pop-up window opens:



Update Password

Old Password: [input field]

New Password: [input field]

Confirm Password: [input field]

No Save

<b>Old Password</b>	Type your current password in order to verify your access.
---------------------	--

<b>New Password</b>	Type a password that you will use when you log on to ParentPortal. <ul style="list-style-type: none"><li>• The password must be 16-46 alphanumeric characters.</li><li>• Use a combination of the following: uppercase, lowercase, numeric, and/or punctuation (e.g., aBcd1234).</li><li>• Your password is case sensitive (i.e., you must always type it exactly as it is entered here, including uppercase and lowercase letters).</li></ul>
<b>Confirm Password</b>	Retype your password exactly as it was typed above. This step confirms that you typed your password as you intended.

☐ Click **Save**.

The password is changed.



## Back Cover