



ASCENDER GUIDES



parent_update_security_password

Table of Contents

III. Update your ParentPortal password.

ASCENDER ParentPortal > My Account > Security Information

Password

You can update your ParentPortal account password at any time.

☐ Click **Update Password**.

A pop-up window opens:

Old Password	Type your current password in order to verify your access.
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New Password	<p>Type a password that you will use when you log on to ParentPortal.</p> <p>Requirements:</p> <ul style="list-style-type: none"> • 16-46 alphanumeric characters • Three of the following: uppercase, lowercase, numeric and special characters <p>Not allowed: [space] ! ? * & ^</p> <p>Allowed: " # \$ % ' () + , - . / : ; < = > @ [\] _ ` { } ~</p> <ul style="list-style-type: none"> • Case-sensitive
Confirm Password	<p>Retype your password exactly as it was typed above. This step confirms that you typed your password as you intended.</p>

Click **Save**.

The password is changed.



Back Cover