



ASCENDER GUIDES



## **Admin - Custom Forms - Create Custom Form**



# Table of Contents

<b>Admin - Custom Forms - Create New Form .....</b>	<b>1</b>
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# Admin - Custom Forms - Create New Form

**ASCENDER ParentPortal Admin > Forms Management > Custom Forms > Create New Form**

This page is only available to users who log on to ASCENDER ParentPortal with a district- or campus-level security administrator user name.

This page allows administrative users to create customized forms that can be used during Student Enrollment and Online Registration.

## Step 1

### Form Properties:

☐ **Add the form.**

<b>Form Name</b>	
<b>Form Description/Instructions</b>	
<b>Campus</b>	
<b>Form Visibility</b>	

Click **Next**.

## Step 2

### Add Questions:



## Back Cover