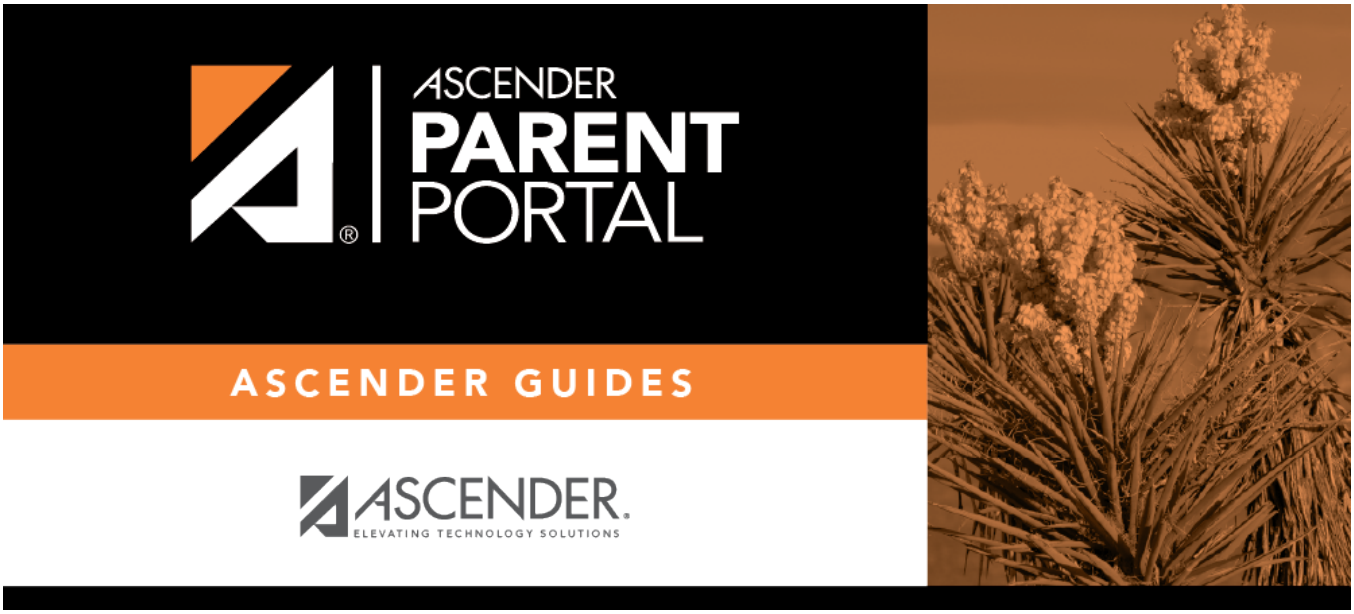

create_form_using_static_documents

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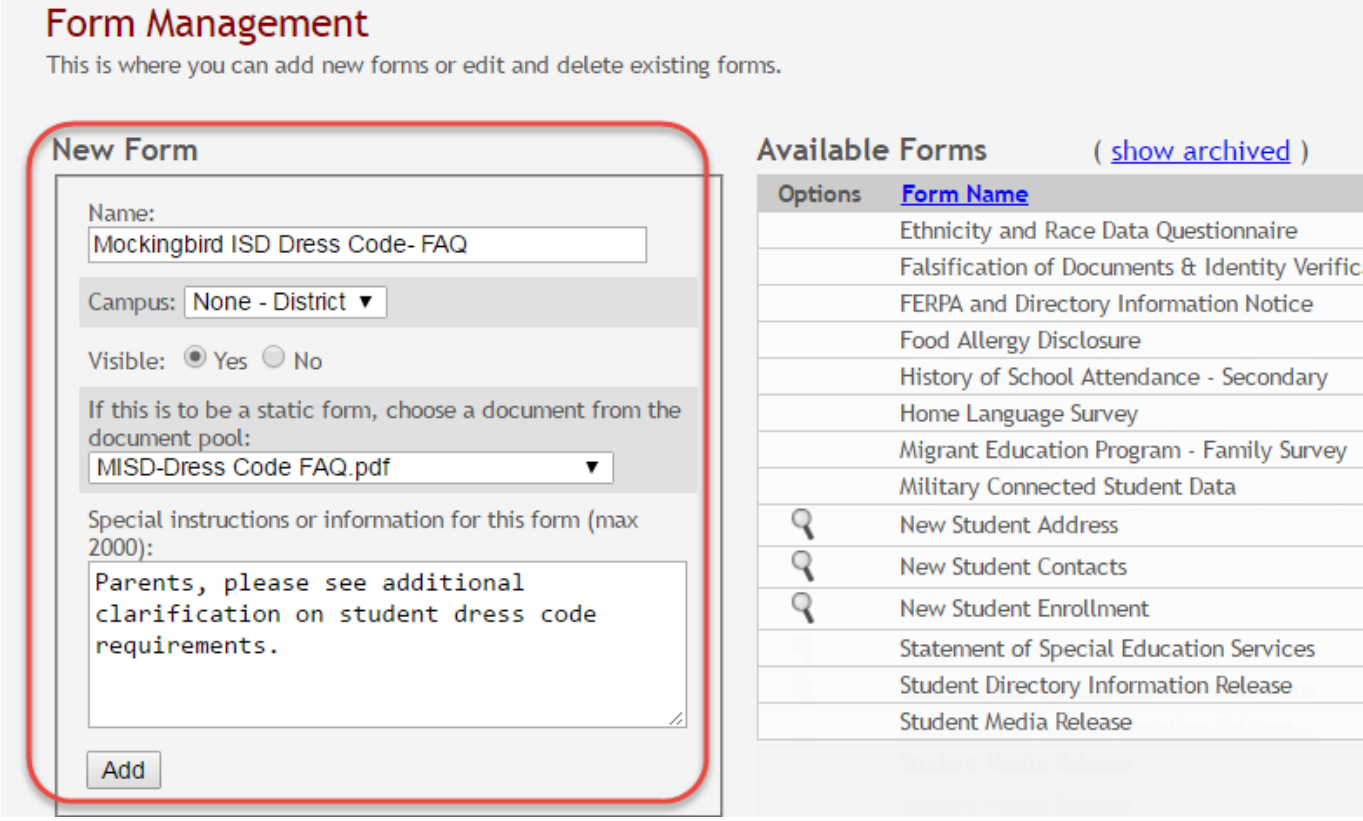
If you uploaded any static documents, you must create a form with each document in order to make it accessible to parents.

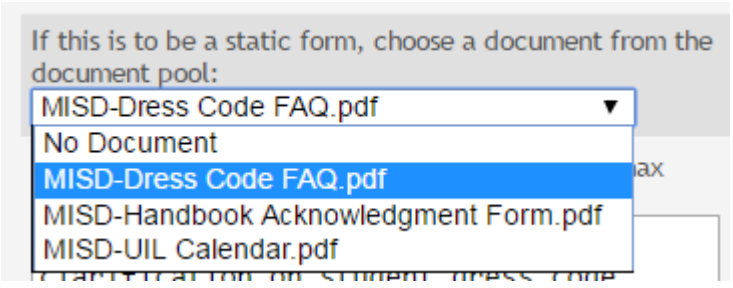
NOTE: To create a Spanish version of a static form, you will need to set the **Current Language Context** for the form to *Spanish*. This will be done in a subsequent step using the Form Editor page once the static form is created.

To create a static form, do the following under **New Form**:



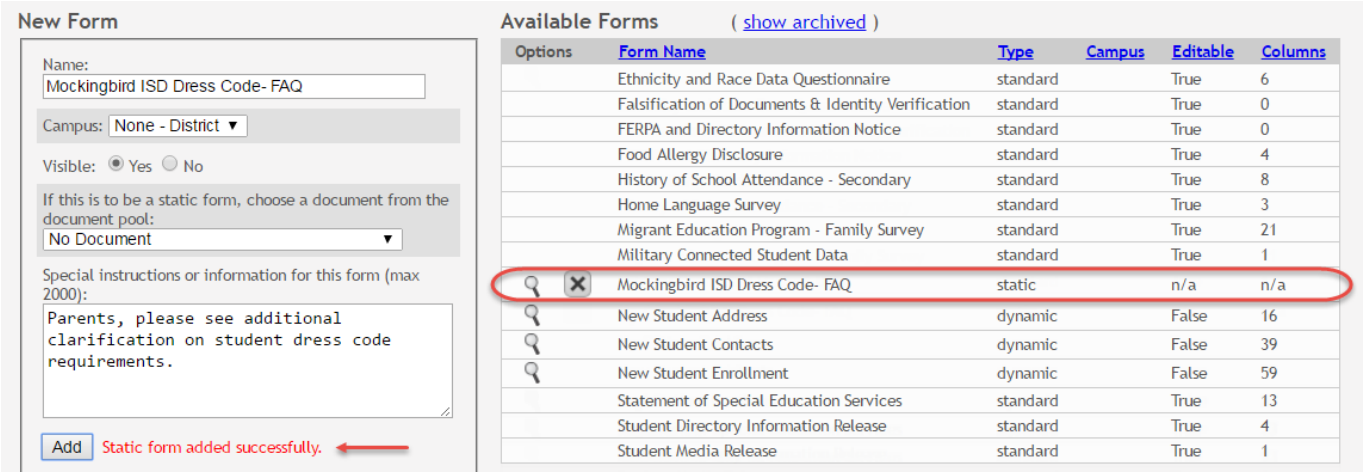
Name	
Campus	Select a campus in order to assign the form to a specific campus. Or, select *None* if the form is used for all campuses in the district.
Visible	

Select the form from the list in the drop-down field.

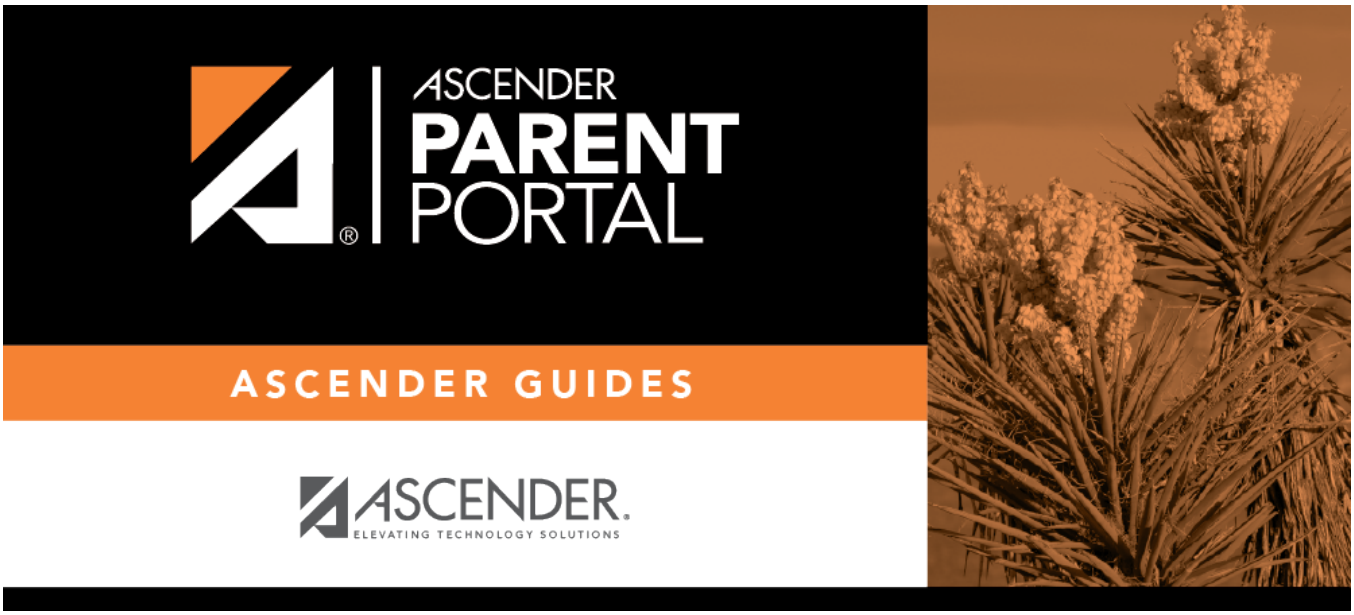


Special Instructions or information for this form

Click **Add**. A message is displayed indicating that the static form was successfully added.



Repeat for all remaining static forms.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