



ASCENDER GUIDES



**forms\_field\_management\_body**



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**Available Fields (right)**

A list of all available fields is displayed.

The list includes the database field name, database table name, and the application with which the field is associated (such as Registration).

**HERE'S A TIP:** To change the sort order of the grid, click the column heading. Click it once to sort in ascending order. Click it again to sort in descending order.

**Available Fields**

Edit	<u>Field Name</u> ←	Seq.	<u>Table Name</u>	<u>Sub Sys</u>	<u>Updateable</u>
🔍	ADDR_APT_NBR		SR_STU_ENROLL	REGISTRATION	true
🔍	ADDR_CITY		SR_STU_ENROLL	REGISTRATION	true
🔍	ADDR_STATE		SR_STU_ENROLL	REGISTRATION	true
🔍	ADDR_STR_NBR		SR_STU_ENROLL	REGISTRATION	true

Click it once to sort the column in ascending order. Click it again to sort the column in descending order.

**Available Fields**

Edit	<u>Field Name</u> ←	Seq.	<u>Table Name</u>	<u>Sub Sys</u>	<u>Updateable</u>
🔍	ZIP4_PHYS_ADDR		SR_STU_DEMO	REGISTRATION	true
🔍	ZIP4	*	SR_PARENT	REGISTRATION	true
🔍	ZIP_CODE_PHYS_ADDR		SR_STU_DEMO	REGISTRATION	true
🔍	ZIP	*	SR_PARENT	REGISTRATION	true

**NOTE:** If a **Table Name** is displayed, any data entered in the corresponding field will be updated in the student's TxEIS Registration pages.

**Edit Field Information (left)**

Modify information for the selected field as needed.

Click **Save**.

## Form Field Management

Manage the fields that will be used to create forms.

### Edit Field Information

Selected Field: **DOB**  
From Table: **SR\_STU\_DEMO**

Default friendly display name:

Language	Friendly Name
English	Date of Birth
Spanish	Fecha de nacimiento

Is field visible to the user?

Yes  No

Will this field require an admin's review?

Yes  No

Is physical documentation required for changes?

Yes  No

Default instructions or information for this field (500 char limit):

Language	Instructions
English	A birth certificate is required to verify the
Spanish	Se requiere un certificado de nacimiento para

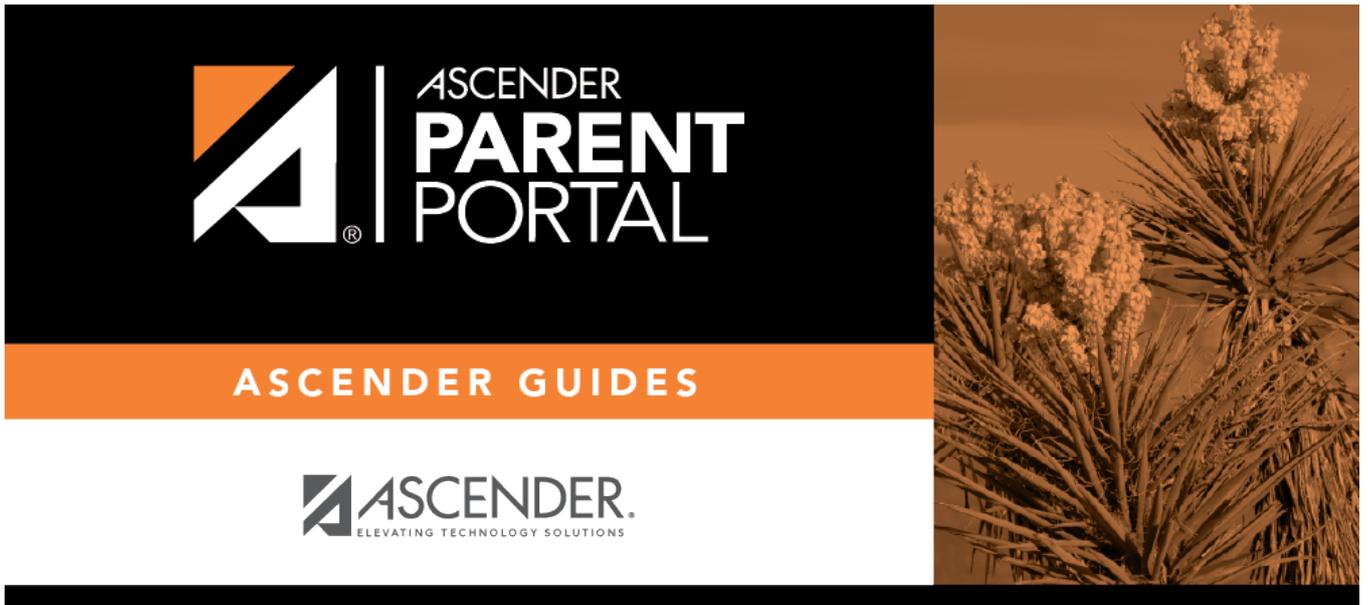
 Data Saved Successfully!

[Save](#)

### Available Fields

Edit	Field Name	Seq.	Tab
	ADDR_APT_NBR		SR
	ADDR_CITY		SR
	ADDR_STATE		SR
	ADDR_STR_DIR		SR
	ADDR_STR_NAME		SR
	ADDR_STR_NBR		SR
	ADDR_ZIP		SR
	ADDR_ZIP4		SR
	APT_NBR	*	SR
	APT_NBR_PHYS_ADDR		SR
	CAMPUS_CD_PRV		SR
	CELL_PHONE	*	SR
	CITY	*	SR
	CITY_NAME_PHYS_ADDR		SR
	DL_NBR	*	SR
	DL_ST	*	SR
	DOB	*	SR
	DOB		SR
	DOB		SR

Repeat for each field that will be used in a form.



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