



ASCENDER GUIDES



my_account_add_student

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Add the following information under **Add Student to txConnect**.

Student Portal ID	Type the ParentPortal ID provided by the student's campus. If you do not have this ID, you must contact the campus to get the ID. You cannot add a student without entering a valid ParentPortal ID. The ID is case sensitive and must be entered exactly as it appears (example: qbQgk3qAs2z).
Birth Date	Type the student's complete birth date. The date entered here must match the birth date in the student's record at the campus. You cannot continue without entering the correct birth date.

Click **Add**.

If your student was successfully added to your account, his name will appear in the **Students** list on the left side of every page. Your students will be listed in alphabetical order, not the order in which they were added.



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