



ASCENDER GUIDES



**txconnect\_parent\_enroll\_wizard**



# Table of Contents



## txConnect > My Account

When you log on the first time, the My Account page is displayed. Otherwise, log on and select My Account from the menu.

If you have not already verified your email address using the code that was sent to your email address, you must do this now to continue.

**IMPORTANT:** If you do not have access to an email address, contact your student's campus.

- [Verify the email address.](#)

You must provide and verify your email address before you can access features that require your email address. You can update your email address at any time.

If no email address has been entered, enter the address.

<b>Email Address</b>	(Required) Type your email address. You cannot enter an address that is already in use.  <b>NOTE:</b> If you have multiple students associated with your account, the email address listed for the guardian at your student's campus must match for ALL students associated with your ParentPortal account in order for Registration features to be activated, and the email address must be validated.
<b>Confirm Email Address</b>	Retype the email address to confirm that you typed it as intended.

Click **Verify Email Address**.

You will receive an email message at that address containing a verification link.

If you entered an email address when you registered for this txConnect account, you should have received an email message in your inbox with a code allowing you to verify your email address.

<b>Verification Code</b>	Copy-paste the verification code that was sent in the email message.  <b>Verify Email Address (optional)</b> You should receive an email message containing a verification code Your email address is required if you wish to receive alerts, edit  Verification Code: <input type="text" value="krgfxCr2DbqXFckQ"/> <input type="button" value="Verify Code"/>
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Click **Verify Code**.

- If the code was entered accurately, your email address is displayed.
- If the verification code is unsuccessful, click **Resend Code** to send a new code.



## Back Cover