

# **TxEIS Business Release Notes**

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**Update 3.4.XXXX** 

## **Accounts Receivable**

# Accounts Receivable > Reports > Accounts Receivable Reports > BAR4500 - Outstanding Invoices by Customer

- ☐ Modified the report to:
  - Only include invoices with a positive balance.
  - Include credit memo amounts in the account and total invoice balance calculations.
  - Include the overpayment credit and credit memo amounts for the account in the .csv file.
  - Include the invoice total adjustment, payment, balance, and credit memo totals in the .csv file.

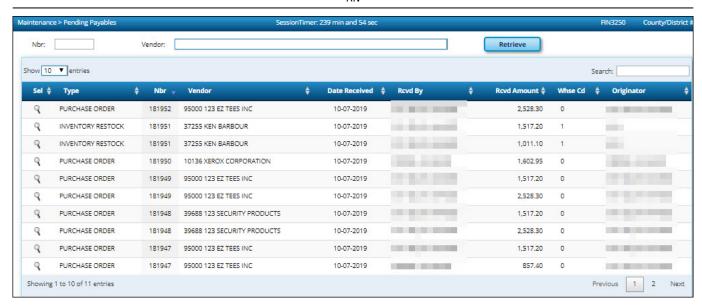
## **Finance**

# Finance > Maintenance > Postings > Purchase Orders ☐ Modified the program to prevent changes to purchase orders with pending payable records. Finance > Maintenance > Postings > Check Processing - PO ☐ Corrected the issue that prevented the document attachment functionality from working in newly created databases.

#### Finance > Maintenance > Pending Payables

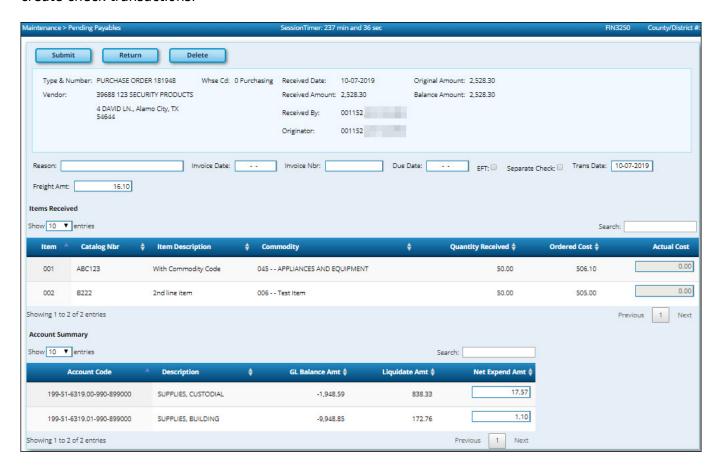
□ Added this page to replace the existing process of directly creating receiving payable transactions on the Check Processing - PO page. Now, if **Create Receiving Payables** is selected for Purchasing and Warehouse (only restock orders), and you receive items on the Purchasing > Maintenance > Receiving > Requisition tab, the applicable payable transactions are created on this page. You can then match invoices to the corresponding transactions.

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After you click the spyglass icon to select a transaction, the following page is displayed allowing you to enter invoice information for the transaction and create the check transaction. The fields available for edit on this page are based on the **Create Receiving Payables** and **Use Commodity Codes in Finance Payables** selections for Purchasing and Warehouse. Clicking **Submit** on this page does not affect the general ledger, you must use the Finance > Maintenance > Check Processing > Print Checks tab to process the check transaction.

Reference the Finance > Maintenance > Pending Payables Help page for additional information. and create check transactions.



Finance > Maintenance > Check Processing > Void Check

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☐ Modified the program to allow purchase order check transactions to be reversed and reposted during the void check process. Also, changed the repost transactions functionality to create the purchase order encumbrance transaction and include the liquidation amount in the reposted purchase order check transaction. If voiding a deferred check, then the account code from the original check transaction is used when the transaction is reposted.

#### Finance > Maintenance > 1099 Record Maintenance

☐ Changed the **Check Nbr** field to accept alphanumeric characters in order to allow for Electronic Funds Transfer (EFT) and Human Resources transfer transactions.

#### Finance > Inquiry > Vendor Inquiry > Vendor Payment Inquiry

☐ Corrected the program to display reconciled credit card transactions.

#### Finance > Utilities > Export Finance Tables & Import Finance Tables

☐ Included the pending payables tables in the import and export processes.

### **Human Resources**

#### **Human Resources > Tables > Job/Contract > Job Codes**

☐ Added the **No FTE** check box allowing you to indicate that the job has zero full-time equivalent (FTE) hours for TRS reporting.



#### Human Resources > Maintenance > Hours/Pay Transmittals > Abs Ded & Cd Abs Ded

□ Removed the **Salary Adjust** column from these tabs as TRS no longer requires the employee's workers' compensation adjustment to be reported. However, the salary adjustment column will remain in the database for new rows and will automatically default to N for payroll calculation purposes.

#### **Human Resources > Payroll Processing > TRS Processing > Extract**

☐ Modified the ED40 extract to set the **FTE Hrs** value to zero if **No FTE** is selected for the job on the Human Resources > Tables > Job/Contract > Job Codes tab.

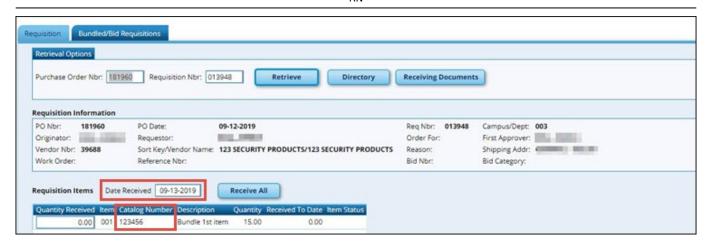
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☐ Modified the program to no longer create payable transactions on the Finance > Maintenance > Postings > Check Processing - PO tab when **Create Receiving Payables** is selected on the District Administration > Options > Purchasing/Warehouse page and items are received. Now, the payable transactions are created on the new Finance > Maintenance > Pending Payables page. This change only applies to the Requisition tab and **not** the Bundled/Bid Requisitions tab.

☐ Modified the program to only display the **Date Received** field one time on the page. The single **Date Received** field will be used for receiving all items.

☐ Added the **Catalog Number** column to the requisition details section.

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#### Purchasing > Reports > Purchase Order Reports > REQ1500 - Reprint Purchase Orders

 $\Box$  Corrected the issue that caused the account code summary to be displayed on the district purchase order copy even if the **Include Account Code Ledger on District Copy** parameter was set to *N* (No).

# Purchasing > Reports > Purchase Order Reports > REQ1800 - Commodity Codes Actual Cost Report

☐ Added this report to track actual cost data for Purchasing and Warehouse commodity items. Only restock orders are used from Warehouse.



## Warehouse

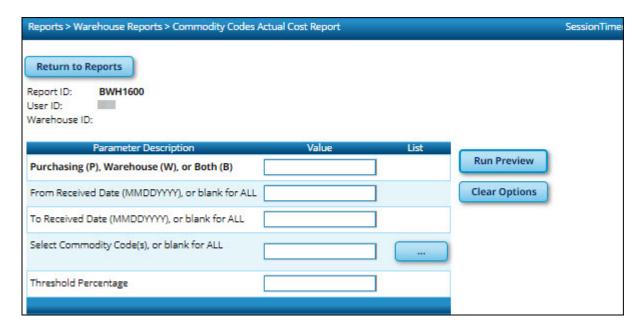
#### Warehouse > Tables > Warehouse Options

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☐ Modified the program to create payable transactions on the new Finance > Maintenance > Pending Payables page if **Create Receiving Payables** is selected. Previously, payable transactions were created directly on the Finance > Maintenance > Postings > Check Processing - PO page.

# Warehouse > Reports > Warehouse Reports > BWH1600 - Commodity Codes Actual Cost Report

☐ Added this report to track actual cost data for Purchasing and Warehouse commodity items. Only restock orders are used from Warehouse.



## **Known Issues**

#### Purchasing > Maintenance > Receiving > Bundled/Bid Requisitions

The program changed to only display the **Date Received** field one time on the page; however, when the user clicks the details spyglass for a requisition, the field does not display the calendar. This issue will be addressed in a later release.

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# **Back Cover**