



**ASCENDER**®  
ELEVATING TECHNOLOGY SOLUTIONS

**ASCENDER 6.0200**

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# ASCENDER 6.0200

**Release Date:** 9/27/21 **ASCENDER Update:** 6.0200

Updated the color contrast across all ASCENDER Enterprise applications for ease of readability.

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Modified the portals to meet WCAG 2.0AA accessibility standards.

- CareerPortal
  - EmployeePortal
  - MemberPortal
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## Accounts Receivable > Maintenance > Credit Memo

Corrected the program to properly change an invoice status from open to closed when a credit memo is applied to zero out the invoice. Previously, the invoice status remained open and was still displayed on the Customer Statement and Detail Aging reports.

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## Finance > Utilities > Fiscal Year Processing

Modified the Out of Balance Correction utility and the FIN1600 - Batch Process Balance Error Listing to correctly report out of balances.

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## Payroll > Payroll Processing

Corrected the issue that caused the Retiree Pension Gross to be updated with an incorrect amount.

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## Payroll > Payroll Processing > TRS Processing > Adjustment Days

Added the **Retiree Employment Type** field. This field is only enabled for ER records. The drop down contains the following values:

- *B - Non-Profit Tutor Substitute*

- C - Combination of Substitute and Half-time or less
- E - Surge Personnel
- F - Full-Time
- H - Half-time or less
- N - Non-Profit Tutor Half Time or Less
- S - Substitute
- T - Non-Profit Tutor Full Time

The screenshot shows a software interface with a navigation bar at the top containing: ADJUSTMENT DAYS, PAYROLL HISTORY, EXTRACT, MAINTENANCE, CREATE FILES, INTERFACE, and PURGE. Below this, there are two main sections: 'Extract' and 'Maintenance'.

The 'Extract' section has a 'Report Date (MM-YYYY):' field with a '-' value and an 'Execute' button.

The 'Maintenance' section has an 'Employee:' field with the value '000003 : ACOSTA, ABELINDA LEROY' and a 'Start Date:' field with '--'. There is a 'Retrieve' button.

Below the 'Maintenance' section is a table with columns: Delete, Type, TRS Pos Cd, Retiree Employment Type, Begin Adj Date, End Adj Date, and Nbr Days A. The 'Retiree Employment Type' dropdown menu is open, showing the following options: B Non-Profit Tutor Substitute, C Combination of Substitute and Half-Time or less, E Surge Personnel, F Full-Time, H Half-Time or less, N Non-Profit Tutor Half Time or Less, S Substitute, and T Non-Profit Tutor Full Time.

### Payroll > Payroll Processing > TRS Processing > Extract

Modified the program to allow multiple ER20 records to be extracted for an employee based on the value in the TRS **Retiree Exception** field in the job history. ER20 records will be extracted per Primary Job and per Retiree Exception. Any extra duty pay (XTRA job) that is not attached to the job with the Retiree Exception will be reported with the Primary Job.

### Payroll > Payroll Processing > TRS Processing > Maintenance

Modified the program to allow multiple ER20, ER25, and ER27 records to be entered and saved for an employee.

Added the following options to the **Retiree Employment Type** drop down for ER20, ER25, and ER27 records:

- B - Non-Profit Tutor Substitute

- 
- *E - Surge Personnel*
  - *N - Non-Profit Tutor Half Time or Less*
  - *T - Non-Profit Tutor Full Time*
- 

### **Payroll > Next Year > Copy NYR Tables to CYR**

Corrected the issue that prevented some tables from being copied over even though they were selected.

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### **Payroll > Utilities > TRS Maintenance > Employment After Retirement (ER)**

Modified the program to allow multiple ER20, ER25, and ER27 records to be entered and saved for an employee.

Added the following options to the **Retiree Employment Type** drop down for ER20, ER25, and ER27 records:

- *B - Non-Profit Tutor Substitute*
  - *E - Surge Personnel*
  - *N - Non-Profit Tutor Half Time or Less*
  - *T - Non-Profit Tutor Full Time*
- 

### **Payroll > Utilities > Import WorkJournal Requests**

Corrected overtime and straight overtime calculations for pay type 2 employees.

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### **Payroll > Reports > Personnel Reports > HRS1250 - Employee Data Listing**

Added the **Retiree Exception** field to the **State Info** section on the report.

<b>Employee Data Listing</b>		Program: HRS1250	
ISD		Page: 2 of 3	
		Frequency: 5	
M			
<b>Job Information</b>			
<b>Calendar Info</b> Calendar: 04 staff test Begin Date: 07-01-2021 End Date: 06-30-2022 Payoff Date: 06-30-2022		<b>State Info</b> TRS Year: <input type="checkbox"/> State Step: 20 TRS Mbr Pos: 02 - Teacher, librarian Yrs in Career Ladder: 0 <b>Retiree Exception: B - Non-Profit Tutor Substitute</b>	
<b>Contract Info</b> Contract Amt: 90,000.00 Contract Balance: 90,000.00 Nbr of Annual Pymts: 24 Remaining Pymts: 24 Nbr of Months in Contract: 10		<b>Accrual Info</b> Accrue Code: A Accrual Rate: 412.844	
<b>Daily Rate</b> Daily Rate of Pay: 412.844		<b>State Min Salary</b> Percent Assigned: 25% State Min. Salary: .00	
<b>Standard Pay Rate</b> Pay Rate: 3,750.00			

**Payroll > Reports > Personnel Reports > HRS1650 - Employee Salary Information**

Added the **Retiree Excpn** (Retiree Exception) field to the job report.

<b>Employee Salary Information</b>		Program: HRS1650	
ISD		Page: 1 of 1	
Emp Nbr: 000492	Yrs Experience District:	Frequency:	5
SSN: 226-02-2408	Yrs Experience Total:	Pay Campus:	001
DOB: 03-26-1946	Yrs Prof Exper District:	01 Primary Campus:	001
Degree: 1 - Bachelor's	Yrs Prof Exper Total:	01 W4 Filing Status:	S
Latest Re-Emp Date:	Extract ID:	Nbr Exempts:	0
Retirement Date:	Work Email:		
W4 Nbr Other Dependents: 0	W4 Other Exemptions: \$0.00		
W4 Other Deductions: \$0.00			
<b>Job Information</b>			
Start Date: 08-01-2021	# Months in Contract: 10	Payoff Date:	
End Date: 08-30-2022	# Days in Contract: 0	TRS Status:	5 - Retired
Amount: \$10,000.00	# of Annual Pmnts: 10	TRS Position:	03 - Support staff
Balance: \$10,000.00	Remaining Pymts: 10	<b>Retiree Excpn:</b>	<b>T - Non-Profit Tutor Full Time</b>
Contract Days: 0	Hourly Rate: \$0.00	FICA Eligibility:	M - Subject to medicare
Sched: 0	Wholly Sep Amt: \$0.00	WC Code:	

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## Payroll > Reports > TRS Reports > HRS8910 - Employment After Retirement (ER)

- Modified all reports (ER20, ER25, and ER27) to include the TRS Retiree Exception codes and descriptions.
- Corrected the issue that prevented the report from being generated.

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## Payroll > Reports > User Created Reports

- Added the **Retiree Exception** check box to the **Job Information** section.

The screenshot shows a grid of checkboxes under the heading "Job Information". The checkboxes are arranged in seven columns. The "Retiree Exception" checkbox, located in the sixth column, second row, is highlighted with a red rectangular box. Other checkboxes include Job Code, Job Descr, Primary Job, Prim Campus, Campus Name, Nbr Mon Contr, Yrs of Job Exper, Percent Assigned, Department, Pay Type, Calendar Code, Contract Begin Dt, Contract End Dt, Yrs in Career Ladder, Payoff Date, Nbr Days Employed, Nbr Days in Contract, Local Contract Days, Nbr of Annual Pymts, Remaining Pymts, Wkly Hrs Sched, Pay Grade, Pay Step, Pay Schedule, State Step, Contract Total, Contact Balance, Wholly Sep Amt, Daily Rate, Hrly Rate, Pay Rate, Base Annual, Accrual Cd, Accrual Rate, Reg Hrs Worked, Overtime Eligible, Overtime Rate, Hours/Day, TRS Position Cd, State Minimum Salary, TRS Year, Retiree Exception, Workers' Comp Cd, Workers' Comp Annual, Workers' Comp Remain, Exempt Status, Incr Pay Step, and Vacant Position.

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## Personnel > Tables > Job/Contract > Job Codes

- Corrected the issue that prevented the selected **Time Option** code description from being displayed on the report.

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## Personnel > Tables > WorkJournal

- Corrected the functionality of the **Enable WorkJournal Time for Pay Types** options. Previously, these options were not functioning as intended, and all pay type 2 and 3 employees were available for WorkJournal purposes in EmployeePortal.

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## Personnel > Tables > WorkJournal > Options

- Corrected the program to remain in the same frequency when time conversion table updates are saved and errors are generated.

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Corrected various user interface issues to improve the user experience.

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## Personnel > Reports > Personnel Reports > HRS1250 - Employee Data Listing

Added the **Retiree Exception** field to the **State Info** section on the report.

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## Personnel > Reports > Personnel Reports > HRS1650 - Employee Salary Information

Added the **Retiree Excptn** (Retiree Exception) field to the Job report.

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# EmployeePortal

**Release Date:** 9/27/21 **ASCENDER Update:** 6.0200

Updated the background image on the Login page.

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Modified the program to automatically sync WorkJournal and Leave workflows for Alternate Approvers.

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## EmployeePortal > Homepage Calendar

Modified the program to disable the WorkJournal menu and the **WorkJournal** button on the Add Request Type pop-up window when the **WorkJournal** option is unselected under **Enable** on the Payroll > Tables > District EP Options > EmployeePortal Options page.

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## EmployeePortal > Travel Requests

- Corrected the program to reference the account codes tied to a submitted travel request in order to determine the appropriate approval path.
  - Removed the **Location Locking** functionality for extended travel requests.
  - Corrected the status (enabled/disabled) of the **Retrieve** button when entering and clearing **Date** fields.
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## EmployeePortal > WorkJournal

- Corrected the program to automatically retrieve data on the page when a value is selected in the **Pay Frequency** and **Work Week Start Date** fields. If the user manually enters the **Work Week Start Date**, they must tab out of the field in order to retrieve data on the page.
- Corrected the program to prevent users from saving overlapping time entries. For example, if a user saves a time entry from 8:00 AM to 4:00 PM, then another time entry can only be saved if it is before 8:00 AM or after 4:00 PM.
- Corrected the issue that caused the total hours worked calculation to be incorrect when the **Percent of Hour** was not set up for 100% in the Time Conversion Table on the Personnel > Tables > WorkJournal > Options tab.
- Corrected the program to display the **Total Hours** field on the **Weekly Totals** row after the **Leave** field.



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## **Back Cover**