

ASCENDER 6.0400

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Release Date: ASCENDER Update: 6.0400 ☐ Corrected various pages in the following applications to only display the **Provide Feedback** link once: Budget • Finance Payroll Personnel Position Management Purchasing ☐ Corrected the program to display the vendor number and name in the **Vendor** field at all times. Previously, the vendor number no longer displayed after changes were saved to other fields on the page. Finance > Maintenance > Create Chart of Accounts ☐ Corrected the issue that prevented account codes with a 99 function code and an 8XXX object code from being created. Finance > Maintenance > Postings > Check Processing-PA & Check Processing-PO ☐ Corrected the trashcan icon to remain displayed when adding a new line item. Finance > Maintenance > Postings > Journal Actual ☐ Added the **Ignore for Grants and Projects** check box to the Duplicate JV pop-up window to ignore IV entries for the Grants and Projects application. This check box is only enabled if duplicating an Actual JV transaction.

Finance > Inquiry > GL Inquiry
\square Corrected transaction and balance issues within the spyglass pop-up window.
Finance > Inquiry > GL Inquiry > GL Account Summary
☐ Corrected the spelling of Revenue in the Estimated and Realized Revenue column headings on the report preview and PDF.
Finance > Utilities > Out of Balance Correction
\square Corrected the program to prevent incorrect balances to be calculated and saved.
Finance > Utilities > Positive Pay Export
□ Corrected the export to prevent the value in the Vendor Name field from being used as the Pay To value if a DBA or Remittance Name and Address is available when using the Pending Payables and the PO/PA processes together. Previously, a single check transaction was separated into two transactions and although the check numbers were the same, the Pending Payable transaction amounts were populated with the value from the Vendor Name field on the Vendor Information page and the other transaction amounts processed through PO/PA were populated with the value from the Vendor Remittance field.
Finance > Reports > Finance Reports > Vendor/Purchase Order Reports > FIN2100 - 1099 Forms
\square Per IRS requirements, updated the 1099-MISC/1099-NEC forms/instructions and all 1099-MISC/1099-NEC functionality to support the 2021 tax year.
Grants and Projects > Tables > Manage Users
☐ Corrected the Module column in the database to display GRT2160 Manage Users when adding or

updating grant type information for a user.

Grants and Projects > Maintenance > Member Grants > Grant Maintenance
☐ Corrected various user interface issues to improve the user experience.
☐ Corrected the Module column in the database to display GRT3010 Mbr Grant Maint for deleted transactions.
Grants and Projects > Maintenance > Approval Dashboard
\square Corrected the Module column in the database to display GRT3020 Approval Dashboard for approved/returned transactions.
Payroll > Tables > District EP Options
☐ Corrected the issue that prevented changes to the W-2 Information message field from being successfully saved and displayed in EmployeePortal.
Payroll > Maintenance > Calendar YTD Data > Calendar YTD
☐ Added the following FFCRA Payment fields for the 2021 calendar year:
 EPSLA Regular EPSLA Two-Thirds EFMLEA
Payroll > Maintenance > Calendar YTD Data > W2 Inquiry
☐ Added the following FFCRA Payment fields for the 2021 calendar year:
 EPSLA Regular EPSLA Two-Thirds EFMLEA

Payroll > Next Year > Copy CYR Staff to NYR & Copy NYR Staff to CYR ☐ Added the **TRS Retiree Exception** field to the process and preview report. Payroll > Payroll Processing > TRS Processing > Payroll History ☐ Corrected the program to retrieve pay date information for the TRS month instead of the pay date month. Payroll > Utilities > Import HR tables from Database Tables ☐ Added a new WorkJournal Comparison Report to display a list of WorkJournal records that were imported but no longer exist as payroll transmittals due to the import. Payroll > Utilities > Import WorkJournal Requests ☐ Modified the program to prevent WorkJournal request records from being selected if the job code no longer exists on the employee's master job record. Payroll > Reports ☐ Corrected the email content (subject/body) to mirror the letter case entered by the user. Previously, all letters were converted to uppercase. • HRS1250 - Employee Data Listing • HRS1650 - Employee Salary Information • HRS2050 - Proof List of Payroll Transactions • HRS2500 - Wage and Earning Statement • HRS2600 - Employee Substitute Report • HRS3500 - YTD Wage and Earning Statements • HRS6400 - Salary Verification Report Payroll > Reports > Personnel Reports ☐ Added the **Creditable Year of Service** field to the following reports:

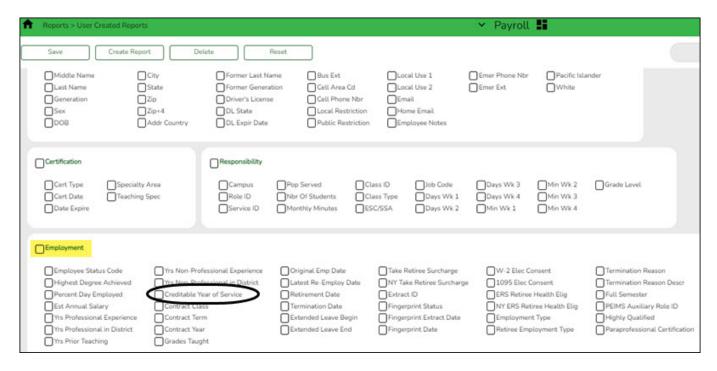
- HRS1100 Employee Verification
- HRS1250 Employee Data Listing
- HRS1650 Employee Salary Information

Payroll > Reports > Quarterly/Annual Reports > HRS5100 - W-2 Forms

☐ Per IRS requirements, updated the W-2 form/instructions and all W-2 functionality to support the 2021 tax year.

Payroll > Reports > User Created Report

☐ Added the **Creditable Year of Service** check box to the **Employment** section.



Personnel > Tables > WorkJournal > Options

☐ Modified the program to display the Unsaved Data Warning pop-up window when applicable.

☐ Corrected the issue that caused the time conversion table to inadvertently default to pay frequency 4 even though it was not created in pay frequency 4. This issue occurred in databases with only one pay frequency.

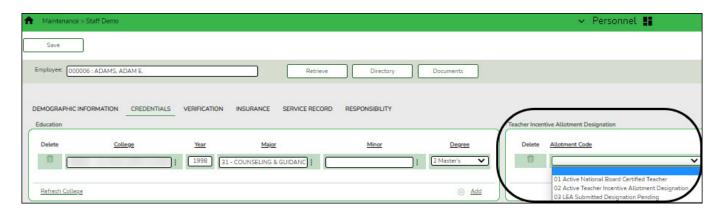
Personnel > Tables > WorkJournal > Admin

☐ Modified the Unsaved Data Warning pop-up window to set the cursor focus on the **Cancel** button.

Personnel > Maintenance > Staff Demo > Credentials

☐ Added the **Teacher Incentive Allotment Designation** section, which includes the following allotment codes and descriptions:

- 01 Active National Board Certified Teacher
- 02 Active Teacher Incentive Allotment Designation
- 03 LEA Submitted Designation Pending

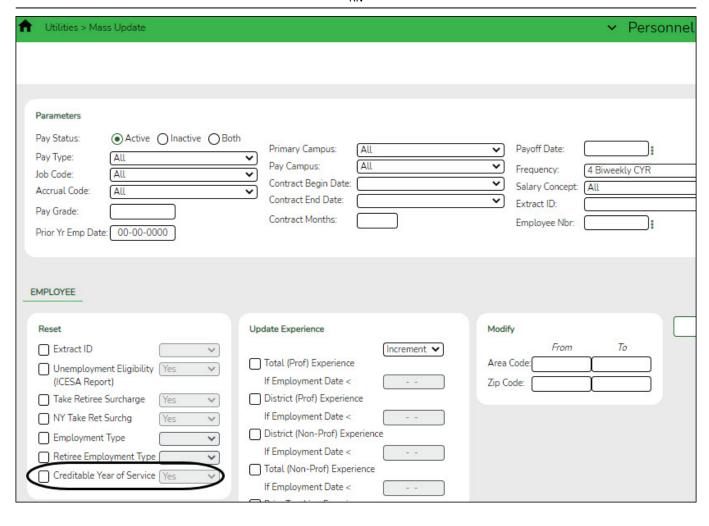


Personnel > Maintenance > Employment Info

☐ Added the **Creditable Year of Service** check box to the **Years Experience** section.

Personnel > Utilities > Mass Update > Employee

□ Added the **Creditable Year of Service** field under **Reset** to reset the employee's creditable year of service. Also, added the **Creditable Year of Service** column to the Employee Mass Update Report.



Personnel > Utilities > Mass Delete > Employee Data

☐ Modified the program to include the Teacher Incentive Allotment designation in the mass deletion process.

Personnel > Utilities > ACA 1094/1095 Correction/Replacement

- ☐ Per IRS requirements, updated the utility to support the 2021 tax year.
- ☐ Removed transmitter control code (TCC) validation from the ACA file creation process.

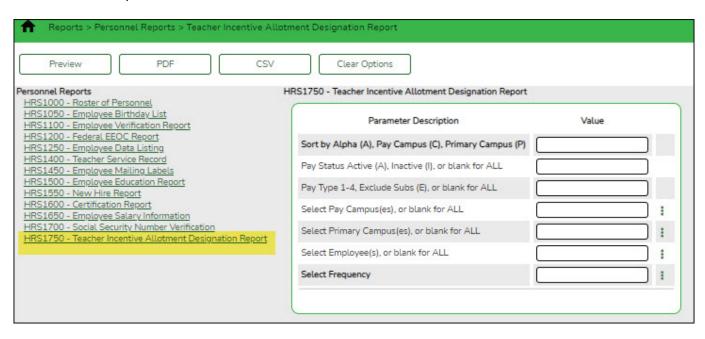
Personnel > Reports > Personnel Reports

☐ Added the **Creditable Year of Service** field to the following reports:

- HRS1100 Employee Verification
- HRS1250 Employee Data Listing
- HRS1650 Employee Salary Information

Personnel > Reports > Personnel Reports > HRS1750 - Teacher Incentive Allotment Designation Report

☐ Added this report to provide a list of employees with their Teacher Incentive Allotment Designation codes and descriptions.



Personnel > Reports > Payroll Information Reports > HRS5250 - 1095-B Forms

$\ \square$ Per IRS requirements, updated the 1095-B form/instructions and all 1095-B functionality to support the 2021 tax year.
☐ Removed transmitter control code (TCC) validation from the ACA file creation process.

Personnel > Reports > Payroll Information Reports > HRS5255 - 1095-C Forms

□ Per IRS requirem	nents, updated the 1095-C $^\circ$	form/instructions and a	II 1095-C functionality	to support
the 2021 tax year.				

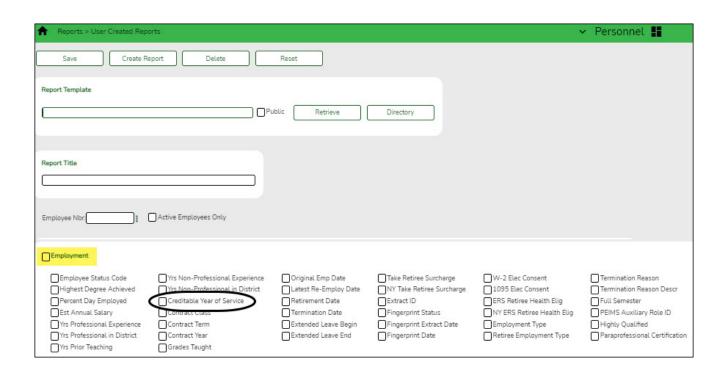
☐ Removed transmitter control code (TCC) validation from the ACA file creation process.

Personnel > Reports > TRS Reports

- ☐ Corrected the issue that prevented the following reports from being generated:
 - HRS4300 Health Insurance Participation Report
 - HRS8900 Employee Data (ED)
 - HRS8905 Regular Payroll (RP)

Personnel > Reports > User Created Reports > Personnel

☐ Added the **Creditable Year of Service** check box to the **Employment** section.



Purchasing > Inquiry > GL Inquiry > GL Account Summary

☐ Corrected the spelling of Revenue in the Estimated and Realized Revenue column headings on the report preview and PDF.

Purchasing > Maintenance > Create/Modify Requisition

☐ Modified the **Refresh Totals**, **Calculate Amounts**, and **Calculate Percent** links to correctly

calculate amounts and percentages when creating a requisition that has one line item with multiple accounts. This change is also effective for the Uniform Account Distribution.

Purchasing > Reports

☐ Corrected the email content (subject/body) to mirror the letter case entered by the user. Previously, all letters were converted to uppercase.

- REQ1450 Print Purchase Orders
- REQ1500 Reprint Purchase Orders
- REQ2000 Request for Quotation Report



EmployeePortal

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☐ Modified the program to ensure that the applicable Employee/Supervisor reminder emails are sent daily around 6:00 AM.

EmployeePortal > Inquiry > Calendar Year to Date & W-2 Information

☐ Added the following **FFCRA Payment** fields for the 2021 calendar year:

- EPSL1 (Emergency Paid Sick Leave Act (EPSLA) regular rate)
- EPSL2 (Emergency Paid Sick Leave Act (EPSLA) two-thirds rate)
- **EFMLEA** (Emergency Family and Medical Leave Expansion Act)

NOTE: If any of these amounts are greater than zero, the field and amount are displayed in Box 14 on the employee's W-2.

EmployeePortal > Inquiry > W-2 Information

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\square Per IRS requirements, updated the W-2 form/instructions and all W-2 functionality to support the 2021 tax year.
EmployeePortal > Inquiry > 1095 Information
\square Per IRS requirements, updated the 1095-B/1095-C forms/instructions and all 1095-B/1095-C functionality to support the 2021 tax year.
☐ Added the Outlook Calendar and Google Calendar links to leave approval emails allowing employees to add approved leave requests as Outlook/Google calendar events.
EmployeePortal > Travel Reimbursement Requests > Travel Requests
☐ Added maximum length limits to various fields.
\Box Corrected the issue that caused all inline error messages to be displayed upon accessing the page.
EmployeePortal > Travel Reimbursement Requests > Approve Travel Requests
\Box Corrected various functionality and user interface issues including the select all check box and the document attachments icon to improve the user experience.



MemberPortal

Release Date: ASCENDER Update: 6.0400

MemberPortal > Login

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☐ Corrected the Oops error page to display MemberPortal instead of EmployeePortal.
MemberPortal > Forgot Password
\square Modified the functionality and user interface to meet ASCENDER portal standards.
MemberPortal > Budget Revision Request & Reimbursement Request
☐ Corrected the program to ensure that all approvers in an approval path receive automated email notifications for pending budget or reimbursement requests.
\Box Corrected the Module column in the database to display the originating page name for submitted requests.
MemberPortal > Manage Users
☐ Corrected various user interface issues in the Unsaved Data Warning pop-up window.



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