



# ASCENDER 6.1000

**Release Date: ASCENDER Update: 6.1000**

## Accounts Receivable > Utilities > Import Invoices

☐ Added the **Number of Days for Due Date** field to indicate the number of days to be added to the requested date of the invoice and generate the invoice due date.



☐ Added validation to the import file to populate any blank **Date Requested** fields with the current system date. Or, if there are any invalid dates, an error will be displayed on the report and the import will not be completed.

## Accounts Receivable > Reports > Accounts Receivable Reports

☐ Corrected the issue that caused aging discrepancies between the BAR5000 - Summary Aging Report and the BAR6000 - Detail Aging Report.

## Bank Reconciliation > Maintenance > Bank Transactions > Create Transactions

☐ Removed the start year date from the transaction filter in the stored procedure allowing transactions with a date outside of the accounting period month in Finance to be included in the process.

## Finance > Utilities > Fiscal Year Close

☐ Corrected the Wildfly issue that prevented the General Journal preview report from being generated and also prevented the EOY process from being successfully completed.

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- ☐ Modified the end-of-year stored procedure to update all Finance document attachments with the new file ID.
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## **Payroll > Tables > Tax Deduction > Annuity Rates**

- ☐ Modified the program to automatically retrieve the annuity rates record for the current calendar year (the same year used for all other tabs).
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## **Payroll > Maintenance > Leave Account Transaction**

- ☐ Removed the **Documents** button from the Mass Update Pay Date and Mass Delete tabs as the Document Attachments functionality is not applicable for tabs pertaining to multiple employees. The **Documents** button is still available on the Staff Leave Maintenance, Leave Adjustment, and Employee Substitute tabs.
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## **Payroll > Maintenance > Approve CIP**

- ☐ Corrected the program to create distribution master records for supplement positions if the employee has multiple extra duty codes. Also, to prevent supplemental transmittal records from being created with a blank pay date.
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## **Payroll > Next Year > Copy NYR Tables to CYR > Copy Next Year Tables**

- ☐ Corrected the program to copy the applicable **Accrual Calendar** data from next year to current year tables. Previously, the pay dates and accrual days were not copied.
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- ☐ Corrected the Sort/Filter functionality to sort by all selected fields. Previously, users were unable to sort by **First Name** and **Last Name**.
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## **Personnel > Reports > Payroll Information Reports > HRS6550 - Employee Extra Duty Report**

- ☐ Corrected the issue that prevented the extra duty code description from being displayed on the report.
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☐ Corrected the Sort/Filter functionality to sort by all selected fields. Previously, users were unable to sort by **First Name** and **Last Name**.

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### **Position Management > Maintenance > PMIS Position History**

☐ Removed the **Category** field from the Edit Position pop-up window as it does not exist in the position history table.

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### **Position Management > Maintenance > PMIS Supplement History**

☐ Removed the **Category** and **Pay Amount Based on Employee** fields from the Edit Position pop-up window as they do not exist in the position history table.

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### **Position Management > Maintenance > PMIS Change in Position**

☐ Modified the program to display the correct employee date (original or re-employment) in the **Employment Date** field on the Change in Position report. Previously, the **Effective Dt** field displayed the date of the CIP.

☐ Corrected the issue that prevented the action reason description from being displayed on the CIP report. Also, changed the layout in the top section of the report to improve the user experience.

☐ Corrected the **Employee** field to include all expected employees in the autosuggest list.

☐ Corrected the issue that caused a program error to be generated if a CIP was processed but forecast records were not successfully updated. Now, the appropriate error message is displayed.

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### **Position Management > Maintenance > PMIS Change in Position > Change in Compensation**

☐ Modified the **Employee** autosuggest lookup and the Employees directory to include employees with only Personnel records. Previously, these employees were excluded because they did not have Payroll records.

**Position Management > Maintenance > PMIS Change in Position > Separation**

☐ Corrected the issue that caused the CIP Separation report to calculate a day of work for an employee even though the employee did not work a day and the **Worked 1 Day** check box was not selected.

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**Position Management > Inquiry > PMIS Campus Supplement Position Inquiry**

☐ Corrected the issue that prevented the **Print** button from functioning properly if a selection was made in the **Extra Duty Cd**, **Position Nbr**, or **Suppl Position Status** fields.

☐ Corrected various formatting issues to meet standards and improve the user experience.

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**Position Management > Utilities > Salary Simulation > Simulation Options**

☐ Corrected the issue that caused an internal server error to occur after entering a password for the export.

☐ Corrected stat min calculations for G-type stipends in the forecast simulations.

☐ Corrected the issue that prevented the CSV file from being generated for the following reports:

- Forecast Simulation Calculations Position/Distribution
  - Forecast Simulation Calculations position/Distribution-by Employee Name
  - Forecast Account Distribution Journal by Salary Account
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**Position Management > Utilities > Salary Simulation > Extra Duty**

☐ Corrected the program to calculate the correct pay amount for G-type stipends that are paid based on the employee's daily rate.

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**Position Management > Utilities > Move Forecast to NYR Payroll**

☐ Modified the program to export next year payroll tables to internal database tables. These tables can then be imported using the Payroll > Utilities > Import HR Tables From Database Tables page.

## Position Management > Reports > User Created Reports

- ☐ Added a new Position History user-created report to retrieve position history records.
  - ☐ Renamed the existing PMIS user-created report to CYR/NYR Positions.
  - ☐ Corrected the report to only include only those employee(s) selected in the **Employee Nbr** field when running the report with the **Employee Demo** fields selected. Previously, all employees were included.
  - ☐ Corrected the program to prevent check boxes from being inadvertently automatically selected/unselected when running the report. Now, only the check boxes selected by the user are used to run the report.
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## Purchasing > Maintenance > Create/Modify Requisition

- ☐ Corrected the issue that prevented users from successfully adding multiple accounts to a requisition when using the **Uniform Account Distribution** button.
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## Warehouse > Maintenance > Create/Modify Inventory Restock Requisitions

- ☐ Corrected the autosuggest functionality in the **Item Number** field.
  - ☐ Corrected the issue that caused the entered **Freight %** to be deleted after clicking the **Refresh Totals** link.
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# CareerPortal

## CareerPortal > Homepage

☐ Modified the program to display the CareerPortal Version, Build, Host, and Browser data in the lower section of the application menu.

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## CareerPortal > Applicant Detail

☐ Corrected the program to display a link to download and view any documents attached that the applicant uploaded to the application such as a resume.

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## CareerPortal > Email

☐ Corrected the issue that prevented emails from being sent from local servers.

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## CareerPortal > Reference Requests

☐ Modified the program to include the email address of the person responding to the reference question.

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## CareerPortal > Admin Tools > User Management > Users

☐ Corrected the **Local User Override** field to function as intended allowing admin users to mark external users as internal users regardless of their email address domain, which in turn allows internal users to view applicant data on the Search Applicants page.

☐ Corrected the issue that caused a generic email to be sent to users any time an admin user made a change to the user's profile. Now, an email is only generated:

- If an email address domain is changed to a domain that matches one of the email domain(s) listed on the District Settings Co-op page.
- If the **Local User Override** field is changed from *External* to *Internal*.

☐ Removed the functionality to add new users. As a result, the following changes were made:

- Renamed the **Adding Users** (*Add users and assign them to security group(s).*) section to **Edit Users** (*Edit users and assign them to security group(s).*)
- In the **Users** tile, changed *Add/Remove users* to *Edit/Remove users*.

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- ☐ Corrected the delete functionality allowing users to be successfully deleted.
  - ☐ Added validation to prevent users from deleting their own user accounts.
  - ☐ Corrected the program to follow the appropriate process and provide the applicable information when requesting references without a valid email URL on the District Administration > Options > Email Preferences page.
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## **CareerPortal > Admin Tools > Form & Question Management > Core Questions**

- ☐ Added the drag-and-drop feature allowing users to easily reorder the sequence of core questions.
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# **EmployeePortal**

## **EmployeePortal > Homepage Calendar**

- ☐ Modified the program to hide the **Leave** button from the Add Request Type pop-up window if the Leave feature is not enabled by the LEA.
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## **EmployeePortal > Inquiry > Earnings**

- ☐ Corrected the issue that prevented the PDF version of the Earnings statement from being successfully generated for employees with a special adjustment in Payroll.
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## **EmployeePortal > Travel Reimbursement Requests**

- ☐ Corrected various user interface issues to improve the user experience.



## EmployeePortal > Travel Reimbursement Requests > Approve Travel Requests

☐ Modified the program to allow users to sort the list of travel requests by **Vendor Nbr**, **Employee Name**, **Travel Request Number**, **Date Requested**, or **Request Total**. By default, the list is sorted by **Travel Request Number**.

## Ed-Fi Changes

### District Administration > Tables > District Information > Campus Name/Address

☐ Added the **Exclude from reporting to TEA** check box to exclude specific campus records from TEA reporting.

Tables > District Information District Admin

Year:

**DISTRICT NAME / ADDRESS** **CAMPUS NAME / ADDRESS** **PAYROLL FREQUENCIES** **REPORTING CONTACT** **SHARED SERVICES ARRANGEMENT**

Campus:

Campus ID:

Campus Name:

Street Nbr:  Street Name:

City:  State:  Zip:  +

Phone:   Fax:

**Exclude from reporting to TEA:** ☐

### District Administration > Maintenance > Non-Employee

☐ Added the **Begin Date** and **End Date** fields allowing users to enter a begin and end date non-employees. These fields were also added to the Non-Employee Report.

Maintenance > Non-Employee
District Admin

Save

NON-EMPLOYEE

Employee Nbr:
Name:
Retrieve
Directory

Name

Employee Nbr: 001160
Name:
Title
First
Middle
Last
Generation

Work E-mail:
Job Code: 9999 - UNDEFINED
Highly Qualified:

Local Use
1:
2:

Instructional Staff
SSN:
Sex:
Date of Birth:
Races
Hispanic:
American Indian:
Asian:
Black:
Pacific Islander:
White:
Days Employed:
Total Years:
District Years:
Percent of Day: 0%
Highest Degree:
Tx Unique Staff ID:
Begin Date:
End Date:

## Payroll > Reports > Personnel Reports > HRS1250 - Employee Data Listing

☐ Added the **Paraprofessional Cert Effective Date** field to the **Personnel Information** section. This field displays the effective date of the employee's paraprofessional certification from the Personnel > Maintenance > Employment Info page.

☐ Added the **Begin Date** and **End Date** columns to the **Staff Responsibilities** section.

Date Run:		Employee Data Listing		Program: HRS1250	
Cnty Dist:		ISD		Page: 1 of 1	
				Frequency: 5	
Emp Nbr: 000183    Emp Name: A/ACCRUAL, ADDTO L					
Payroll Name & Primary Address			Former Name & Alternate Address		
Last: A/ACCRUAL			Last: A/ACCRUAL		
First: ADDTO			First: ADDTO		
Middle: L			Middle: L		
Title:            Gen:			Title:            Gen:		
Street: PO BOX 2247			Street: 700 E FRIO		
City/St: Alamo City, TX			City/St: Alamo City, TX		
Zip Cd: 46119			Zip Cd: 46119		
Country:			Country:		
Phone: (555) 675-6141    Cell: (555) 675-9276			Bus Ph: ( )            Bus Ext:		
Wk E-mail:			Hm E-mail:		
Supplemental Address:			Supplemental Address:		
Country:			Country:		
Delivery Name:			Delivery Name:		
Emergency Contact:			Relation: SISTER		
Phone: (555) 675-8776    Ext:			Bilingual:		
Emergency Notes:					
Personnel Information					
Employee Status: 2 - Active auxiliary per		Original Emp. Date: 02-20-1995		Primary Job Code: 1454 - SEC INSTRUCTIONAL AIDE	
Highest Degree: 0 - No Bachelor's		Latest Reemploy Date: 02-20-1995		Primary EEOC: 13 - Teacher aides	
Percent Day Employed: 100%		Retirement Date:		Percent Assign: 99%	
Eligible for Rehire: <input checked="" type="checkbox"/>		Take Retiree Surcharge: <input type="checkbox"/>		Paraprofessional Certification: <input type="checkbox"/>	
Extract ID: SEP - 10 MONTH		NY Take Retiree Surcharge: <input type="checkbox"/>		Paraprofessional Cert Effective Date: <span style="border: 1px solid black; border-radius: 50%; padding: 2px;"> </span>	
W-2 Elec Consent: Y		Year Round: <input type="checkbox"/>		Employment Type: F - Half-Time or more	
1095 Elec Consent:		ERS Retiree Health Elig: <input type="checkbox"/>		Retiree Employment Type:	
				NY ERS Retiree Health Elig: <input type="checkbox"/>	
Experience		Contract Information		Extended Leave	
Professional    Non-Professional		Class:		Begin:	
Total:            Total: 22		Term:		End:	
In District:    In District: 22		Year:		Date:	
Creditable Year of Service: <input type="checkbox"/>		Begin: 08-09-2017		Reason:	
Grade(s) Taught: 1 2 3		End: 05-26-2018		Full Semester: <input type="checkbox"/>	
Yrs Prior Teaching: 0					
Unemployment Eligibility		Fingerprint Information		Estimated Annual Salary (Hourly Employees Only)	
Qtr 1    Qtr 2    Qtr 3    Qtr 4		Status: Y - Fingerprinted		Activity    Fund    Func    Obj    Org    Prog    Amount	
1: <input checked="" type="checkbox"/> 4: <input checked="" type="checkbox"/> 7: <input checked="" type="checkbox"/> 10: <input checked="" type="checkbox"/>		Date Extracted:			
2: <input checked="" type="checkbox"/> 5: <input checked="" type="checkbox"/> 8: <input checked="" type="checkbox"/> 11: <input checked="" type="checkbox"/>		Fingerprint Date: 07-16-2008			
3: <input checked="" type="checkbox"/> 6: <input checked="" type="checkbox"/> 9: <input checked="" type="checkbox"/> 12: <input checked="" type="checkbox"/>					
Staff Responsibilities					
Campus		Role		Pop	
ID		Service ID		Grd	
Service ID Descr		Nbr		Stu	
Class ID		Class		Monthly	
Type		Minutes		ESC/	
SSA		Code		Job	
PE Info:		Days Wk 1    Min Wk 1		Days Wk 2    Min Wk 2	
Days Wk 3    Min Wk 3		Days Wk 4    Min Wk 4		Days Wk 5    Min Wk 5	
3		Begin Date    End Date		School Year	

## Payroll > Reports > User Created Reports

☐ Added the **Auxiliary Role Effective Date** and **Paraprofessional Cert Effective Date** check boxes to the **Employment** section

☐ Renamed the **PEIMS Auxiliary Role ID** check box to **Auxiliary Role ID** in the **Employment** section.

- ☐ Added the **Begin Date** and **End Date** check boxes to the **Responsibility** section.

## Personnel > Maintenance > Employment Info

- ☐ Added validation to require the **Auxiliary Role ID Effective Date** if the **Auxiliary Role ID** field is changed.
- ☐ Added validation to require the **Paraprofessional Certification Effective Date** if the **Paraprofessional Certification** selection is changed.

## Personnel > Reports > Personnel Reports > HRS1250 - Employee Data Listing

- ☐ Added the **Paraprofessional Cert Effective Date** field to the **Personnel Information** section. This field displays the effective date of the employee's paraprofessional certification from the Personnel > Maintenance > Employment Info page.
- ☐ Added the **Begin Date** and **End Date** columns to the **Staff Responsibilities** section.

## Personnel > Reports > User Created Reports

- ☐ Added the **Auxiliary Role Effective Date** and **Paraprofessional Cert Effective Date** check boxes to the **Employment** section
- ☐ Renamed the **PEIMS Auxiliary Role ID** check box to **Auxiliary Role ID** in the **Employment** section.
- ☐ Added the **Begin Date** and **End Date** check boxes to the **Responsibility** section.





## **Back Cover**