ASCENDER 7.1000

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Release Date: 6/2/2023 **ASCENDER Update**: 7.1000

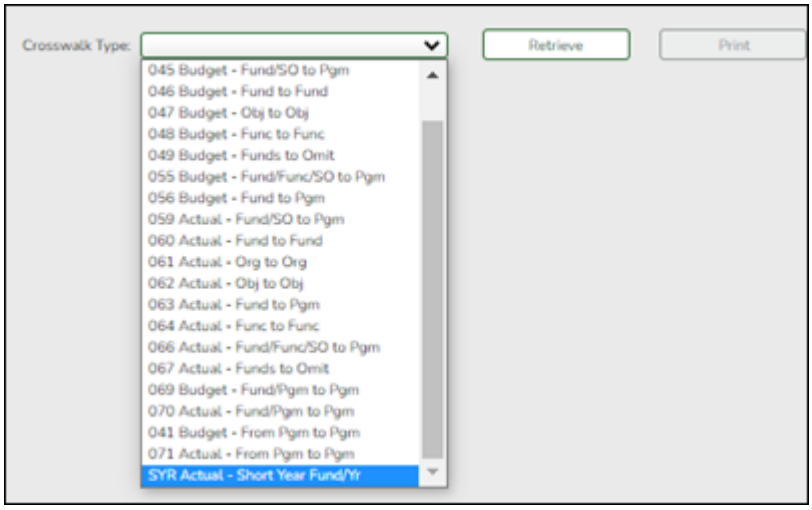
Removed the **Provide feedback** button from all application pages. The following statement will be posted in the ASCENDER News Section to explain: “The client feedback button was introduced when the TCC transitioned from TxEIS to ASCENDER. We have removed the button and welcome your feedback through your local ESC ASCENDER support team.“

Budget > Utilities > Clear Move NYR Requisitions To CYR

❑ Corrected the issue that caused account elements for the encumbrance offset (4310) to duplicate the subobject and organization resulting in an account code longer than 20 characters and preventing the process from being completed.

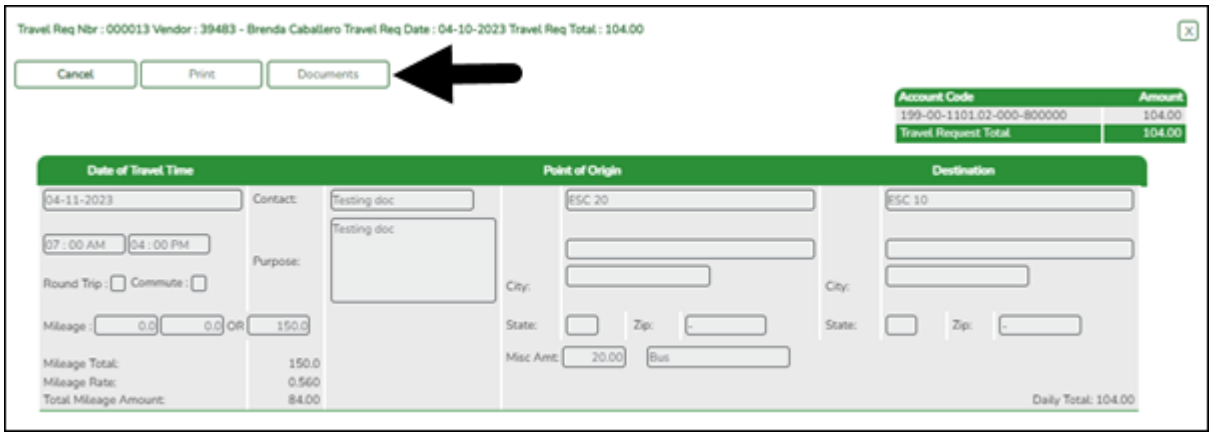
Finance > Tables > TSDS Crosswalks

❑ Added the *SYR Actual - Short Year Fund/YR* option to the **Crosswalk Type** drop-down. Also, added validation to the **From** and **To** fields to require four numeric values and to restrict the **From** field value from being the same as the **To** field value.



Finance > Inquiry > Travel Reimbursement Inquiry

❑ Modified the program to display the **Documents** button in the travel details pop-up window if documents are attached to the travel request.



Finance > Reports > Finance Reports > Summary/Miscellaneous Reports > FIN3750 - Statement of Activities

❑ Corrected the issue that prevented all fund balance objects (excluding 37XX) from being included in the **Net Assets, beginning of year** line.

Grants and Projects > Maintenance > Approval Dashboard

❑ Corrected the issue that prevented the request details from being displayed in the spyglass pop-up window. Previously, only the **Approve** and **Cancel** buttons were displayed in the pop-up and if the user clicked either button, a program error occurred.

Payroll > Maintenance > Leave Account Transaction > Staff Leave Maint

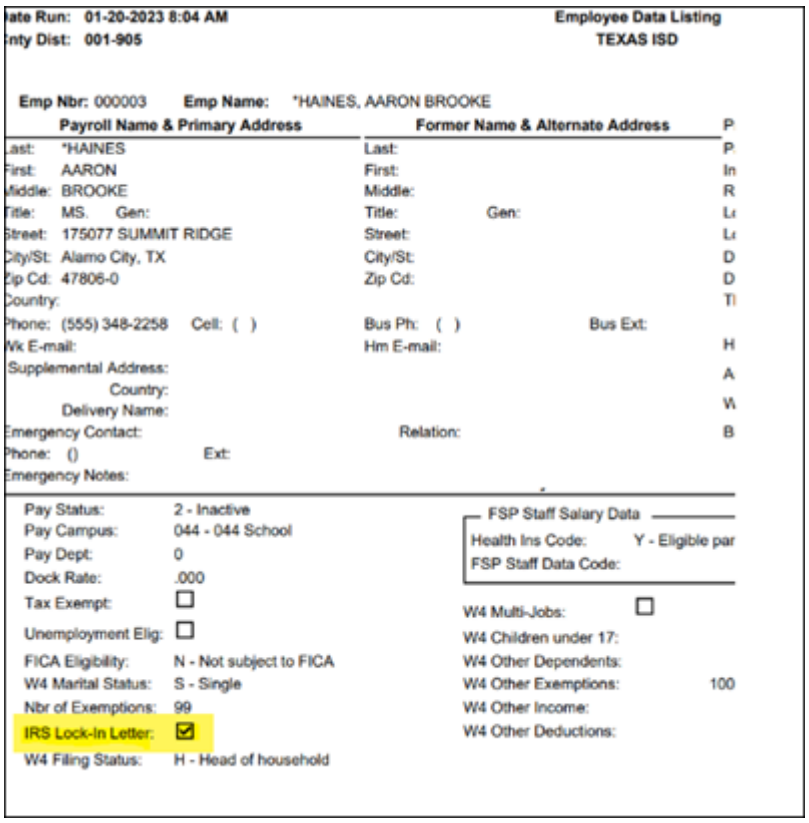
❑ Added validation to the **Absence/Earned** date field to prevent invalid dates or dates prior to 01/01/2000 from being entered.

Payroll > Self-Service > Payroll Approval & Payroll Approval by Alternate

❑ Modified the program to display the following warning message if trying to approve pending W-4 changes and a Lock-in Letter has been issued for the employee (i.e., **IRS Lock-In Letter** field is selected on the Payroll > Maintenance > Staff Job/Pay Data > Pay Info tab): “W-4 changes cannot be processed because an IRS Lock-in Letter has been issued. You can disapprove the changes to remove them from the approval queue or contact an administrator for further information.”

Payroll > Reports > Personnel Reports > HRS1250 - Employee Data Listing

❑ Added the **IRS Lock-in Letter** field to the report.



ate Run: 01-20-2023 8:04 AM — Employee Data Listing
nty Dist: 001-905 — TEXAS ISD

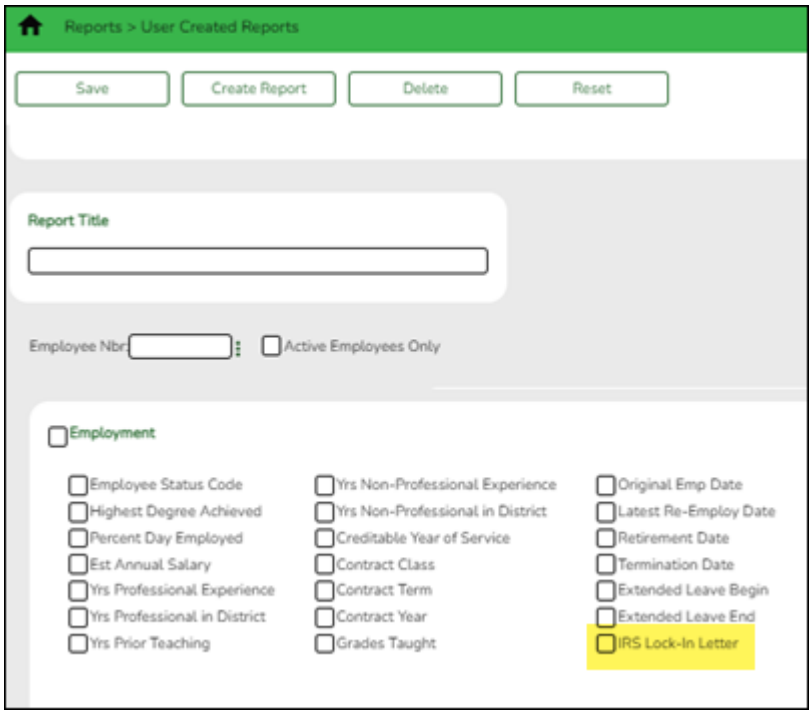
Emp Nbr: 000003 Emp Name: *HAINES, AARON BROOKE

Payroll Name & Primary Address		Former Name & Alternate Address	
ast:	*HAINES	Last:	
irst:	AARON	First:	
Middle:	BROOKE	Middle:	
itle:	MS. Gen:	Title: Gen:	
treet:	175077 SUMMIT RIDGE	Street:	
City/St:	Alamo City, TX	City/St:	
Zip Cd:	47806-0	Zip Cd:	
Country:			
Phone:	(555) 348-2258 Cell: ( )	Bus Ph: ( )	Bus Ext:
Wk E-mail:		Hm E-mail:	
Supplemental Address:			
Country:			
Delivery Name:			
Emergency Contact:		Relation:	
Phone:	() Ext:		
Emergency Notes:			

Pay Status:	2 - Inactive	FSP Staff Salary Data	
Pay Campus:	044 - 044 School	Health Ins Code:	Y - Eligible par
Pay Dept:	0	FSP Staff Data Code:	
Dock Rate:	.000		
Tax Exempt:	☐	W4 Multi-Jobs:	☐
Unemployment Elig:	☐	W4 Children under 17:	
FICA Eligibility:	N - Not subject to FICA	W4 Other Dependents:	
W4 Marital Status:	S - Single	W4 Other Exemptions:	100
Nbr of Exemptions:	99	W4 Other Income:	
IRS Lock-In Letter:	☑	W4 Other Deductions:	
W4 Filing Status:	H - Head of household		

Payroll > Reports > User Created Report

❑ Added the **IRS Lock-in Letter** field.



Personnel > Maintenance > Staff Demo > Demographic Information

❑ Added validation to the **Phone** section (**Hm**, **Bus**, **Cell** fields) to prevent phone numbers less than ten digits from being saved.

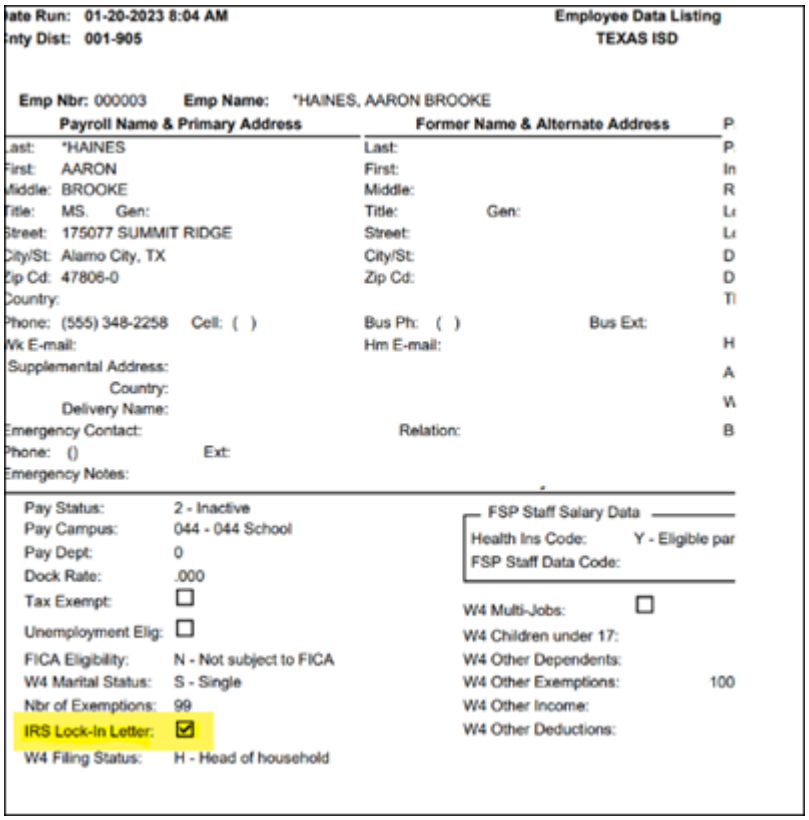
Personnel > Utilities > Mass Update > Responsibility

❑ Added the following Responsibility fields to the mass update process:

- **Staff Service**
- **ESC/SSA**

Personnel > Reports > Personnel Reports > HRS1250 - Employee Data Listing

❑ Added the **IRS Lock-in Letter** field to the report.



ate Run: 01-20-2023 8:04 AM
nty Dist: 001-905

Employee Data Listing
TEXAS ISD

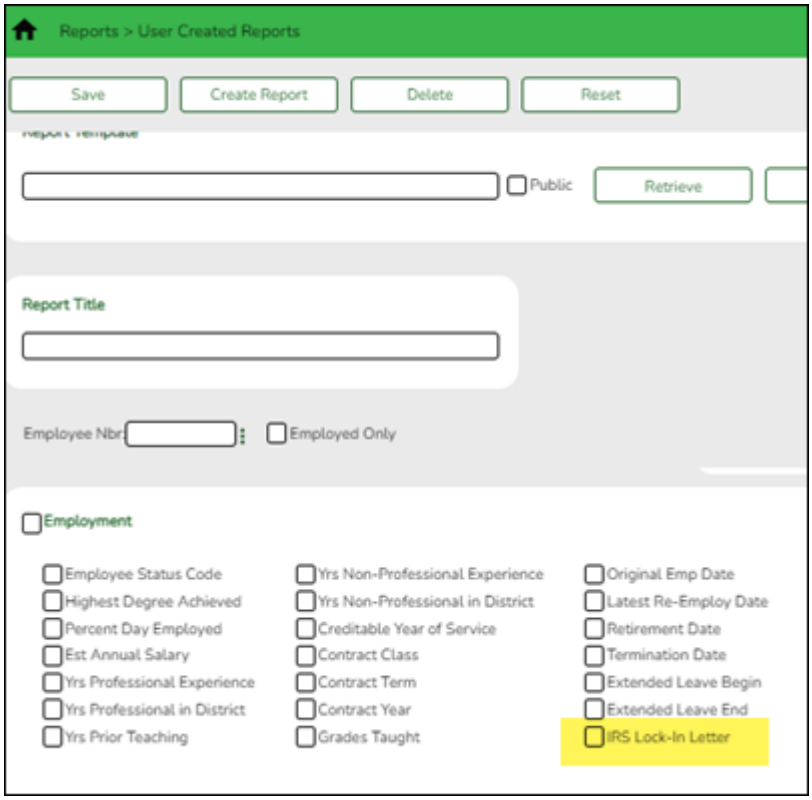
Emp Nbr: 000003 **Emp Name:** *HAINES, AARON BROOKE

Payroll Name & Primary Address		Former Name & Alternate Address	
Last:	*HAINES	Last:	
First:	AARON	First:	
Middle:	BROOKE	Middle:	
Title:	MS. Gen:	Title:	Gen:
Street:	175077 SUMMIT RIDGE	Street:	
City/St:	Alamo City, TX	City/St:	
Zip Cd:	47806-0	Zip Cd:	
Country:			
Phone:	(555) 348-2258 Cell: ( )	Bus Ph:	( ) Bus Ext:
Wk E-mail:		Hm E-mail:	
Supplemental Address:			
Country:			
Delivery Name:			
Emergency Contact:		Relation:	
Phone:	() Ext:		
Emergency Notes:			

Pay Status:	2 - Inactive	FSP Staff Salary Data	
Pay Campus:	044 - 044 School	Health Ins Code:	Y - Eligible par
Pay Dept:	0	FSP Staff Data Code:	
Dock Rate:	.000		
Tax Exempt:	☐	W4 Multi-Jobs:	☐
Unemployment Elig:	☐	W4 Children under 17:	
FICA Eligibility:	N - Not subject to FICA	W4 Other Dependents:	
W4 Marital Status:	S - Single	W4 Other Exemptions:	100
Nbr of Exemptions:	99	W4 Other Income:	
IRS Lock-In Letter:	☑	W4 Other Deductions:	
W4 Filing Status:	H - Head of household		

Personnel > Reports > User Created Reports

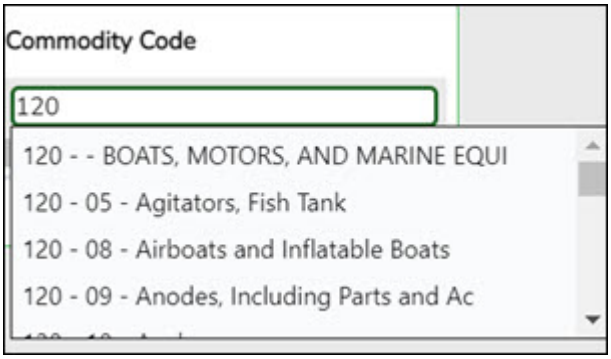
❑ Added the **IRS Lock-in Letter** field.

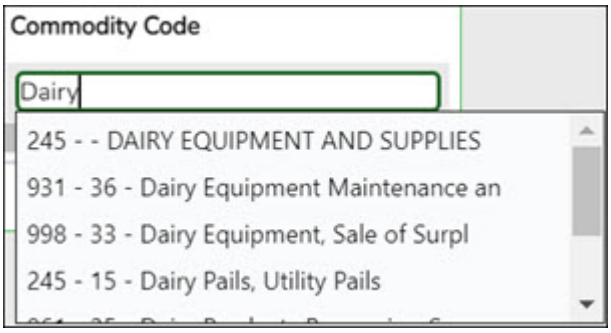


Purchasing > Maintenance > Create/Modify Contract Requisition

❑ Added the auto-suggest feature to the **Commodity Code** field.

- If a number is entered, the drop-down list is displayed in numerical order.
- If a letter is entered, the drop-down list is displayed in alphabetical order.





Warehouse > Maintenance > Inventory Maintenance

❑ Corrected the scroll bar display on the right side of the page to only display one scroll bar instead of two.

CareerPortal

EmployeePortal

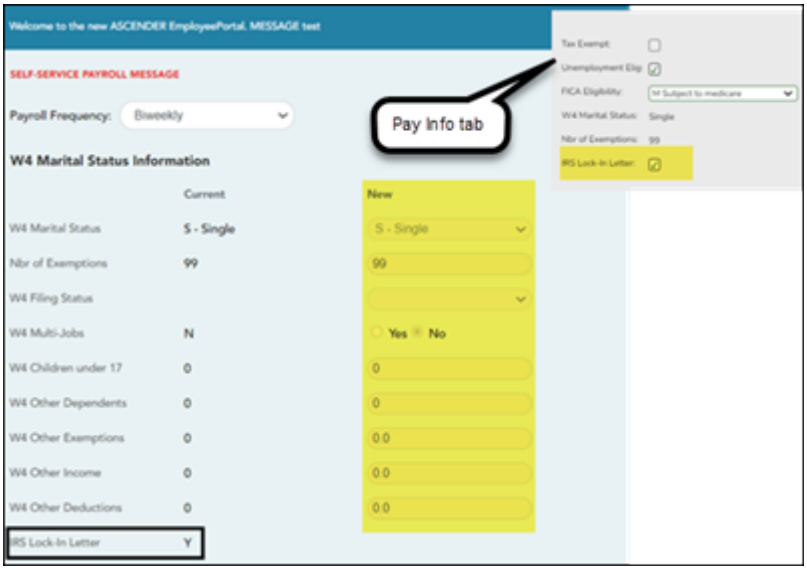
EmployeePortal

❑ Modified the program to generate an email message to supervisors to notify them that an employee has deleted an approved leave request.

EmployeePortal > Self-Service

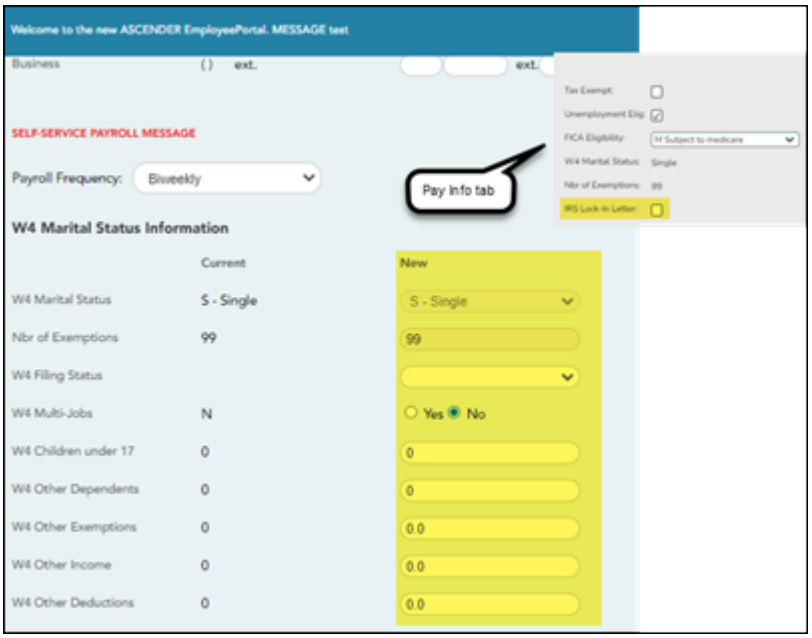
❑ Added the **IRS Lock-In Letter** field under **W4 Marital Status Information**.

- If the **IRS Lock-In Letter** field is selected for the employee on the Payroll > Maintenance > Staff Job/Pay Data > Pay Info tab, the field is set to *Y* on this page and the **W4 Marital Status Information** fields are disabled preventing employees from requesting/making changes.



- If the **IRS Lock-In Letter** field is not selected for the employee on the Payroll > Maintenance > Staff Job/Pay Data > Pay Info tab, the field is not displayed on this page and the **W4 Marital**

Status Information fields are enabled as usual allowing employees to request/make changes.



MemberPortal

Back Cover