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ELEVATING TECHNOLOGY SOLUTIONS

ASCENDER 9.0200

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TSDS Extracts

The Business Fall extracts (Budget and Payroll) were modified to run in alignment with the TSDS schedule. Extracts will now run from the beginning of the fiscal year until the day after accounting period 10 closes. As a result the following changes were implemented:

Added the **Extract TSDS** column to the Business Finance Options database table. Values are:

- 0 - Do not extract when the general ledger file ID = C and the current accounting period is greater than 10 or less than the starting accounting period.
- 1 - (Default for new year) - Extract when the general ledger file ID = C and the current accounting period is less than 10 and greater than the starting accounting period.
- 2 - Extract when the general ledger file ID = C and the current accounting period = 11.
- 3 - Last extract (one day after period 10 is closed)
- 4 - Last report (two days after period 10 is closed)

The **Extract TSDS** column status is updated when the following processes are run:

- **Finance > Utilities > Move Current to New File ID**
- **Finance > Utilities > End of Month Closing** - A message is displayed indicating that Accounting Period 10 has been closed and the TSDS Budget and Payroll extracts will be paused until the Fiscal Year Close process is done.
- **Finance > Utilities > Fiscal Year Close**

Personnel > Maintenance > Staff Demo > Responsibility

Per TSDS requirements, the following changes were made to the tab:

- Removed the **Grade Level** column and field.
- Added the **SPED Student Age Range** field to select the code indicating the age range of Special Education students supported by the teacher or paraprofessional staff member. This data will also be included in the Personnel > Utilities > Mass Update > Responsibility process.

Maintenance > Staff Demo Personnel

Save

Employee: Retrieve Directory

DEMOGRAPHIC INFORMATION CREDENTIALS VERIFICATION INSURANCE SERVICE RECORD RESPONSIBILITY

Delete	Details	Year	Campus	Staff Classification
		2025	001 - 001 School	000 - Other

+ Add

School Year for PEIMS Codes: 2025

Job Code:

Campus:

Co-op/SSA LEA:

Staff Classification:

ESC/SSA:

SPED Student Age Range:

Pop Served:

Monthly Minutes: 00 Not Providing Services to Special Education Students

of Students: 01 Age 3 Through 5 (Not KG)

Begin Date: 02 Age 5 (KG) Through 21

End Date:

Personnel > Maintenance > Employment Info

☐ Added the **Pct Day Employed Effective Date** field to the **Employment Dates** section. This field only applies to employees with an **Employee Status** of 1, 2, 3, 4, 5, or A, and is only enabled when the **Percent Day Employed** is changed. If the **Percent Day Employed** is changed, the **Pct Day Employed Effective Date** is required.

Maintenance > Employment Info Personnel

Save

Employee: Retrieve Directory

EMPLOYMENT INFO

Employee Status:

Employed

Employment Dates

Original Emp Date:

Latest Re-Employ Date:

Termination Date:

Extract for TSDS:

Termination Reason:

Eligible for Re-hire:

Percent Day Employed:

Pct Day Employed Effective Date:

Employment Types

Employment Type:

Sub Type:

Highly Qualified:

Year Round:

Extract ID:

Highest Degree:

Retiree Information

Retirement Date:

Retiree Employment Type:

Take Retiree Surcharge:

NY Take Retiree Surcharge:

Personnel & Payroll > Reports > Personnel Reports > HRS1250 - Employee Data

Listing

Per TSDS requirements, the following changes were made to the **Staff Responsibilities** section of the report:

- Removed the **Grade Level** column.
- Added the **SPED Student Age Range** column.

Staff Responsibilities											
Campus	Staff Classification	Co-op/ SSA LEA	Pop Srvd	SPED Student Age Range	Nbr Stu	Monthly Minutes	ESC / SSA	Job Code	Begin Date	End Date	School Year
001 - 001 School	000		01					P231			2025
End of Report											

Personnel & Payroll > Reports > User Created Reports

Per TSDS requirements, the following changes were made to the **Responsibility** section of the report parameters:

- Removed the **Grade Level** checkbox.
- Added the **SPED Age Rng Cd** checkbox.

The screenshot shows the 'User Created Reports' configuration interface for 'Personnel'. At the top, there are buttons for 'Save', 'Create Report', 'Delete', and 'Reset'. Below these are input fields for 'Report Title' and 'Employee Nbr', along with an 'Employed Only' checkbox. The main configuration area is divided into sections: 'Certification' (with checkboxes for Cert Type, Specialty Area, Cert Date, Teaching Spec, and Date Expire), 'Responsibility' (highlighted in yellow), and a grid of other checkboxes. In the 'Responsibility' section, the 'SPED Age Rng Cd' checkbox is checked and highlighted with a red box. Other checkboxes in the grid include Campus, Role ID, Service ID, School Year, Pop Served, Nbr Of Students, Monthly Minutes, Co-op/SSA LEA, Class ID, Class Type, ESC/SSA, Job Code, Days Wk 1, Days Wk 2, Days Wk 3, Days Wk 4, Min Wk 1, Min Wk 2, Min Wk 3, and Min Wk 4.



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