
ASCENDER
ELEVATING TECHNOLOGY SOLUTIONS
ASCENDER GUIDES
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options

Table of Contents

options i
Options 1

Options

Options - PMZ0060 PEIMS > Options

The Options page allows you to set the school year for the application and the as-of date for the fall extracts. The school year is used by all maintenance pages for looking up data for all edit tables and drop-down lists. The school year is also used to look up codes in the edit tables for reports (where applicable). You can also record the generic program codes used to track participation in various programs.

To add data:

1. Ordered List ItemIn the Submission Year field, type the year of the submission year for which you wish to use edit tables in the YYYY format.

The submission year is edited to ensure a valid year is entered and that code table data is loaded for the year specified.

Note: When you change this date and click Save, all 010 records and 020 records are deleted, except the District ID and District Name fields on the Maintenance > Organization > County District tab, and Campus and Campus Name columns on the Maintenance > Organization > Campus ID tab.

2. In the As-of Date field, type the fall as-of date provided by TEA in the MMDDYYYY format.

● The as-of date is edited to ensure a valid date is entered.

● The as-of date is used in the fall staff and fall student extracts.

3. In the School Start Window (SSW) Date field, type the school-start window date set by TEA for the current school year.

4. In the Generic Program Code for Crisis Code Reporting field, type the three-character code indicating the generic program used to track students affected by a crisis event. This code must already exist in the district generic programs table, which is maintained in Registration on Maintenance > District Profile > Generic Ent/Wd Program Codes.

● Students affected by Texas wildfires will have their PEIMS crisis code set to 03 once the extract is run.

● All other students will have their PEIMS crisis code set to 00.

● If there are no students in the district who are affected by Texas wildfires, the Generic Program Code for Crisis Code Reporting field should be left blank.

5. In the Generic Program Code for Dyslexia Reporting field, type the three-character code indicating the generic program used to track students identified as dyslexic. This code must already exist in the district generic programs table, which is maintained in Registration on Maintenance > District Profile > Generic Ent/Wd Program Codes.

6. In the Generic Program for Early College High School Reporting field, type the three-character code indicating the generic program used to track students participating in the Early College High School

(ECHS) program. This code must already exist in the district generic programs table, which is maintained in Registration on Maintenance > District Profile > Generic Ent/Wd Program Codes.

7. In the Generic Program for T-STEM Academy Reporting field, type the three-character code indicating the generic program used to track students participating in the Texas Science, Technology, Engineering and Mathematics (T-STEM) Initiative program. This code must already exist in the district generic programs table, which is maintained in Registration on Maintenance > District Profile > Generic Ent/Wd Program Codes.

8. In the Generic Program for IGC Reporting field, type the three-character code indicating the generic program used to track students who will graduate as the result of an Individual Graduation Committee (IGC) review.

9. Click Save.