



# Assignment Grades



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## Assignment Grades

The standards-based Assignment Grades page allows you to enter standards-based scores for students by semester, cycle, and course section throughout the cycle. For each assignment, you enter scores for all associated standards, so an assignment will often have multiple scores. The scores are converted into a standard 100%-based (i.e., regular) grade for the course.

### Grades > Assignment Grades

The screenshot shows the Gradebook interface for a standards-based course section. The page title is "Gradebook" and the district is "TxEIS COUNTY ISD". The campus is "Bexar 09-12 High School". The user is logged in as "111 - BAILEY, CLARA K".

The interface includes a navigation menu with options: Home, Attendance, Grades, Reports, Discipline, and Settings. The current page is "Grades".

The main content area shows the following filters and options:

- Semester: 1
- Cycle: 1
- Course Section: 01 ENGLISH 3 (1803-02)
- Retrieve Data button
- Standard: All Standards
- Assignment: All Assignments
- Due Date: [Empty]
- Student: All Students
- Show withdrawn checkbox

The course section is "01 ENGLISH 3 (1803-02)" and the valid standards score range is "1 - 5".

The table displays the following columns:

- Student ID
- Student Name
- Current Avg.
- Reading Response Essay 1 (Due: 9/4/2015)
  - Use correct punctuation
  - Use commas with nonrestrictive elements
- Reading Response Essay 2 (Due: 9/11/2015)
  - Use correct punctuation
  - Use commas with nonrestrictive elements
  - Combine sentences with relative clauses

The table lists 18 students with their IDs and names. The scores for each student are currently blank.

At the bottom of the table, there are controls for "Assignments per Page" (set to 4) and navigation buttons: "<< Previous", "1 - 4", "Next >>".

Below the table, there are options to "Sort Assignments by Date Due in: ( Ascending Descending ) order." and a "PIN:" field. There are also buttons for "Save Grades" and "Calculate Averages".

The standards-based Assignment Grades page is displayed if you select a course section that is using standards-based grading. The page is automatically displayed instead of the regular Assignment Grades page. If you change between a standards-based course section and a category-based (i.e., regular) course section, the appropriate page loads.

Select the semester, cycle, and course section, and click **Retrieve Data**.

By default, all assignments for all students are displayed. To view a specific set of information, make one or more of the following selections:

Semester: 1 Cycle: 1 Course Section: 01 ENGLISH 3 (1803-02) Retrieve Data

Standard: All Standards Assignment: All Assignments Due Date: Student: All Students  Show withdrawn

Semester: 1 Cycle: 1 Course Section: 01 ENGLISH 3 (1803-02) Valid Standards Score Range: 1 - 5 Hide Menu

Standard	Assignment	Due Date	Student
	Reading Response Essay 1	Due: 9/4/2015	Reading Response Essay 2
			Due: 9/11/2015

In the **Standard** field, select a standard to view data for only one standard. Or, select *All Standards* to view all standards associated with each assignment.

If you filter by a standard, the following applies:

- If an assignment has multiple associated standards, only the selected standard is displayed under the assignment heading.
- If an assignment is not associated with the selected standard, the assignment is not displayed in the grid.

In the **Assignment** field, select the assignment for which you want to enter scores. You can select one assignment or all assignments.

In the **Due Date** field, enter a date if you want to view only assignments that are due on or after that date.

In the **Student** field, select the student for whom you want to enter scores. You can select one student or all students.

The students and assignments are displayed according to your selections.

For each assignment, the associated standards are displayed as set up on Settings > Administer Assignments. Scores are entered for each standard, so an assignment may have multiple scores.

Standard: All Standards Assignment: All Assignments Due Date: Student: All Students  Show withdrawn

Semester: 1 Cycle: 1 Course Section: 01 ENGLISH 3 (1803-02) Valid Standards Score Range: 1 - 5

Standard	Assignment	Due Date	Student
	Reading Response Essay 1	Due: 9/4/2015	Reading Response Essay 2
			Due: 9/11/2015
		Use correct punctuation	Use commas with nonrestrictive elements
			Use correct punctuation
			Use commas with nonrestrictive elements
			Combine sentences with relative clauses

Student ID: 000539 Student Name: CANTU, JASMINE R Current Avg.

078768 CASTRO, KAYE E

Enter the scores in the fields provided.

The **Valid Standards Score Range** field above the grid displays the range of valid scores for the course. Scores must be entered according to this range.

The screenshot shows a software interface for entering student scores. At the top, there are dropdown menus for 'Semester: 1', 'Cycle: 1', and 'Course Section: 01 ENGLISH 3 (1803-02)', along with a 'Retrieve Data' button. Below these are more dropdowns for 'Standard: All Standards', 'Assignment: All Assignments', 'Due Date', and 'Student: All Students', with a 'Show withdrawn' checkbox. A red circle highlights the 'Valid Standards Score Range: 1 - 5' field. Below this is a table with two columns for 'Reading Response Essay 1' (Due 9/4/2015) and 'Reading Response Essay 2' (Due 9/11/2015). Each column has three sub-columns for 'Use correct punctuation', 'Use commas with nonrestrictive', and 'Combine sentences with relative clauses'.

When scores are entered or changed, the table cell turns grey to indicate that the score was changed but not yet saved. Once the scores are saved the cell is no longer grey.

Only numeric scores can be entered. However, the following codes can be entered in place of a score:

- I - Incomplete
- M - Missing (If a student has an assignment grade of M, the grade is bypassed.)

The following codes can be entered as properties of the score entered:

- L - Late
- R - Re-do
- X - Excluded

**HINT:** Type and save the code first. Then add the score.

If you type one or more of these codes for a score, an icon is displayed when you click **Save** to indicate the properties associated with the score. The icon displays the code (I, L, M, R, or X).

**NOTE:** The code will be applied to all standards for the assignment, even though it is entered for one standard.

Codes I and M can be updated with a numeric score as needed. However, you cannot remove codes L, R, and X from the score field. Instead, you must open the Grade Properties dialog box from the Student Assignment Grades: Standards- Based page, update the properties, and save the changes.

Scores can be mass entered, mass excluded, mass replaced, or mass deleted. For more information, view the online Help for this page.

For more information about navigating the page, view the online Help for this page.

The **Current Avg.** field displays the overall score for the course section followed by the conversion grade (e.g., 4.5/90, where 4.5 is the student’s total score, and 90 is the student’s converted grade). The converted grade is based on the table entered in Grade Reporting on Maintenance > TeacherPortal Options > District > Stds-Based Conv Tbl. If the student does not yet have a working cycle average, the field is blank.

The average is updated every time you access the page, click **Calculate Averages**, or save scores.

Student ID	Student Name	Current Avg.	Reading Response Essay 1 Due: 9/4/2015		Reading Response Essay 2 Due: 9/11/2015		
			Use correct punctuation	Use commas with nonrestrictive elements	Use correct punctuation	Use commas with nonrestrictive elements	Combine sentences with relative clauses
000539	CANTU, JASMINE R	4.5 / 90	5	4	5		
078798	CASTILLO, KAYE E	4.5 / 90	4	4	5		
000486	CERDA, MATT A	5 / 100	4	5	5		
083173	CLARK, MIKAYLA R	5 / 100	5	5	5		
079059	CLEARY, SHAWN T	4 / 90	3	4	4		

The score displayed is the highest score between the score average and the power law average. If an override score exists, the override score is always displayed instead.

The **Overall Average** (i.e., class average) is displayed in the bottom of the grid. The overall average is updated every time you click **Calculate Averages** or **Save Grades**.

Scroll down to see the **Overall Average** field.

079214	VALDEZ, LYRIC J	2.5 / 70	4.0	1.0	4.0		
000633	VALDEZ, MEAGAN L	4 / 90	3.0	4.0	4.0		
010262	VASQUEZ, MIGUEL A	3.5 / 80	5.0	2.0	5.0		
078786	VILLA-AYALA, HARLEY P	4.5 / 90	4.0	4.0	5.0		
082313	WARD, ALYSSA E	4.5 / 90	5.0	4.0	5.0		
<b>Overall Average:</b>		<b>90</b>					

Exclude All Exclude All

0 Fill 0 Fill 0 Fill 0 Fill 0 Fill

Assignments per Page: 4 << Previous 1 - 4 Next >>

You can click **ADD NOTE ICON** to add a course note about the student. The Student Course Note dialog box opens allowing you to enter or update comments. For more information about adding student-specific course notes, view the online Help for this page.

Type the four-digit PIN and click **Save Grades**.

**WARNING:** Be aware that you may have changed data that is not currently displayed on the page. All changes are saved, including those that are not visible on the page. For example, if you are currently viewing scores for one student, but you previously entered scores for other students, the scores for all students are saved, regardless of what is displayed on the page at the time you save the data.

Click the **Student Name** link to view the student's detailed score information. The Student Assignment Grades: Standards-Based page opens. See the "View a Student's Scores" section for a detailed explanation.



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