



ASCENDER Test Scores - Import Assessments

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ASCENDER Test Scores - Import Assessments

This process involves retrieving a file from Cambium Assessment, Inc. (CAI) and uploading it into the ASCENDER Test Scores application. Importing assessment scores into the ASCENDER Test Scores application has the major benefit of subsequently displaying this data on AARs, Personal Graduation Plans, and in TREx files. These few simple steps provide assessment data in all necessary applications.

Prerequisites

- You must have credentials to log into Cambium and have ordered assessment reports.
- This guide assumes you are familiar with the basic features of the ASCENDER Student system and have reviewed the ASCENDER Student Overview guide.
- For more detailed information about individual fields, please see the online Help in the ASCENDER Student system.

Quick Checklist

- Download files from Cambium.
- Import the files into the ASCENDER Test Scores application.

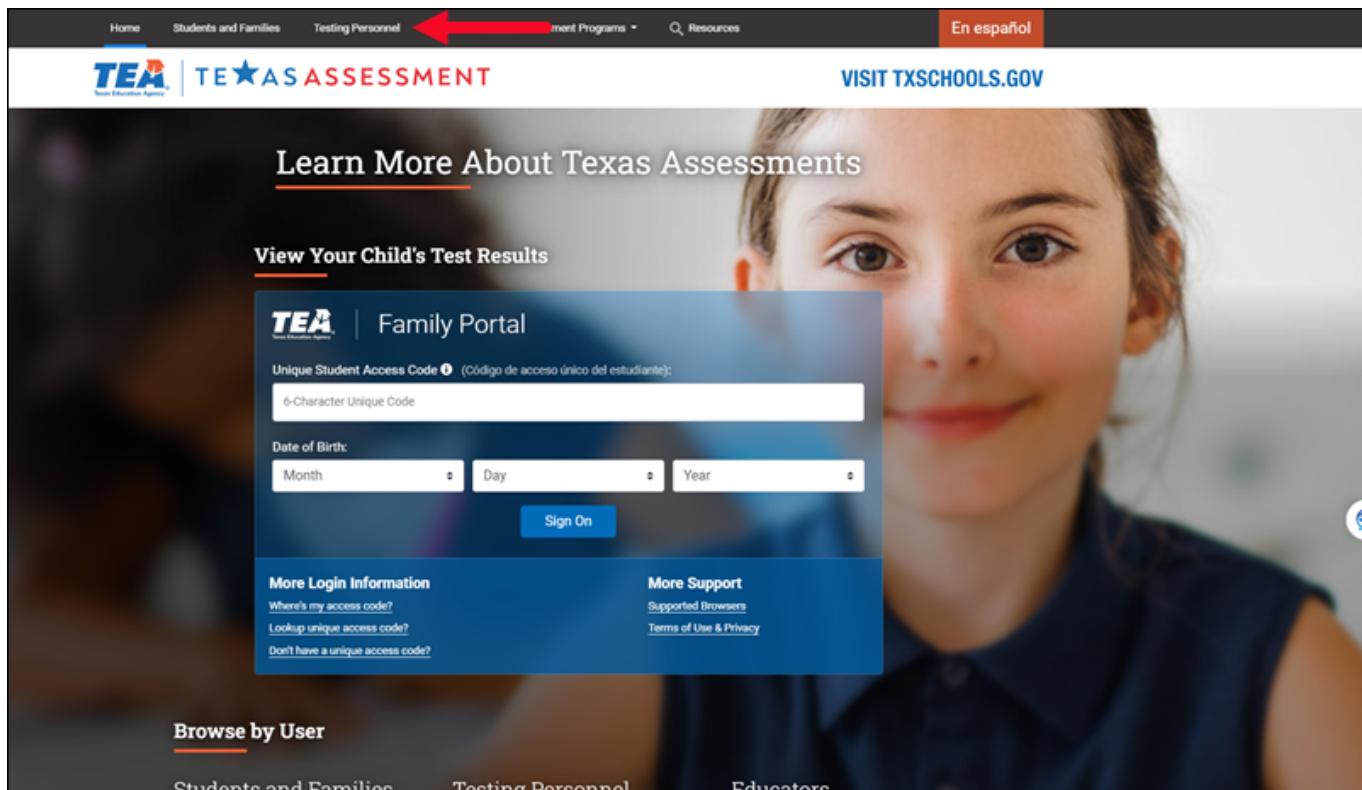
Import Assessments into Test Scores

The District Test Coordinator is able to import test scores from Cambium using the Import Test Scores utility.

Download Files From Cambium

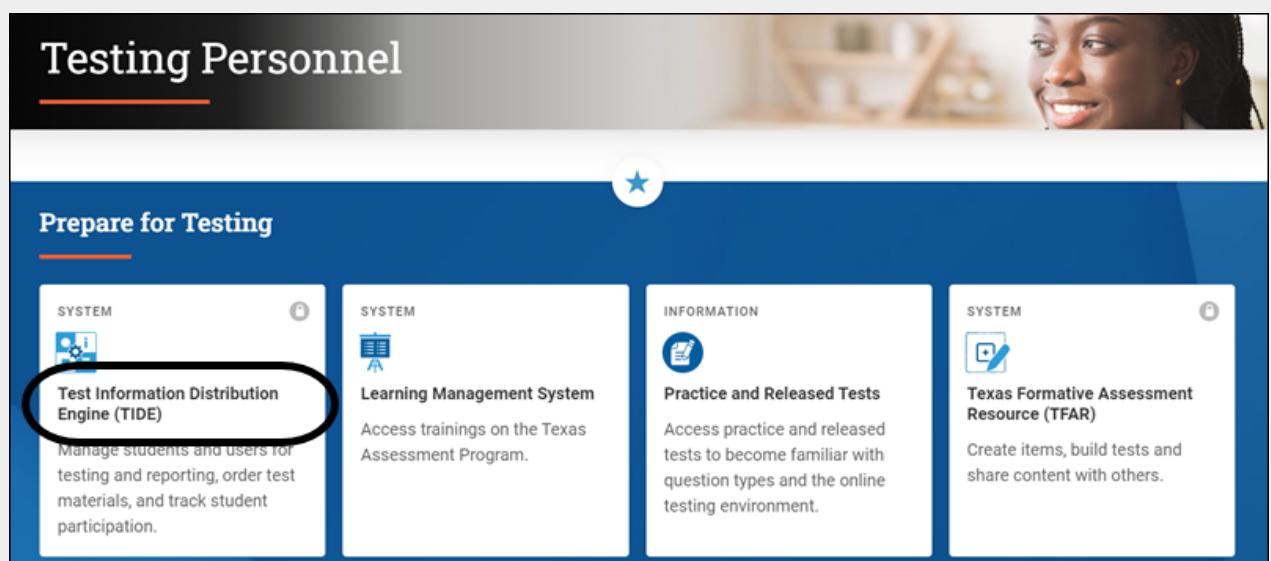
Access and download your Texas assessment files from Cambium.

□ Go to texasassessment.gov and from the top menu, click on **Testing Personnel**.



The screenshot shows the Texas Assessment website. At the top, there is a navigation bar with links for 'Home', 'Students and Families', 'Testing Personnel' (which is highlighted with a red arrow), 'Assessment Programs', 'Resources', and 'En español'. The main content area features a large image of a young girl and the text 'Learn More About Texas Assessments'. Below this, there is a section titled 'View Your Child's Test Results' with a 'Family Portal' login form. The form requires a 'Unique Student Access Code' and a 'Date of Birth'. There are also links for 'More Login Information' and 'More Support'. At the bottom of the page, there are links for 'Browse by User', 'Students and Families', 'Testing Personnel' (which is highlighted), and 'Educators'.

NOTE: Depending on how you want to receive the assessment file, select *Prepare for Testing* > *Test Information Distribution Engine (TIDE)*.



The screenshot shows the 'Testing Personnel' page. At the top, there is a section titled 'Prepare for Testing' with four cards. The first card, 'Test Information Distribution Engine (TIDE)', has a red oval drawn around it. The other three cards are: 'Learning Management System' (describing access to trainings on the Texas Assessment Program), 'Practice and Released Tests' (describing access to practice and released tests), and 'Texas Formative Assessment Resource (TFAR)' (describing creating items, building tests, and sharing content). There is also a small circular icon with a star in the top right corner of the 'Prepare for Testing' section.

or, select *After Testing* > *Centralized Reporting System (CRS)*

assessments.

After Testing

SYSTEM



Centralized Reporting System (CRS)

Access detailed student assessment results and reports.

SYSTEM



Analytic Portal

Access aggregated assessment results and reports.

INFORMATION



Reports

Access student assessment-related reports and studies.

INFORMATION



Student Assessment Results

Access information about student assessment results.

Log in with your user ID and password.

TEA | **TEXAS ASSESSMENT**

Login

Please Log In

Enter your username and password to log into CAI online systems. Once you log in, you will automatically be directed to your selected system. By using or accessing this site, you agree to the [Terms and Conditions of Use](#).

Need More Help?

If you forgot your password or need a new password, please use the [Forgot Your Password](#) link to reset it.

For assistance, contact Texas Testing Support at 1-833-601-8821 | TexasTestingSupport@cambiumassessment.com

Secure Login

Email Address

Password

[Forgot Your Password?](#)

First Time Login This School Year?

The password you used during the previous school year has expired.

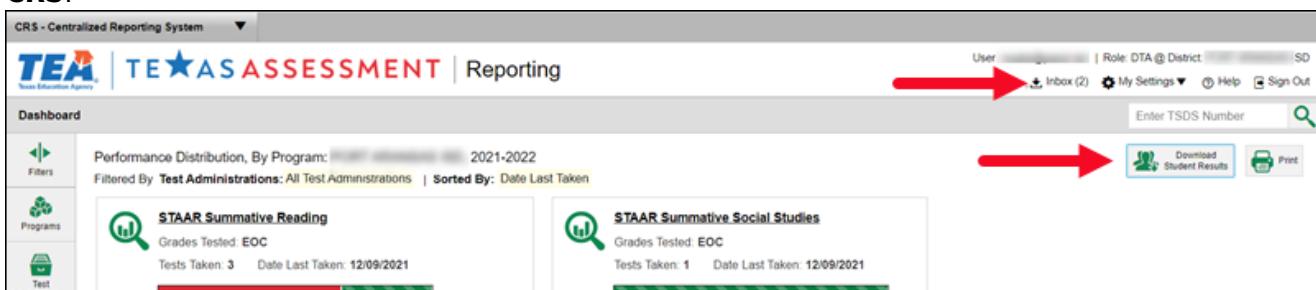
[Request a new one for this school year.](#)

You will be directed to the dashboard for the application you selected.

The file for importing test results into ASCENDER and other third party systems will automatically be generated by Cambium and will be sent to the District Test Coordinator's Inbox within Cambium. Users are not able to create the file ASCENDER needs for import. It must be created for the district by Cambium.

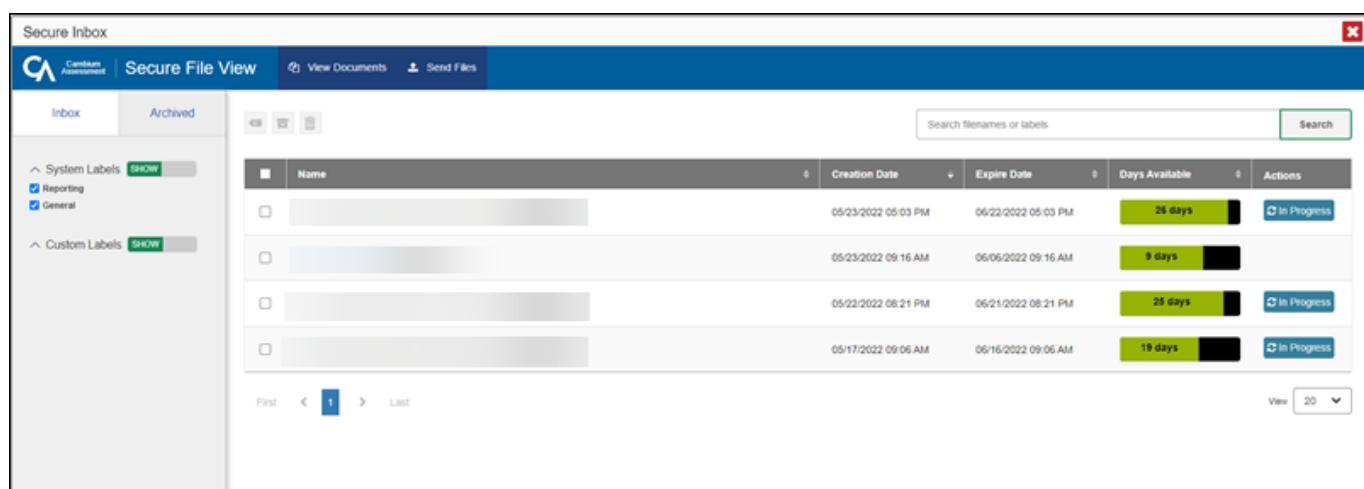
Click on the **Inbox** to acquire test score files.

TIDE:

**CRS:**

NOTE: Do not click on the **Download Student Results** button as this will not produce the correct file format required by TEA.

Below is a SAMPLE of how the Cambium Inbox appears when accessed by the District Test Coordinator.



file names in the District Testing Coordinator's Cambium inbox are:

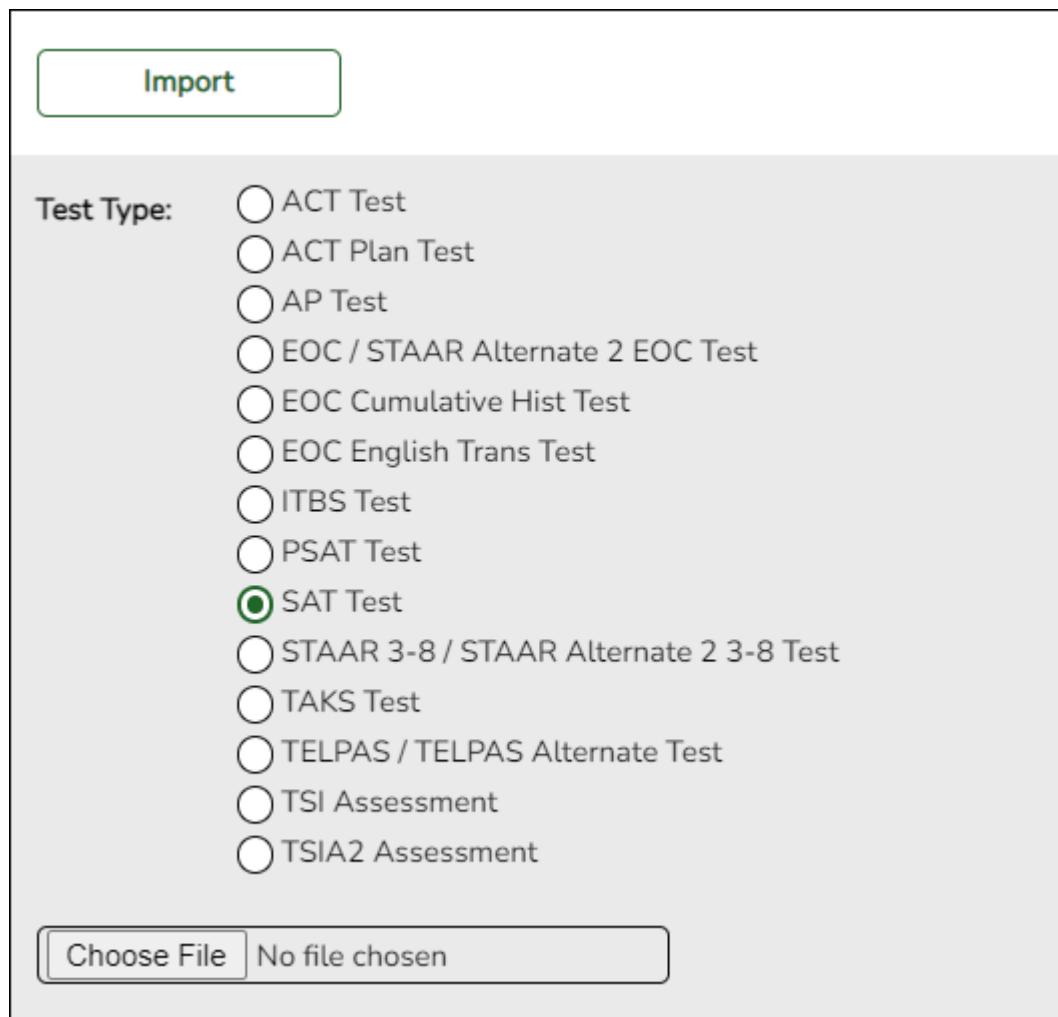
For example, for EOC Spring testing results: *1522_EOC_CCCDDD_ANYWHERE_IS_V01.txt*
For example, for TELPAS results: *CCCDDD_000_DISTRICT_REPORT_21_TELPAS_Student_Data.txt*
(where CCCDDD is the county district number)

Import the File Into the ASCENDER Test Scores Application

The Import Test Scores utility in the ASCENDER Test Scores application allows you to import your DAT assessment files.

Test Scores > Utilities > Import Test Scores

Select the type of test you would like to import.



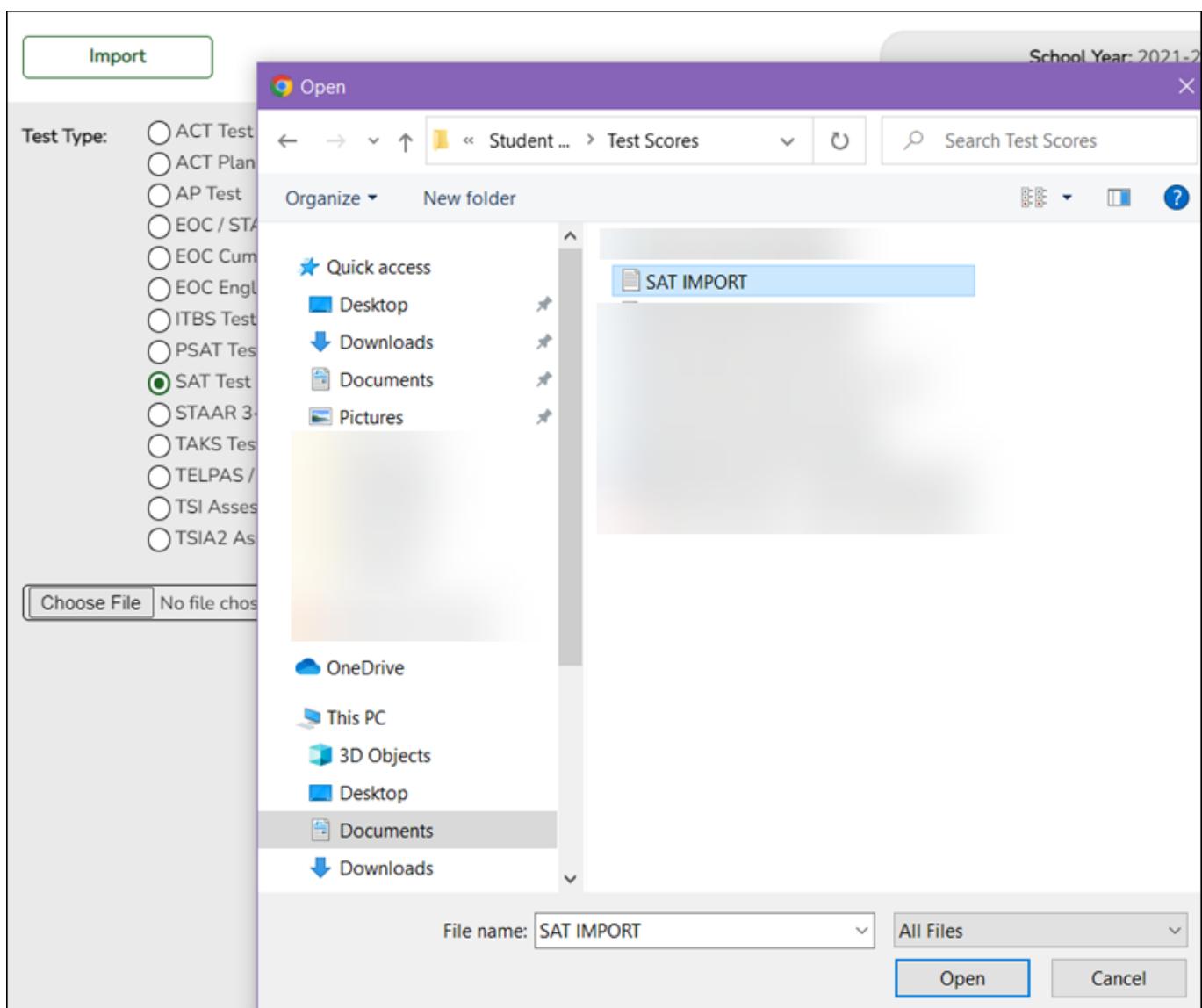
Import

Test Type:

- ACT Test
- ACT Plan Test
- AP Test
- EOC / STAAR Alternate 2 EOC Test
- EOC Cumulative Hist Test
- EOC English Trans Test
- ITBS Test
- PSAT Test
- SAT Test
- STAAR 3-8 / STAAR Alternate 2 3-8 Test
- TAKS Test
- TELPAS / TELPAS Alternate Test
- TSI Assessment
- TSIA2 Assessment

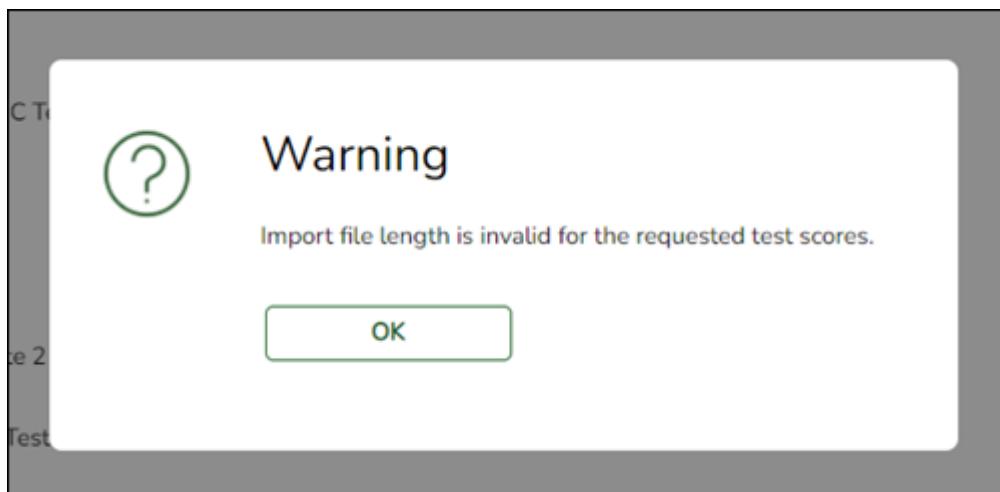
Choose File No file chosen

Click **Choose File**, locate your file, and open it.



Click Import.

If there are errors, a message is displayed.



Click OK.

Click **Show Error Rpt** to view the error report.

You can open and save the report as a CSV or PDF file.

If there are no errors, a message is displayed.

The assessment scores that did not have errors are imported and you can view them on Maintenance > Individual Maintenance by student.



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