



## **graduation-plan-view-credit-detail**



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This tab displays an expanded view of the data shown on the [Credit Summary](#) tab. In addition to the credit summary data, the specific courses, service IDs, school years, and grades are displayed.

You can also change a student's graduation plan and move courses from the student's graduation plan to course requests in Scheduling.

**This tab is not enabled until you retrieve a student who has a graduation plan assigned.** (Graduation plans can be assigned using [Utilities > Grad Plan Assignment > By Individual](#) (or [By Group](#)).)

[Select a student](#)



☐ To retrieve a student's records, select the student in one of the following ways:


<b>Student</b>	<p>Begin typing the student ID (with leading zeros) or last name. As you begin typing, a drop-down list displays students whose ID or last name <i>begins with</i> the numbers or characters you have typed. The drop-down list displays the students' full name and grade level. From the drop-down list you can select the student.</p> <p>The student can also be located by typing the name in one of the following formats:</p> <ul style="list-style-type: none"><li>• Last name, comma, first name (smith, john)</li><li>• Last name initial, comma, first name initial (s,j)</li><li>• Comma, first name (,j)</li></ul>
<b>Texas Unique Stu ID</b>	<p>Type all or part of the student's Texas Unique Student ID to retrieve students whose ID <i>begins with</i> the characters you typed.</p> <p>TWEDS Data Element: TX-UNIQUE-STUDENT-ID (E1523)</p> <p>If the student does not have a Unique ID, click <a href="#">TSDS Unique ID</a> button to connect to the TSDS Unique ID Web Service and obtain an ID. Your LEA must have the appropriate credentials through Texas Education Agency Login (TEAL) before this functionality can be used.</p> <p>Review the <a href="#">Assign a TSDS Unique ID</a> guide for additional information.</p>
<b>Directory</b>	<p>Click to select a student from the <a href="#">Directory</a>.</p>

<b>(photo)</b>	<p>If a photo exists for the student, the student photo is displayed.</p> <p>From <a href="#">Registration &gt; Maintenance &gt; Student Enrollment</a>, you can change the student photo:</p> <ol style="list-style-type: none"> <li>1. Hover over the image, and click <b>Change</b>. The Change Student Photo window opens.</li> <li>2. Click <b>Choose File</b>. Locate and open the file for the new image.</li> <li>3. Click <b>Save</b>. The window closes, and the new image is displayed.</li> </ol> <p>Photos are not displayed in all applications. They are displayed in Attendance (Inquiry), Discipline, Grade Reporting, Graduation Plan, Health, Registration, and Scheduling. They are not displayed in Special Ed or Test Scores.</p>
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- The student's name, current grade level, 9th grade entry date, and cohort year are displayed.
- [The list can be re-sorted.](#)

You can re-sort the grid by clicking on an underlined column heading. It will sort in ascending order. Click it again to sort in descending order.








A triangle next to the column heading indicates the column by which the grid is currently sorted and whether it is sorted in ascending  or descending  order.

- If multiple records exist for the student due to a grade level or status change, the most recent record is displayed.
- Courses and credits that are not part of the graduation plan, per the service ID, are indicated with the red exclamation mark icon .

<b>Graduation Plan</b>	The code and description of the graduation plan currently assigned to the student are displayed.
<b>PEIMS Grad Type</b>	The PEIMS graduation type code and description associated with the student's plan is displayed.

<b>CPR Date Completed</b>	The date on which the student completed courses satisfying the FHSP requirement for cardiopulmonary resuscitation (CPR) instruction is displayed. This date is maintained on the PGP tab.
<b>Speech Date Completed</b>	The date on which the student completed courses satisfying the FHSP requirement for speech instruction is displayed. This date is maintained on the PGP tab.
<b>Peace Officer Interact Date Completed</b>	The date on which the student completed course work satisfying the requirement for instruction on how to interact with law enforcement, as mandated by Senate Bill 30, is displayed. This date is maintained on the PGP tab.

<b>Subject Area</b>	The subject areas covered by the graduation plan assigned to the student are listed. Below each subject, the specific courses taken by the student are listed. The same course may be listed twice if the student took it twice (i.e., failed or did not receive credit the first time).
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<b>Service ID</b>	The service ID for the course is displayed.
<b>School Year</b>	The school year in which the student took the course is displayed.
<b>Credits Needed</b>	The total number of credits required for the subject is displayed on the subject <b>Total</b> row.
<b>Credits Earned</b>	<p>The number of credits earned in the course is displayed. The total credits earned for the subject is displayed on the subject <b>Total</b> row. If a course was completed but no credit was awarded, a red 0.0 is displayed.</p> <p>To avoid duplication, a course marked as a transfer on the <a href="#">Crs Assign</a> tab in Grade Reporting will not be considered for credits earned if the same course already appears as a non-transfer course taken on a different campus for the same school year and semester with the same semester grade, final grade, and credit awarded.</p>
<b>Semester # Grade</b>	The student's semester grade for each course is displayed.
<b>Final Grade</b>	If a final grade has been posted for the course, the final grade is displayed.
<b>Credits in Progress</b>	The number of credits the student will earn upon completing the course is displayed. The total credits in progress for the subject are displayed on the subject <b>Total</b> row.
<b>Credits Scheduled/Requested</b>	The number of credits the student has scheduled or requested for the upcoming school year is displayed. These courses have not yet been attempted. The total credits scheduled and requested for the subject is displayed on the subject <b>Total</b> row.
<b>Remaining Plan Credits</b>	The number of credits included in future years of the student's graduation plan is displayed. This number takes into account any scheduled credits for the upcoming school year. For example, a 10th grade student who has successfully taken English I and English II in 9th and 10th grades respectively, and has scheduled English III for 11th grade, will have one remaining plan credit for English IV.
<b>Credits Lacking</b>	This number takes into account the credits earned, in progress, and scheduled/requested, and remaining plan credits, and compares them to the credits required for the plan. Any difference is indicated. If all required credits have been accounted for in the subject, a zero is displayed. Otherwise, the number is displayed and highlighted in red.
<b>Print Credit Detail</b>	<p><a href="#">Generate a report of the data displayed on the page, including any unsaved data.</a></p> <p><b>Review the report using the following buttons:</b></p> <p>Click  to go to the first page of the report.</p> <p>Click  to go back one page.</p> <p>Click  to go forward one page.</p> <p>Click  to go to the last page of the report.</p> <p><b>The report can be viewed and saved in various file formats.</b></p> <p>Click  to save and print the report in PDF format.</p> <p>Click  to save and print the report in CSV format. (This option is not available for all reports.) When a report is exported to the CSV format, the report headers may not be included.</p> <p>Click  to close the report window. Some reports may have a <b>Close Report, Exit,</b> or <b>Cancel</b> button instead.</p>



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