ASCENDER Scheduling - Secondary - Automated Phase II
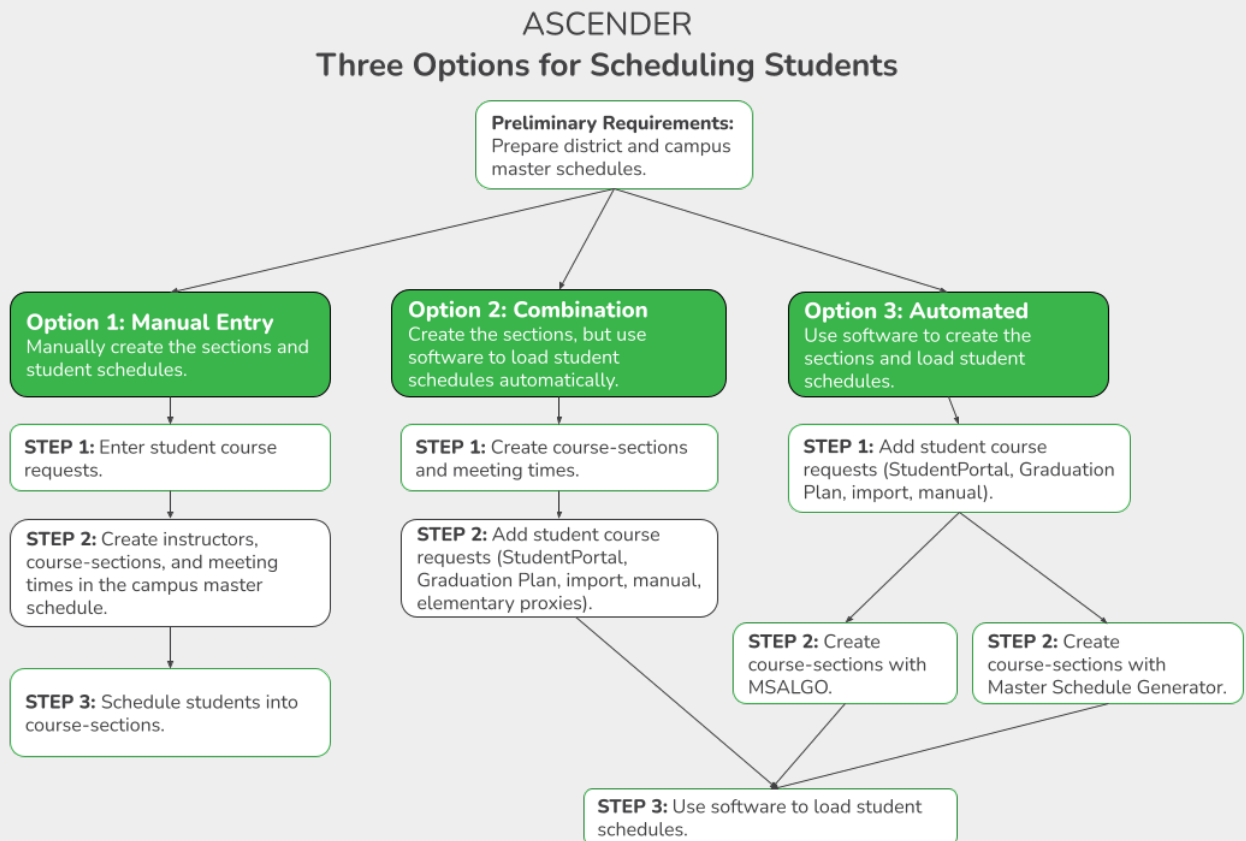
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ASCENDER Scheduling - Automated (Phase II)

Follow these steps if you are using an ASCENDER program (Master Schedule Generator or MSALGO) to create the campus master schedule (section and meeting times) and to create student schedules.

Three Scheduling Options Flow Chart:

ASCENDER
Three Options for Scheduling Students

Preliminary Requirements:
Prepare district and campus master schedules.

Option 1: Manual Entry
Manually create the sections and student schedules.

STEP 1: Enter student course requests.

STEP 2: Create instructors, course-sections, and meeting times in the campus master schedule.

STEP 3: Schedule students into course-sections.

Option 2: Combination
Create the sections, but use software to load student schedules automatically.

STEP 1: Create course-sections and meeting times.

STEP 2: Add student course requests (StudentPortal, Graduation Plan, import, manual, elementary proxies).

Option 3: Automated
Use software to create the sections and load student schedules.

STEP 1: Add student course requests (StudentPortal, Graduation Plan, import, manual).

STEP 2: Create course-sections with MSALGO.

STEP 2: Create course-sections with Master Schedule Generator.

STEP 3: Use software to load student schedules.

NOTE: Elementary campuses may choose one of the three options listed above and refer to the Elementary Scheduling guides for Before/After Annual Student Data Rollover.

The Phase II steps include creating course-sections in the next year master schedule. If using software tools for creating your campus master schedule, you have two options: Master Schedule Generator or MSALGO.

Option 1: Master Schedule Generator

Create the campus master schedule using the Master Schedule Generator.

Option 2: Master Schedule Algorithm (MSALGO)

Create the campus master schedule using MSALGO.

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