

Create or update the crosswalk:

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The Grade Reporting > TSDS Crosswalks tab allows you to convert data in your district format to the standard TEA format for the fall.

Update Data:

Crosswalk Type	Select the crosswalk table for which you want to convert data.

- The selected crosswalk table is displayed. The list can be re-sorted.

  You can re-sort the grid by clicking on an underlined column heading. It will sort in ascending order. Click it again to sort in descending order.

  A triangle next to the column heading indicates the column by which the grid is currently sorted and whether it is sorted in ascending or descending order.

- A blank row is added to the bottom of the grid.

Crosswalk Type:
042 Responsibilities - From Campus/Period to Minutes
043 Responsibilities - From Campus/Service ID to Minutes

A blank row is added to the bottom of the grid.

Row Nbr	
From	042 – Responsibilities – From Campus/Period to Minutes • Enter the three-digit campus ID followed by the two-digit period. For example, enter 00101 for campus 001 and period 01. 043 – Responsibilities – From Campus/Service ID to Minutes • Enter the three-digit campus ID followed by the eight-digit CourseCode. For example, enter 10101020000 for campus 101 and CourseCode 01020000.
To	Enter the monthly minutes, zero-filled to five digits. For example, enter 07200.

❑ Click **+Add** to add a new row.

❑ Click **Save**.

Crosswalk Type:

044 PE Responsibilities - Campus/Crs/Sec

Create or update the crosswalk:

Crosswalk Type:
ADP Additional Days School Year Courses

A blank row is added to the bottom of the grid.

Row Nbr	
Course	Type the ADSY course number.
Campus	Type the campus number to which the course should be associated for reporting.

❑ Click **+Add** to add a new row.

❑ Click **Save**.

Other functions and features:

Print	Print the crosswalk report. **Review the report using the following buttons**: Click First to go to the first page of the report. Click ◀ to go back one page. Click ▶ to go forward one page. Click Last to go to the last page of the report. **The report can be viewed and saved in various file formats**. Click to save and print the report in PDF format. Click to save and print the report in CSV format. (This option is not available for all reports.) When a report is exported to the CSV format, the report headers may not be included. Click ✕ to close the report window. Some reports may have a **Close Report**, **Exit**, or **Cancel** button instead.
Retrieve	Retrieve data from the last save. Discard unsaved changes, and retrieve information since the last time data was saved.

	Delete a row. Click to delete the selected row. The row is shaded red to indicate that it will be deleted when the record is saved. Click **Save**. A message is displayed confirming that you want to delete the row. • Click **OK** to delete the row. • Click **Cancel** not to delete the row.


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