



## End of Final Semester



## Table of Contents

<b>End of Cycle/Semester</b>	.....	1
------------------------------	-------	---



# Student Year-at-a-Glance

## End of Cycle/Semester

### End of Final Semester

The following tasks must be done at the end of the final semester.

- Complete all [End of Cycle](#) and [End of Semester](#) tasks, plus the following:

Task	Resource
<b>Grade Reporting</b>	
<input type="checkbox"/> Assign pass/fail indicators and verify course completion records for PEIMS. <b>NOTE:</b> These indicators must be set for 1st grade and above.	<a href="#">QuickGuide: Assign Pass/Fail Indicators</a>
<input type="checkbox"/> (Elementary campuses) Compute final grades, whether the campus uses semester grades or cumulative year-to-date averages.	<a href="#">Grade Reporting &gt; Utilities &gt; Grade Computation Elementary</a>
<input type="checkbox"/> (Elementary campuses) Print final report cards with the promotion/retained message.	<input type="checkbox"/> <a href="#">SGR1400 - Elementary Report Cards</a> (set <b>Print Promoted/Retained Msg</b> to Y)



## Back Cover