



Cycle Midpoint

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Cycle Midpoint 1

Student Year-at-a-Glance

Cycle Midpoint

The following tasks must be done halfway through each grade reporting cycle (e.g., IPRs).

IMPORTANT: For additional information, reference the TeacherPortal mid-cycle reminders from the [TeacherPortal guide](#).

Task	Resource
Grade Reporting	
<input type="checkbox"/> Compute attendance data for grade-course records and post absences. Run before printing IPRs.	<input type="checkbox"/> SGR1800 - Compute Attendance in Course Records
<input type="checkbox"/> Update comments for IPRs.	<p>NOTE: IPRs use report card messages. Secondary campuses: Grade Reporting > Maintenance > Tables > Grade Reporting Tables > Rpt Card Messages</p> <p>Elementary campuses: Grade Reporting > Maintenance > Tables > Grade Reporting Tables > Rpt Card Msg Elementary</p> <p>Instructors can enter comment codes in TeacherPortal.</p>
<input type="checkbox"/> Print and distribute IPRs.	<input type="checkbox"/> SGR1160 - Interim Progress Report Or, teachers can print IPRs from TeacherPortal.
<input type="checkbox"/> Publish IPR to ParentPortal.	Grade Reporting > Utilities > ParentPortal Interim Progress Report

For information on publishing IPR and report cards, go to [ASCENDER Grade Reporting - Create IPRs and Report Cards for ASCENDER ParentPortal](#).



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