



## Cycle Midpoint



# Table of Contents

Cycle Midpoint ..... 1



# Student Year-at-a-Glance

## Cycle Midpoint

The following tasks must be done halfway through each grade reporting cycle (e.g., IPRs).

| Task   | Resource   |
|--|--|
| <b>Grade Reporting</b>   |  |
| <input type="checkbox"/> Compute attendance data for grade-course records and post absences. Run before printing IPRs. | <input type="checkbox"/> <a href="#">SGR1800 - Compute Attendance in Course Records</a>  |
| <input type="checkbox"/> Update comments for IPRs.   | <b>NOTE:</b> IPRs use report card messages.<br>Secondary campuses:<br><a href="#">Grade Reporting &gt; Maintenance &gt; Tables &gt; Grade Reporting Tables &gt; Rpt Card Messages</a><br><br>Elementary campuses:<br><a href="#">Grade Reporting &gt; Maintenance &gt; Tables &gt; Grade Reporting Tables &gt; Rpt Card Msg Elementary</a><br><br>Or, instructors can enter comments in txGradebook. |
| <input type="checkbox"/> Print and distribute IPRs.  | <input type="checkbox"/> <a href="#">SGR1160 - Interim Progress Report</a><br>Or, teachers can print IPRs from txGradebook.  |



Back Cover