



# Cycle Midpoint



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# Student Year-at-a-Glance

## Cycle Midpoint

The following tasks must be done halfway through each grade reporting cycle (e.g., IPRs).

**IMPORTANT:** For additional information, reference the TeacherPortal mid-cycle reminders from the [TeacherPortal guide](#).

Task	Resource
<b>Grade Reporting</b>	
<input type="checkbox"/> Compute attendance data for grade-course records and post absences. Run before printing IPRs.	<input type="checkbox"/> <a href="#">SGR1800 - Compute Attendance in Course Records</a>
<input type="checkbox"/> Update comments for IPRs.	<p><b>NOTE:</b> IPRs use report card messages. Secondary campuses:  <a href="#">Grade Reporting &gt; Maintenance &gt; Tables &gt; Grade Reporting Tables &gt; Rpt Card Messages</a></p> <p>Elementary campuses:  <a href="#">Grade Reporting &gt; Maintenance &gt; Tables &gt; Grade Reporting Tables &gt; Rpt Card Msg Elementary</a></p> <p>Instructors can enter comment codes in TeacherPortal.</p>
<input type="checkbox"/> Print and distribute IPRs.	<input type="checkbox"/> <a href="#">SGR1160 - Interim Progress Report</a> Or, teachers can print IPRs from TeacherPortal.

For information on publishing IPR and report cards, go to [ASCENDER Grade Reporting - Create IPRs and Report Cards for ASCENDER ParentPortal](#)



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