

The image contains the Ascender logo on a black background, which includes a stylized 'A' icon and the text 'ASCENDER' and 'ELEVATING TECHNOLOGY SOLUTIONS'. Below this is a green horizontal bar with the text 'ASCENDER GUIDES'. A smaller version of the logo is centered below the bar. To the right of these elements is a vertical image of a tree trunk with a green tint.

ASCENDER
ELEVATING TECHNOLOGY SOLUTIONS

ASCENDER GUIDES

ASCENDER.
ELEVATING TECHNOLOGY SOLUTIONS

Weekly

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Student Year-at-a-Glance

Weekly

The following tasks must be done on a weekly basis.

Task	Resource
Attendance	
<input type="checkbox"/> Print attendance letters.	QuickGuide: TxEIS Attendance - Generate Attendance Letters
<input type="checkbox"/> Run entry/withdrawal report.	<input type="checkbox"/> SAT1700 - Entry/Withdrawal Summary
Registration	
<input type="checkbox"/> Submit Enrollment Event data to the TEA.	TxEIS Registration - Process Texas Unique Student IDs (UIDs)



Back Cover