

Delete Calendar

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Attendance > Maintenance > Campus > Delete Calendar

This page allows you to delete the current year calendar and options for a specific campus and track.

Tracks that contain student records cannot be deleted. Student records must first be deleted in Registration.

This page is disabled for prior school years.

Delete data:

A grid displays the campuses with established tracks.

- The check box is red for tracks that have calendars.
- A check box is not displayed for tracks that do not have calendars.

Delete								
Selection to Delete a Calendar Red check boxes indicate track calendar exist. Select calendar track to delete calendar.								
Track								
Campus ID	Campus Name	01	02	03	04			
001	001 School							
004	004 School							
005	005 School							
006	006 School							
041	041 School							
101	101 School							

Track Select the track for the calendar(s) you want to delete. Only tracks that have a calendar are listed.

Click **Delete**.

You are prompted to confirm that you want to delete the calendar. Click **Yes**.



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