



## Delete Calendar



# Table of Contents

**Delete Calendar** ..... 1



# Delete Calendar

**Attendance > Maintenance > Campus > Delete Calendar**

This page allows you to delete the current year calendar and options for a specific campus and track.

Tracks that contain student records cannot be deleted. Student records must first be deleted in Registration.

This page is disabled for prior school years.

## Delete data:

A grid displays the campuses with established tracks.

- The check box is red for tracks that have calendars.
- A check box is not displayed for tracks that do not have calendars.

<b>Track</b>	Select the track for the calendar(s) you want to delete. Only tracks that have a calendar are listed.
--------------	---

Click **Delete**.

You are prompted to confirm that you want to delete the calendar. Click **Yes**.



## Back Cover