



SAT0250 - Attendance Labels

Table of Contents

SAT0250 - Attendance Labels 1

SAT0250 - Attendance Labels

Attendance > Reports > Attendance Reports > Students > SAT0250 - Attendance Labels

This report prints current year attendance data on labels, including days present, days absent, and total membership days.

The labels are designed according to the Avery 5162 template - 14 labels per page (1.33" x 4").

If the report is saved as a .pdf file, use the following steps to print the file properly:

1. Open the .pdf file in Adobe Reader.
2. From the File menu, select Print.
3. Change **Page Scaling** to *None*.
4. If the report is not displayed as portrait under **Preview**, select **Choose Paper Source by PDF page size**.



Back Cover