SAT0400 - Daily Attendance Summary

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This report provides daily beginning and ending membership totals, new entries, withdrawals, status changes, and eligibility totals for each grade level. The report is used to verify first day counts and daily attendance. It also lists daily posted absences for each grade level during the average daily attendance (ADA) attendance period. If errors are encountered, an error report is produced.

This report is an auditable document. See the Student Attendance Accounting Handbook for more information.

NOTE: Students in GRADE-LEVEL-CODE EE can be reported with days in Bilingual/ESL if they are eligible for ADA and meet all other Bilingual Education Allotment eligibility requirements.

Definitions of report fields

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