



SAT0670 - Teacher Membership Roster by Control Number

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This report allows you to reconcile current year membership from an instructor's roster with attendance records at the end of the first and fourth six-week periods. The report is used mainly by elementary campuses. Data on this report should match data on [SAT1000 - Campus Recap Report](#) (when run for the same date).

The report consists of three parts:

- List of instructors with membership and not-in-membership counts
- List of students by instructor with eligibility code information
- A total count page with signature lines

This report is an auditable document. See the Student Attendance Accounting Handbook for more information.

NOTE: Students in GRADE-LEVEL-CODE EE can be reported with days in Bilingual/ESL if they are eligible for ADA and meet all other Bilingual Education Allotment eligibility requirements.

Definitions of report fields



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