

## **SAT1200 - Excessive Absence Report**

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## **SAT1200 - Excessive Absence Report**

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This report lists the number of excessive absences for students for a specified number of excessive days, period, track, and date range. The data is listed by absence type.

#### Run the report:

Parameter	Description
<b>Ending School Year (YYYY)</b>	Type the four-digit <b>ending</b> school year.
Campus ID	Type the three-digit campus ID, or click to select the campus.
Attendance Track (Blank for All)	Type the two-digit attendance track. Leave blank to select all tracks.
Grade Level (Blank for All)	Type the two-character grade level, click to select the grade level, or leave blank to select all grade levels.
Number of Days Excessive (01-99)	Type the two-digit number of absences that is considered excessive.
Period (Blank for All)	Type the two-digit period, or leave blank to select all periods.
Absence Type	Type the one-character absence type code or click ito select the absence type code.
From/To Semester (Leave Dates Blank)	<ul> <li>Valid codes for two-semester-six-week are 1, 2, and 3 (both semesters).</li> <li>Valid codes for two-semester-nine-week are 1, 2, and 3 (both semesters).</li> <li>Valid codes for four-semester-nine-week are 1, 2, 3, 4, 8, C, and F, where</li> <li>3 = Semesters 1 and 2</li> <li>4 = Semester 3</li> <li>8 = Semester 4</li> <li>C = Semesters 3 and 4</li> <li>F = Semesters 1, 2, 3, and 4</li> </ul> Valid To Semester options depend on the From Semester option entered.

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#### Student

Parameter	Description
From/To Cycle (1, 2, 3, Leave Dates Blank)	Leave blank if you are entering a date range.
,	Valid codes for two-semester-six-week are 1, 2, and 3 (both semesters).
	Valid codes for two-semester-nine-week are 1 and 2.
	Valid code for four-semester-nine-week is 1.
	Valid <b>To Cycle</b> options depend on the <b>From Cycle</b> option entered.
From/To Date (MMDDYYYY, Leave Semester, Cycle Blank)	Type the date, or click sto select the date from a calendar. Leave blank if you are entering a semester-cycle.
Active Code (1=Active,	1 - Select active students only.
2=Inactive, Blank for All)	2 - Select inactive students only.
	Blank - Select all students.



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