

SAT1200 - Excessive Absence Report

Table of Contents

SAT1200 - Excessive Absence Report 1

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Attendance > Reports > Attendance Reports > Students > SAT1200 - Excessive Absence Report

This report lists the number of excessive absences for students for a specified number of excessive days, period, track, and date range. The data is listed by absence type.

Run the report:

Parameter	Description
Ending School Year (YYYY)	Type the four-digit **ending** school year.
Campus ID	Type the three-digit campus ID, or click ⋮ to select the campus.
Attendance Track (Blank for All)	Type the two-digit attendance track. Leave blank to select all tracks.
Grade Level (Blank for All)	Type the two-character grade level, click ⋮ to select the grade level, or leave blank to select all grade levels.
Number of Days Excessive (01-99)	Type the two-digit number of absences that is considered excessive.
Period (Blank for All)	Type the two-digit period, or leave blank to select all periods.
Absence Type	Type the one-character absence type code or click ⋮ to select the absence type code.
From/To Semester (Leave Dates Blank)	Leave blank if you are entering a date range. • Valid codes for two-semester-six-week are 1, 2, and 3 (both semesters). • Valid codes for two-semester-nine-week are 1, 2, and 3 (both semesters). • Valid codes for four-semester-nine-week are 1, 2, 3, 4, 8, C, and F, where • 3 = Semesters 1 and 2 • 4 = Semester 3 • 8 = Semester 4 • C = Semesters 3 and 4 • F = Semesters 1, 2, 3, and 4 Valid **To Semester** options depend on the **From Semester** option entered.

Parameter	Description
From/To Cycle (1, 2, 3, Leave Dates Blank)	Leave blank if you are entering a date range. Valid codes for two-semester-six-week are 1, 2, and 3 (both semesters). Valid codes for two-semester-nine-week are 1 and 2. Valid code for four-semester-nine-week is 1. Valid **To Cycle** options depend on the **From Cycle** option entered.
From/To Date (MMDDYYYY, Leave Semester, Cycle Blank)	Type the date, or click  to select the date from a calendar. Leave blank if you are entering a semester-cycle.
Active Code (1=Active, 2=Inactive, Blank for All)	1 - Select active students only. 2 - Select inactive students only. Blank - Select all students.


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Back Cover