



SAT1800 - Attendance Audit Report

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This report provides the number of withdrawal records and average daily attendance (ADA) absences for the ADA period. An error report is produced if errors occur. **Any absences with an asterisk on the error report are automatically deleted from the attendance records.**

NOTE: Absences are only deleted from the ADA period on the first day of school (or a student's entry/reentry date) if the absence is either an ADA absence type or a non-ADA absence type other than J (ISS/AEP) or N (not in class (present)).

To view the correct attendance information by year, run the [District Yearly Count](#) utility.

Run the report:

| Parameter | Description |
|------------------------------------|---|
| Ending School Year (YYYY) | Type the four-digit ending school year. |
| Campus ID | Type the three-digit campus ID, or click  to select the campus . |
| Student IDs (Blank for All) | Type the six-digit student ID number, including all leading zeros. Separate multiple IDs with a comma (e.g., 098321,096476). Or, click  to select the students . Leave blank to select all students. |



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