

SAT1800 - Attendance Audit Report

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This report provides the number of withdrawal records and average daily attendance (ADA) absences for the ADA period. An error report is produced if errors occur. Any absences with an asterisk on the error report are automatically deleted from the attendance records.

> **NOTE:** Absences are only deleted from the ADA period on the first day of school (or a student's entry/reentry date) if the absence is either an ADA absence type or a non-ADA absence type other than J (ISS/AEP) or N (not in class (present)).

To view the correct attendance information by year, run the District Yearly Count utility.

Run the report:

Parameter	Description
Ending School Year (YYYY)	Type the four-digit **ending** school year.
Campus ID	Type the three-digit campus ID, or click ⋮ to select the campus.
Student IDs (Blank for All)	Type the six-digit student ID number, including all leading zeros. Separate multiple IDs with a comma (e.g., 098321,096476). Or, click ⋮ to select the students. Leave blank to select all students.


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