

SAT4000 - Career and Technical Education Eligible Days Report

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This report displays current year cumulative ADA enrollment and full-time equivalencies (FTEs) for one campus or all campuses in the district for the selected semester-cycle or date range. A summary by cycle is included, with cumulative totals for ADA and FTE number.

The FTE calculations on the report match the FTE calculations on SAT0600 - Student Detail Report and SAT0900 - Campus/District Summary Report.

When SAT0600, SAT900, SAT2100 or SAT2300 are run for the entire year (and added up, if necessary), all numbers from the summaries should be the same (within one-tenth).

The **Total Refined ADA** from SAT0900 and SAT2100 will not match exactly because the computations are slightly different:

- SAT0900 adds all eligible days present for the date range and track, and then divides by the total number of days taught for the date range and track.
- SAT2100 computes each cycle separately, dividing eligible days present by total days taught for the cycle for each campus and track.

NOTE: Students in GRADE-LEVEL-CODE EE can be reported with days in Bilingual/ESL if they are eligible for ADA and meet all other Bilingual Education Allotment eligibility requirements.

Users must run the Set Student CTE Indicators utility before generating the following reports, extracts or logic that rely on this utility to produce correct CTE Counts:

- SAT0900
- SAT0600
- SAT0900C
- SAT920
- SAT950
- SAT2100
- SGR2500
- PEIMS Attendance Extract

Report field descriptions

Refer to the Student Attendance Accounting Handbook for the appropriate tables.

Career & Technical Ed FTE - Tier 1	The Tier 1 CTE FTE is displayed. • To calculate each reported CTE Tier 1 Service ID, multiply the sum of Career and Technical Education eligible days present (V1, V2, and V3) for each grade by the corresponding CTE Contact Hour Multiplier. (Total Eligible Contact Hours = (Number of Days x Contact Hour Value)). • Add together the Total Eligible Contact Hours for all CTE Tier 1 Service IDs and Career and Technical Education codes (V1, V2 and V3) within the track. • Divide this total by (6 x number of days taught) to get the FTE value.
Career & Technical Ed FTE - Tier 2	The Tier 2 CTE FTE is displayed. • To calculate each reported CTE Tier 2 Service ID, multiply the sum of Career and Technical Education eligible days present (V1, V2, and V3) for each grade by the corresponding CTE Contact Hour Multiplier. (Total Eligible Contact Hours = (Number of Days x Contact Hour Value)). • Add together the Total Eligible Contact Hours for all CTE Tier 2 Service IDs and Career and Technical Education codes (V1, V2 and V3) within the track. • Divide this total by (6 x number of days taught) to get the FTE value.
Career & Technical Ed FTE - Tier 3	The Tier 3 CTE FTE is displayed. • To calculate each reported CTE Tier 3 Service ID, multiply the sum of Career and Technical Education eligible days present (V1, V2, and V3) for each grade by the corresponding CTE Contact Hour Multiplier. (Total Eligible Contact Hours = (Number of Days x Contact Hour Value)). • Add together the Total Eligible Contact Hours for all CTE Tier 3 Service IDs and Career and Technical Education codes (V1, V2 and V3) within the track. • Divide this total by (6 x number of days taught) to get the FTE value.

<table>
<tr>
<td>Total Special Education FTE</td>
<td>This value is calculated by first determining the total eligible contact hours. Once the contact hours are determined, the FTE can be calculated.

Total Special Education Contact Hours = Eligible Special Education Days x Contact Hour (CH) Multiplier

The excess hours (if applicable) must be calculated if the six-hours-per-day maximum was exceeded. Below are examples of how to calculate excess hours for a six-week period:

Calculate special education contact hours:

<table>
<tr><td>Eligible Days Present</td><td>28.0</td></tr>
<tr><td>x Special Education CH multiplier</td><td>x 2.859</td></tr>
<tr><td>Total Special Education Contact Hours</td><td>80.052</td></tr>
</table>

Calculate CTE contact hours:
<table>
<tr><td>Eligible Days Present</td><td>28.0</td></tr>
<tr><td>x CTE CH multiplier</td><td>x 4.00</td></tr>
<tr><td>Total CTE Contact Hours</td><td>112.00</td></tr>
</table>

Calculate total contact hours:
<table>
<tr><td>CTE Contact Hours</td><td>112.00</td></tr>
<tr><td>+ Special Education Contact Hours</td><td>+ 80.052</td></tr>
<tr><td>Total Contact Hours</td><td>192.052</td></tr>
</table>

OR
Calculate excess contact hours per day:
<table>
<tr><td>Total Contact Hours per Day</td><td>6.859</td></tr>
<tr><td>- Maximum Hours per Day</td><td>- 6.000</td></tr>
<tr><td>Total Excess Contact Hours per Day</td><td>0.859</td></tr>
</table>

Calculate total excess contact hours:
<table>
<tr><td>Total Excess Contact Hours per Day</td><td>0.859</td></tr>
<tr><td>x Eligible Days Present</td><td>x 28.0</td></tr>
<tr><td>Total Excess Contact Hours for First Six Weeks</td><td>24.052</td></tr>
</table>

FTE = Eligible Sp Ed Contact Hours (for instructional arrangement codes 00, 01, 02, 08, 30, 41-45, 81-89, and 91-98) / (6 x number of days taught for the date range)

Example:

1864.055 (contact hours) / (6 x 29 (days taught) = 174) = 10.713 FTE

Simplified: 1864.055 / 174 = 10.713</td>
</tr>
<tr>
<td>Special Ed Mainstream Refined ADA</td>
<td>This is the total eligible days present for special education mainstream divided by the number of days taught for the date range.
The special education FTE is 10.713.</td>
</tr>
</table>

Bilingual/ESL Refined ADA	This is the total eligible days present for bilingual/ESL divided by the number of days taught for the date range.
Pregnancy Related Services FTE	This value is calculated by first determining eligible days present for a regular student and a special education/pregnancy-related services (PRS) student. Once the eligible days present are determined, the FTE can be calculated. FTE = Eligible PRS Contact Hours x .2936 / number of days taught for the date range
Gifted and Talented Enrollment	This is the total number of gifted and talented students enrolled per six weeks.

Run the report:

Parameter	Description
Campus ID (Blank for All)	Type the three-digit campus ID, or click to select the campus. Leave blank to select all campuses in the district. **NOTE:** If you select to create the report for all campuses, any campuses excluded from district reporting (i.e., campuses that have the **Exclude from District Reporting** field selected on Registration > Maintenance > Campus Profile > Campus Information Maintenance > Control Info) are not included in the report. However, you can generate the report for an individual excluded campus by entering the campus ID.
Attendance Track (Blank for All)	Type the two-digit attendance track. Leave blank to select all tracks.
Semester (1, 2, Leave Dates Blank)	Type the one-digit semester. Valid semesters are 1 and 2. For a four-semester campus, valid semesters are 1, 2, 3, and 4. Leave blank if you are entering a date range.
Cycle (1, 2, 3, Leave Dates Blank)	Type the one-digit cycle code. Leave blank if you are entering a date range. The report prints cumulative totals, including previous cycle totals. For example, if you select semester 2 cycle 2, the totals for semester 1 cycles 1, 2, 3 and semester 2 cycle 1 are also printed.
From/To Date (MMDDYYYY, Leave Semester, Cycle Blank)	Type the date, or click to select the date from a calendar. Leave blank if you entered a semester and cycle. The report calculates the totals sorted by cycles within the date range and includes all cycles within the date range.


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