



# Change Application



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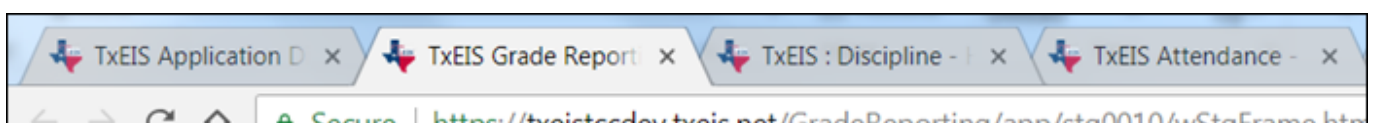
To move from one application to another, click or hover over **Change Application** (in the top-right corner), then select the application from the drop-down menu. Only applications to which you have access are listed.

The screenshot shows the TxIS Attendance application interface. The top navigation bar includes 'Student Information', 'Change Application', and 'Exit Application'. A red arrow points to the 'Change Application' button. Below the navigation bar, there is a table of absence types with columns for Description, ADA Code, Prepost, and Absence Type. To the right, a vertical menu lists various applications such as Accounts Receivable, Asset Management, Attendance, Bank Reconciliation, Budget, Discipline, District Administration, Finance, Grade Reporting, Graduation Plan, Health, Human Resources, OCR, Purchasing, Registration, Scheduling, Security Administration, Special Education, State Reporting, Test Scores, and Warehouse.

Description	ADA Code	Prepost	Absence Type
Parent Note Excused	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	A
Discipline Excused	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	A
Discipline Unexcused	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	U
Unruly Behavior	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Q
Sent home by nurse	<input checked="" type="checkbox"/>	<input type="checkbox"/>	A
Was chewing gum in class	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Q
Brought their hamster in	<input checked="" type="checkbox"/>	<input type="checkbox"/>	A
Excused absence	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	A
Extra Curricular Band	<input type="checkbox"/>	<input checked="" type="checkbox"/>	E
Court Appearance	<input type="checkbox"/>	<input type="checkbox"/>	C
Student Mentorship Absence	<input type="checkbox"/>	<input type="checkbox"/>	D
Extra Curricular Sports	<input type="checkbox"/>	<input checked="" type="checkbox"/>	E
Non UIL activity/present	<input type="checkbox"/>	<input checked="" type="checkbox"/>	F
Military deployed parent	<input type="checkbox"/>	<input type="checkbox"/>	G
Visit Higher Ed Institution	<input type="checkbox"/>	<input checked="" type="checkbox"/>	H
Citizen/paperwork/ceremony	<input type="checkbox"/>	<input type="checkbox"/>	I
Pursuing Military Enlistment	<input type="checkbox"/>	<input type="checkbox"/>	Q
Election clerk	<input type="checkbox"/>	<input checked="" type="checkbox"/>	K
DFPS court ordered absence	<input type="checkbox"/>	<input checked="" type="checkbox"/>	L
Medical Excused	<input type="checkbox"/>	<input type="checkbox"/>	M
Present on campus	<input type="checkbox"/>	<input checked="" type="checkbox"/>	N
Present	<input type="checkbox"/>	<input checked="" type="checkbox"/>	P
Present at test site	<input type="checkbox"/>	<input checked="" type="checkbox"/>	N
Religious Excused	<input type="checkbox"/>	<input type="checkbox"/>	R
Suspended	<input checked="" type="checkbox"/>	<input type="checkbox"/>	A

Click an application link. The application landing page opens in a new tab or window, depending on your browser settings. The original application remains open in your browser.

Note that you can change your browser settings to allow each application to open in a separate browser tab, which simplifies navigation when are working in multiple applications.



**NOTE:** It is strongly recommended that you do not have multiple pages within the same application open at the same time.

## Linked Pages for Student Maintenance

Once you have retrieved a student on a maintenance page, the **Change Application** drop-down list includes links to specific pages within the application to which you have access, allowing you to easily view data for the student in other applications.

When you click a page link in the drop-down list, the application and page change, but the same student is retrieved on the new page.

The following pages are linked, but only pages you have access to will be listed:

- Attendance > Maintenance > Student > Student Inquiry
- Attendance > Maintenance > Student > Student Posting > By Individual
- Discipline > Maintenance > Student > Inquiry
- Grade Reporting > Maintenance > Student > Individual Maint
- Graduation Plan > Maintenance > Student > Individual Maintenance (current year only)
- Registration > Maintenance > Student Enrollment
- Special Education > Maintenance > Student Sp Ed Data > Current Year
- Test Scores > Maintenance > Individual Maintenance



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