Location Codes

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Location Codes

Discipline > Maintenance > Tables > District Level > Location Codes

This tab allows you to create a customized list of locations where discipline offenses may occur, and associate each location with a PEIMS location code.

	Save		Print		

Offense Codes	Offense Level	Action Codes	Location Codes	Reported By Group	Court Order

Delete	Edit	Location	Description	PEIMS Behavior Location Code
		001	ON CAMPUS WITHIN 300 FEET	01 : ON CAMPUS WITHIN 300 FEET
		AFN	Athletic Fields - Non UIL	00 : Athletic Fields - Non UIL
		AFU	Athletic Fields - UIL	00 : Athletic Fields - UIL
		AUD	Auditorium/Theater	00 : Auditorium/Theater
🗑	🔍	BUS	Bus & Bus Stops	00 : Not applicable ▾
		CAF	Cafeteria	00 : Cafeteria
🗑	🔍	CXG	Crossings	00 : Not applicable ▾
🗑	🔍	GMN	Gymnasium	00 : Not applicable ▾
🗑	🔍	GMU	Gym - UIL	00 : Not applicable ▾
🗑	🔍	HAL	Hallway	00 : Not applicable ▾
🗑	🔍	LBS	Lab - Science	00 : Not applicable ▾
🗑	🔍	LIB	Library	00 : Not applicable ▾
🗑	🔍	NSV	Non School Vehicle	00 : Not applicable ▾
🗑	🔍	OBA	Other Building Areas	00 : Not applicable ▾
🗑	🔍	OFF	Office	00 : Not applicable ▾
🗑	🔍	OST	Other School Transport	00 : Not applicable ▾
🗑	🔍	PKL	Parking Lot	00 : Not applicable ▾
🗑	🔍	PLG	Playground	00 : Not applicable ▾
🗑	🔍	RES	Restroom	00 : Not applicable ▾
		RGC	Regular Classroom	00 : Regular Classroom
🗑	🔍	SCG	School Grounds	00 : Not applicable ▾
🗑	🔍	SPI	Shop - Industrial Arts	00 : Not applicable ▾
🗑	🔍	SPV	Shop - Vocational	00 : Not applicable ▾

+ Add

Update data:

❏ Click **+Add** to add a level. A pop-up window opens.

screen shot

Location	Type a code for the location, up to three characters.
Description	Type the description of the code. A quotation mark (") is not a valid character. You can type up to 25 characters.

❏ Click **OK** to close the window.

PEIMS Behavior Location Code	Select the corresponding PEIMS location code. The field is required for each location code. It provides a crosswalk for the Behavior Location Code in the PEIMS record for the **Location of Incident** field on Discipline > Maintenance > Student > Maintenance.

❏ Click **Save**.

🔍	Edit a record. Update the fields as needed, click **OK**, and then click **Save**. The changes are displayed in the grid. Or, click **Cancel** to close the window without making changes. For the current year, you cannot edit a location that is used in a student discipline record.
🗑	Delete a row. 1. Click 🗑 to delete a row. The row is shaded red to indicate that it will be deleted when the record is saved. You can select multiple rows to be deleted at the same time. 2. Click **Save**. You are prompted to confirm that you want to delete the row. Click **Yes** to continue. Otherwise, click **No**. You can save edits and delete records in the same step (i.e., the changes are all committed when the record is saved). For the current year, you cannot delete a location that is used in a student discipline record.
Print	Print location codes. **Review the report using the following buttons**: Click First to go to the first page of the report. Click ◀ to go back one page. Click ▶ to go forward one page. Click Last to go to the last page of the report. **The report can be viewed and saved in various file formats**. Click 📄 to save and print the report in PDF format. Click 📊 to save and print the report in CSV format. (This option is not available for all reports.) When a report is exported to the CSV format, the report headers may not be included. Click ✖ to close the report window. Some reports may have a **Close Report**, **Exit**, or **Cancel** button instead.

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