



# **SDS0100 - Discipline - Detailed Incident Report**



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


# SDS0100 - Discipline - Detailed Incident Report

## *Discipline > Reports > Discipline > SDS0100 - Discipline - Detailed Incident Report*

This report lists student offense records, including demographic, schedule, offense, and action information. If a date range is entered, it is displayed in the report heading. The report also indicates the offense codes that will be extracted for PEIMS.

If a court-ordered restriction exists, all incident data for the student is restricted.

### Run the report:

Parameter	Description
<b>Ending School Year (YYYY)</b>	Type the four-digit <b>ending</b> school year.
<b>Campus ID (Blank for All)</b>	Type the three-digit campus ID, or click  to <a href="#">select the campus</a> . Leave blank to select all campuses in the district.  <b>NOTE:</b> If you select to create the report for all campuses, any campuses excluded from district reporting (i.e., campuses that have the <b>Exclude from District Reporting</b> field selected on <a href="#">Registration &gt; Maintenance &gt; Campus Profile &gt; Campus Information Maintenance &gt; Control Info</a> ) are not included in the report. However, you can generate the report for an individual excluded campus by entering the campus ID.
<b>Attendance Track (Blank for All)</b>	Type the two-digit attendance track. Leave blank to select all tracks.
<b>Include Withdrawn Students (Y, N)</b>	Y - Include withdrawn students. N - Do not include withdrawn students.
<b>Include Discipline Comments (Y, N)</b>	Y - Include discipline comments. N - Do not include discipline comments.
<b>Student IDs (Blank for All)</b>	Type the six-digit student ID number, including all leading zeros. Separate multiple IDs with a comma (e.g., 098321,096476). Or, click  to <a href="#">select the students</a> . Leave blank to select all students. You can type or select up to 300 student IDs.
<b>From Incident Date (MMDDYYYY)</b>	Type the date, or click  to select the date from a calendar. If a beginning date is entered, an ending date must be entered.
<b>To Incident Date (MMDDYYYY)</b>	Type the date, or click  to select the date from a calendar. If a beginning date is entered, an ending date must be entered.
<b>Admin By IDs (Blank for All)</b>	Type the three-character Administered By ID or Principal/Counselor ID to run the report for one ID. Leave blank to run the report for all offenses.

Parameter	Description
<b>Include Blank Admin By IDs (Y, N)</b>	Y - Include offenses that have a blank <b>Administered By</b> ID. N - Do not include offenses that have a blank <b>Administered By</b> ID.
<b>Sort Order(A = Alpha, G = Grade, I = Student ID, Blank = A)</b>	A or blank - Sort alphabetically. G - Sort by grade level. I - Sort by ID.
<b>Print One Student Per Page (Y, N, Blank = N)</b>	Y - Print one student per page. N or blank - Print with normal page breaks (more than one student to a page).



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