



# **SDS1400 - Offenses 'Reported By' Summary Report**



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The report displays the percentage of offenses reported by the persons who reported incidents. The percentage displayed is based on the number of offenses reported for an offense code by a particular person/group divided by the total number of offenses reported for the whole campus.

The report is grouped by Reported By ID. The **Reported By** field on the incident record can be blank, and all offenses reported without a Reported By person/group print on the "Reported By = blank" page.

Parameter	Description
<b>Ending School Year (YYYY)</b>	Type the four-digit <b>ending</b> school year.
<b>Campus ID</b>	Type the three-digit campus ID, or click  to <a href="#">select the campus</a> .
<b>Attendance Track (Blank for All)</b>	Type the two-digit attendance track. Leave blank to select all tracks.
<b>Include Withdrawn Students (Y, N)</b>	Y - Include withdrawn students. N - Do not include withdrawn students.
<b>Reported By IDs (Blank for All)</b>	Type the three-character Reported By ID to run the report for one ID. Leave blank to run the report for all offenses.
<b>Include Blank Reported By IDs (Y, N)</b>	Y - Include offenses that have a blank <b>Reported By</b> ID. These offenses will be printed on the Reported By = blank page. N - Do not include offenses have a blank <b>Reported By</b> ID.



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