

# SDS1800 - Career Tech Students in Discipline Settings

ii

## **Table of Contents**

|           |           |                    |                            | _ |
|-----------|-----------|--------------------|----------------------------|---|
| SDS1800.  | . Carpor' | Tach Studants in   | <b>Discipline Settings</b> | • |
| JOSTOOD - | · career  | recii Students III | DISCIDINE SELLINGS         |   |

## **SDS1800 - Career Tech Students in Discipline Settings**

Discipline > Reports > Discipline > SDS1800 - Career Tech Students in Discipline Settings

The report lists students who are in Career & Technology courses and in a disciplinary setting. Students with disciplinary action codes of 01-15, 25-26, 50-61, and 99 are included. Students with other disciplinary action codes are excluded. The report displays students with the specified actual length of the disciplinary action and an equivalent PEIMS code for the action.

#### **Parameter Description** Ending **Filter** School When you want to view only certain data, you may find it useful to filter the report data. You can use Year (YYYY) specific criteria to retrieve only the data that you want. Not all reports allow this option. From the report window, click **Sort/Filter** to open the Sort/Filter window, By default, the **Sort** Criteria section is expanded. Click Filter Criteria to expand the Filter Criteria section. Sort/Filter Reset Discipline/Attendance Suspension Discrepancies Program ID: SDS1700 X **→** ✓ Filter Criteria Add Criterion Delete Selected Column Operator Value Logical Attendar nce Date (YYYYMMDD) 🗸 = 🕶 AND 🗸 = 🗸 {{page>general:report\_ending\_school\_year}} ++ ^Campus ID (Blank for All)| Type the three-digit campus ID, or click i to elect the campus. Leave blank to select all campuses in the district. If the report does not allow sorting, the Filter button is displayed instead of the Sort/Filter button, and sort criterion fields are not available NOTE: If you select to create the report for all campuses, any campuses excluded from district reporting (i.e., campuses that have the **Exclude from District Reporting** field selected on Registration > Maintenance > Click to Click Add Criterion to add new filter criteria. A blank row is added to the grid. restore the Campus Profile > Campus Information Select a field by which to filter the data. The drop down lists the columns that appear on report to Maintenance > Control Info) are not included the report. the in the report. However, you can generate the report for an individual excluded campus by Operator Select an operator. original view. entering the campus ID. = Equals removing ^Attendance Track (Blank for All)| ≠ Not equals Type the two-digit attendance track. Leave › Greater than sorting blank to select all tracks. ≥ Greater than or equal to and filtering ^Number of Actual Days (001-099)| < Less than Type the three-digit number of days of the ≤ Less than or equal to that has actual disciplinary assignment for which to run Value Type the value by which you want to filter. For example, if you selected a date in the been the report. | ^From Action Date (MMDDYYYY)| Column field, type a date to view only data for a specific date applied. Type the date, or click 🗷 to select the date Note: When filtering report data by date, you must use the following formats: from a calendar. The From and To Action Date parameters • If the date is displayed in the MM/DD/YYYY format, the filter value must be in the must both contain a value or both be blank.| ^To Action Date (MMDDYYYY)| YYYYMMDD format • If the date is displayed in the MM/YYYY format, the filter value must be in the YYYYMM Type the date, or click 🗷 to select the date from a calendar. • If the date is displayed in the MM/YY format, the filter value must be in the YYMM format. | ====Other functions and features:==== `Filter| Filter report data. **Add Criterion** Add another row Select the logical connector (AND or OR) in the Logical field. Continue adding rows as needed. The Logical field does not appear until you click Add Criterion to add • Using the AND operator limits search results, because the program looks only for records that contain both criterion. • Using the OR operator expands search results, because the program looks for records that contain either one criterion or the other, or both. Delete Selected Delete selected roy Select the row, and then click the button. The row is deleted from the filter criteria. Click **OK** to apply the selected filter criteria to the report. Click **Cancel** to close the dialog box without applying a filter. NOTE: Some applications allow you to filter by specific data: In Test Scores, you can filter report data to include only students who are enrolled in special programs. When filtering report data for At Risk, PRS, and GT programs, you must select 1 (Yes) or 0 (No) in the Value field. For example, if you filter report data for the At Risk program by selecting Equals in the Operator field and Yes in the Value field, no data is displayed; however, if you select 1 in the Value field, the At Risk data is displayed.

<sup>^</sup>Reset| Reset report data.



## **Back Cover**